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Tender

ID 5401460 Tourism Northern Ireland - Provision of Private Coach Hire Services

Tourism Northern Ireland

F02: Contract notice

Notice identifier: 2024/S 000-040311

Procurement identifier (OCID): ocds-h6vhtk-04c80d

Published 13 December 2024, 3:30pm

Section I: Contracting authority

I.1) Name and addresses

Tourism Northern Ireland

Floors 10-12 Linum Chambers Beford Sqaure Bedford Street

BELFAST

BT2 7ES

Email

SSDAdmin.CPD@finance-ni.gov.uk

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etendersni.gov.uk/epps>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etendersni.gov.uk/epps>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

ID 5401460 Tourism Northern Ireland - Provision of Private Coach Hire Services

Reference number

ID 5401460

II.1.2) Main CPV code

- 60000000 - Transport services (excl. Waste transport)

II.1.3) Type of contract

Services

II.1.4) Short description

TNI has a requirement for the provision of private coach hire services to facilitate a number of Familiarisation Trips and Business Events throughout each year. The service will entail the collection and transportation of persons as directed by TNI to and from various locations throughout Northern Ireland and the Republic of Ireland. Tourism NI is now seeking to establish a contract to appoint Supplier(s) to provide coaching and transport services to help deliver it's FAM trips and Business Events and achieve Tourism NI's overarching objectives. The contract will be separated into Lots, one for each of the requirements below, which will be dictated by the FAM type and visitor and the business event requirements. Lot 1 Large Executive and Luxury Coaches Lot 2 Small to Medium Sized VIP and Executive Coaches There is no limit on the number of Lots a Tenderer can submit a tender for or can be awarded.

II.1.5) Estimated total value

Value excluding VAT: £500,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for maximum number of lots

2

II.2) Description

II.2.1) Title

Lot 1 Large Executive and Luxury Coaches

Lot No

1

II.2.2) Additional CPV code(s)

- 60000000 - Transport services (excl. Waste transport)
- 60172000 - Hire of buses and coaches with driver

II.2.3) Place of performance

NUTS codes

- UKN - Northern Ireland

II.2.4) Description of the procurement

TNI has a requirement for the provision of private coach hire services to facilitate a number of Familiarisation Trips and Business Events throughout each year. The service will entail the collection and transportation of persons as directed by TNI to and from various locations throughout Northern Ireland and the Republic of Ireland. Tourism NI is now seeking to establish a contract to appoint Supplier(s) to provide coaching and transport services to help deliver it's FAM trips and Business Events and achieve Tourism NI's overarching objectives. The contract will be separated into Lots, one for each of the requirements below, which will be dictated by the FAM type and visitor and the business event requirements. Lot 1 Large Executive and Luxury Coaches Lot 2 Small to Medium Sized VIP and Executive Coaches There is no limit on the number of Lots a Tenderer can submit a tender for or can be awarded.

II.2.5) Award criteria

Quality criterion - Name: AC1 Proposed Delivery Methodology / Weighting: 27

Quality criterion - Name: AC2 Contract Management and Contingency / Weighting: 21

Quality criterion - Name: AC3 Social Value / Weighting: 12

Cost criterion - Name: AC4 Total Contract Price / Weighting: 40

II.2.6) Estimated value

Value excluding VAT: £125,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

There will be two options to extend the contract for a period of 12 months on each occasion.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The figure indicated in Section II 1.5 represents an estimated contract value. This value reflects the potential scale of the contract and takes into account potential optional extension periods and the uptake of potential optional services. as detailed in the tender documents. This figure does not however take into account the application of indexation or increases to charges due to increases in the Real Living Wage. Neither CPD nor the Authority can provide any guarantee as to the level of business under this contract. The Contracting Authority does not bind itself to accept the lowest or any tender. Economic Operators remain responsible for all costs and expenses incurred by them or by any third party acting under instructions from the Economic Operator in connection with taking part in this procurement process regardless of whether such costs arise as a consequence, directly or indirectly of any amendments made to the procurement documents by the

Contracting Authority at any time. No legally binding contract shall arise (and.. an Economic Operator shall. have no legitimate expectation that a contract will be entered into) until such time as entry into the Contract has been confirmed by the Contracting Authority. Economic Operators should note that all dates, time periods and figures in relation 5 / 8 EN Standard form 2 - Contract notice to values and volumes specified in this notice and the procurement documents are approximate only and the Contracting Authority reserves the right to change any or all of them.

II.2) Description

II.2.1) Title

Lot 2 Small to Medium Sized VIP and Executive Coaches

Lot No

2

II.2.2) Additional CPV code(s)

- 60000000 - Transport services (excl. Waste transport)
- 60172000 - Hire of buses and coaches with driver

II.2.3) Place of performance

NUTS codes

- UKN - Northern Ireland

II.2.4) Description of the procurement

TNI has a requirement for the provision of private coach hire services to facilitate a number of Familiarisation Trips and Business Events throughout each year. The service will entail the collection and transportation of persons as directed by TNI to and from various locations throughout Northern Ireland and the Republic of Ireland. Tourism NI is now seeking to establish a contract to appoint Supplier(s) to provide coaching and transport services to help deliver it's FAM trips and Business Events and achieve Tourism NI's overarching objectives. The contract will be separated into Lots, one for each of the requirements below, which will be dictated by the FAM type and visitor and the business event requirements. Lot 1 Large Executive and Luxury Coaches Lot 2 Small to Medium Sized VIP and Executive Coaches There is no limit on the number of Lots a Tenderer can submit a tender for or can be awarded.

II.2.5) Award criteria

Quality criterion - Name: AC1 Proposed Delivery Methodology / Weighting: 27

Quality criterion - Name: AC2 Contract Management and Contingency / Weighting: 21

Quality criterion - Name: AC3 Social Value / Weighting: 12

Cost criterion - Name: AC4 Total Contract Price / Weighting: 40

II.2.6) Estimated value

Value excluding VAT: £375,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

There will be two options to extend the contract for a period of 12 months on each occasion.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

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Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

24 January 2025

Local time

3:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 24 April 2025

IV.2.7) Conditions for opening of tenders

Date

24 January 2025

Local time

3:30pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

Contract Monitoring. The successful contractor's performance on the contract will be regularly monitored. Contractors not delivering on contract requirements is a serious matter. It means the public purse is not getting what it is paying for. If a contractor fails to reach satisfactory levels of contract performance they will be given a specified time to improve. If, after the specified time, they still fail to reach satisfactory levels of contract performance, the matter will be escalated to senior management in CPD for further action. If this occurs and your performance does not improve to satisfactory levels within the specified period, this can be considered grounds for termination of the contract at your expense as provided for in the Mid-Tier Conditions of Contract. In lieu of termination, CPD may issue a Notice of Written Warning or a Notice of Unsatisfactory Performance. A supplier in receipt of multiple Notices of Written Warning or a Notice of Unsatisfactory Performance may, in accordance with The Public Contracts Regulations 2015 (as amended) be excluded from future public procurement competitions for a period of up to three years. The Authority expressly reserves the rights: (I) not to award any contract as a result of the procurement process commenced by publication of this notice; (II) to make whatever changes it may see fit to the content and structure of the tendering Competition; (III) to award (a) contract(s) in respect of any part(s) of the services covered by this notice; and (IV) to award contract(s) in stages. In no circumstances will the Authority be liable for any costs incurred by candidates.

VI.4) Procedures for review

VI.4.1) Review body

The UK does not have any such bodies with responsibility for appeal/mediation procedures. Instead; any challenges are dealt with by the High Court, Commercial Division, to which proceedings may be issued regarding alleged breaches of the PCR 2015 as amended. Postal address

Belfast

Country

United Kingdom