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Tender

## **NG Gallery Citizens Audience Panel Facilitator**

The Board of Trustees of the National Gallery

F02: Contract notice

Notice identifier: 2024/S 000-040239

Procurement identifier (OCID): ocds-h6vhtk-04c7dc

Published 13 December 2024, 12:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The Board of Trustees of the National Gallery

The National Gallery, Trafalgar Square

London

WC2N 5DN

#### **Email**

[contracting@ng-london.org.uk](mailto:contracting@ng-london.org.uk)

#### **Telephone**

+44 2077475810

#### **Country**

United Kingdom

#### **Region code**

UKI32 - Westminster

**Internet address(es)**

Main address

[www.nationalgallery.org.uk](http://www.nationalgallery.org.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Market-research-services./6H96772YF9>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.delta-esourcing.com/tenders/UK-title/6H96772YF9>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Recreation, culture and religion

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

NG Gallery Citizens Audience Panel Facilitator

#### **II.1.2) Main CPV code**

- 79310000 - Market research services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The National Gallery is looking for an experienced facilitator to work with who can, after a period of consultation with the Gallery, devise, recruit and run an effective assembly of the UK public over a five-year period, acting as the trusted intermediary between organisation and nation and a true collaborative partner to both.

#### **II.1.5) Estimated total value**

Value excluding VAT: £250,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKI32 - Westminster

Main site or place of performance

Westminster

#### **II.2.4) Description of the procurement**

The National Gallery is looking for an experienced facilitator to work with who can, after a

period of consultation with the Gallery, devise, recruit and run an effective assembly of the UK public over a five-year period, acting as the trusted intermediary between organisation and nation and a true collaborative partner to both.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £250,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2025

End date

31 March 2030

This contract is subject to renewal

No

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 7

Objective criteria for choosing the limited number of candidates:

assessment of responses to the selection questionnaire

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

To respond to this opportunity please click here: <https://www.delta-sourcing.com/respond/6H96772YF9>

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

13 January 2025

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Market-research-services./6H96772YF9>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/6H96772YF9>

GO Reference: GO-20241213-PRO-28885799

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The National Gallery

Trafalgar Square

London

WC2N 5DN

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