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Tender

## **Office Cleaning Services - Winchester City Council**

Winchester City Council

F02: Contract notice

Notice identifier: 2024/S 000-040223

Procurement identifier (OCID): ocds-h6vhtk-04c7d2

Published 13 December 2024, 11:16am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Winchester City Council

Winchester City Council

Colebrook Street, Winchester

SO23 9LJ

#### **Email**

[procurement@winchester.gov.uk](mailto:procurement@winchester.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKJ3 - Hampshire and Isle of Wight

**National registration number**

00609812

**Internet address(es)**

Main address

<https://www.winchester.gov.uk>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/86482>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://uk.eu-supply.com/app/rfq/rwlentrance\\_s.asp?PID=87325&B=WCC](https://uk.eu-supply.com/app/rfq/rwlentrance_s.asp?PID=87325&B=WCC)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[https://uk.eu-supply.com/app/rfq/rwlentrance\\_s.asp?PID=87325&B=WCC](https://uk.eu-supply.com/app/rfq/rwlentrance_s.asp?PID=87325&B=WCC)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Office Cleaning Services - Winchester City Council

#### **II.1.2) Main CPV code**

- 90919200 - Office cleaning services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Provision of Estates Cleaning Services for Winchester City Council. It is anticipated that the contract will commence on 1 April 2025 for 3 years with an option to extend for a further two year period until 2030 (3+2).

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 90910000 - Cleaning services

#### **II.2.3) Place of performance**

NUTS codes

- UKJ3 - Hampshire and Isle of Wight

Main site or place of performance

Winchester

#### **II.2.4) Description of the procurement**

Winchester City Council are inviting tenders for the Provision of Estates Cleaning Services. It is anticipated that the contract will commence on 1 April 2025 for 3 years with an option to extend for a further two year period until 2030 (3+2).

Winchester City Council requires a cleaning services company to provide efficient and high quality cleaning, at its main council office building, the historic Winchester Guildhall, and several office / work place locations within the city limits. The locations are the following:

- a. City Offices, Colebrook Street, SO23 9LJ
- b. West Wing of Guildhall, Broadway, Winchester, SO23 9GH
- c. Guildhall, Broadway, Winchester SO23 9GH (including occasional out of hours service to clean the Guildhall following events hosted in its various function rooms),
- d. Cipher House, Moorside Rd, Winchester SO23 7RX
- e. Abbey House The Broadway, High Street, Winchester, SO23 9BE
- f. 68 St Georges, 68 St Georges Street, Winchester, SO23 8AH
- g. CWR, 4b Middlebrook St, Winchester SO23 8AQ

The supplier must have the following certification:

ISO9001

An accredited H&S certification.

ISO 14001

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The agreement maybe extended by a period of up to 24 months following the 3 year term.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

31 January 2025

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

31 January 2025

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

London - High Court

Technology and Construction Court

London

EC4A 1NL

Telephone

+44 2079477156

Country

United Kingdom

### **VI.4.2) Body responsible for mediation procedures**

Service Lead – Legal Services Winchester City Council

City Offices, Colebrook Street

Winchester

SO23 9LJ

Telephone

+44 1962840222

Country

United Kingdom