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Tender

Voluntary and Community Sector - Support Service

London Borough of Wandsworth

F02: Contract notice

Notice identifier: 2024/S 000-040173

Procurement identifier (OCID): ocds-h6vhtk-04c7b7

Published 12 December 2024, 6:00pm

Section I: Contracting authority

I.1) Name and addresses

London Borough of Wandsworth

Town Hall, Wandsworth High Street,

London

SW18 2PU

Contact

Procurement Team

Email

procurement@richmondandwandsworth.gov.uk

Telephone

+44 2088716000

Country

United Kingdom

Region code

UKI34 - Wandsworth

Internet address(es)

Main address

www.wandsworth.gov.uk

Buyer's address

www.wandsworth.gov.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://lb-wandsworth.my.salesforce-sites.com/?searchtype=Projects>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://lb-wandsworth.my.salesforce-sites.com/?searchtype=Projects>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://lb-wandsworth.my.salesforce-sites.com/?searchtype=Projects>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Voluntary and Community Sector - Support Service

Reference number

CPT3282

II.1.2) Main CPV code

- 75200000 - Provision of services to the community

II.1.3) Type of contract

Services

II.1.4) Short description

The London Borough of Wandsworth (Council) in partnership with the South West London Integrated Care (ICB) is inviting tenders from suitably qualified organisations for the delivery of a Voluntary and Community Sector (VCS) Infrastructure, Capacity Building and Volunteering Support Service for the borough of Wandsworth. The outcomes and deliverables for this ambitious new service have been co-developed with the local Voluntary and Community Sector and other statutory and non-statutory stakeholders. It will embed a collaborative sector-wide approach to creating a thriving, resilient and connected voluntary and community sector, and a borough that is fairer, more compassionate and sustainable. In summary the service will provide:

- A professional engagement service which provides strategic leadership, representation, voice and advice for the voluntary and community sector to enable it to become more sustainable, effective and strategically engaged with the local priorities of the Council and its partners.

- develop the voluntary and community sector skills base and sustainability and build trust and confidence in its capacity to deliver services and make a positive contribution to the borough.

- build capacity in voluntary organisations to recruit and retain volunteers and appropriately match potential volunteers to volunteer involving organisations.

The contract will be for a period of three (3) years commencing from 1st July 2025 and subject to an extension option of up to a further two (2) years. The total contract value (including the extension options) is £1,650,000. The maximum (ceiling price) contract value per annum is £330,000. To access the tender documents, please register on the Atamis Portal using this link: <https://lb->

wandsworth.my.site.com/ProSpend_eSourcing_Community_Registration?locale=uk

Once registered, please follow this link to our open projects page and search for the VCS tender: <https://lb-wandsworth.my.salesforce-sites.com/?searchtype=Projects>

PLEASE NOTE: The Council intends to host a Bidders Day as part of the procurement for this contract on Fri 3rd January 2025 from 9am to 10am. The event will be held virtually via Microsoft Teams. The event will be an opportunity for prospective bidders to ask questions or seek clarification on the tender process or documents. Following the event all questions and answers will be shared with bidders through the Atamis Portal. If you are interested, please register your attendance by completing the registration form included in the Tender Pack by Thurs 2nd January 2025.

II.1.5) Estimated total value

Value excluding VAT: £1,650,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKI34 - Wandsworth

II.2.4) Description of the procurement

The London Borough of Wandsworth (Council) in partnership with the South West London Integrated Care (ICB) is inviting tenders from suitably qualified organisations for the delivery of a Voluntary and Community Sector (VCS) Infrastructure, Capacity Building and Volunteering Support Service for the borough of Wandsworth. The outcomes and deliverables for this ambitious new service have been co-developed with the local Voluntary and Community Sector and other statutory and non-statutory stakeholders. It will embed a collaborative sector-wide approach to creating a thriving, resilient and connected voluntary and community sector, and a borough that is fairer, more compassionate and sustainable. In summary the service will provide:

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II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1,650,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Option to extend for 2 years.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union

funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.6) Information about electronic auction

An electronic auction will be used

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

24 February 2025

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

24 February 2025

Local time

12:00pm

Place

Wandsworth

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Royal Court of Justice

The Royal Courts of Justice (Stop M)

London

WC2R 1DH

Email

rcj.dco@justice.gov.uk

Country

United Kingdom

Internet address

<https://www.find-court-tribunal.service.gov.uk/courts/royal-courts-of-justice>

VI.4.2) Body responsible for mediation procedures

Cabinet Office

70 Whitehall

London

SW1 2AS

Email

prouement@richmondandwandsworth.gov.uk

Country

United Kingdom

Internet address

www.wandsworth.gov.uk