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Tender

## **Grounds Maintenance in Glenrothes North Area**

Fife Council

F02: Contract notice

Notice identifier: 2024/S 000-040152

Procurement identifier (OCID): ocds-h6vhtk-04c7a9

Published 12 December 2024, 4:16pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Fife Council

Fife House, North Street

Glenrothes

KY7 5LT

#### **Contact**

derek Hamilton

#### **Email**

[derek.hamilton@fife.gov.uk](mailto:derek.hamilton@fife.gov.uk)

#### **Telephone**

+44 3451550000

#### **Country**

United Kingdom

**NUTS code**

UKM72 - Clackmannanshire and Fife

**Internet address(es)**

Main address

<http://www.fife.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00187](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00187)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publiccontractsscotland.gov.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Grounds Maintenance in Glenrothes North Area

Reference number

EF0079

#### **II.1.2) Main CPV code**

- 77314000 - Grounds maintenance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Provision grounds maintenance service in Glenrothes North Area, including (but not limited to)

Grass cutting

Hedge pruning

Shrub bed maintenance

Storm drainage

Trees and woodland management

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 77314000 - Grounds maintenance services

### **II.2.3) Place of performance**

NUTS codes

- UKM72 - Clackmannanshire and Fife

Main site or place of performance

Glenrothes North

### **II.2.4) Description of the procurement**

Provision grounds maintenance service in Glenrothes North Core Services

The core services of the Grounds Maintenance Service include:

Grass cutting.

Hedge pruning.

Shrub bed maintenance.

### **II.2.5) Award criteria**

Quality criterion - Name: Qualitative criteria/Weighting / Weighting: 60

Quality criterion - Name: Price/Weighting / Weighting: 40

Price - Weighting: 40

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Optional extension period of up to 12 months

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Fife Council may require additional purchases under this contract which have not been specifically detailed in the "specification" however any additional purchases will be in full accordance with the requirements of Regulation 72 of the Public Contract (Scotland) Regulations 2015.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

The relevant selection criteria will be included in the SPD Scotland module.

Minimum level(s) of standards possibly required

The relevant minimum levels will be included in the SPD Scotland module.

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

The relevant selection criteria will be included in the SPD Scotland module

Minimum level(s) of standards possibly required

The relevant minimum levels will be included in the SPD Scotland module.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

24 January 2025

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 12 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

24 January 2025

Local time

12:00pm

Place

Electronic Postbox

Information about authorised persons and opening procedure

Two Officers of Fife Council

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Either 2030 or 2031 dependant on whether extension period is utilised.

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

Fife Council is committed to ensuring delivery of high-quality services and to achieving best value through the contract by:

- securing continuous improvement in the performance and delivery of its function;
- maintaining an appropriate balance between quality and whole life cost; and
- actively contributing to sustainable development.

It is expected that the contractor will take a positive approach to Fair Work practices.

Under this procurement the successful contractor will be required to support the authority's economic and Social developments in the form of Community Benefits.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=785136](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=785136).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Improving Education and Skills (e.g. creation of apprenticeships or delivering presentations in schools)

Improving Local Employability (e.g. creation of new jobs, recruitment of long-term unemployed, disadvantaged or young people)

Work Experience Placements/Programmes (e.g. providing work experience placements to those in education)

Delivering Training and Development in the Community (e.g. mentoring - private sector suppliers can offer support, normally as part of their CSR activity, where they can offer support and guidance to local organisations and individuals)

Enhancing & Improving Local Community and Environmental Projects (e.g. providing volunteers or donations)

Sponsorship and Charity Work

Supported Business, Third Sector and Voluntary Initiatives (e.g. offering Small and Medium Enterprises and Voluntary Sector organisations opportunities to provide goods and/or services as part of a contract)

(SC Ref:785136)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=785136](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=785136)

#### **VI.4) Procedures for review**



#### **VI.4.1) Review body**

Kirkcaldy Sheriff Court

Whytescauseway

Kirkcaldy

KY1 1XQ

Email

[Kirkcaldy@scotcourts.gov.uk](mailto:Kirkcaldy@scotcourts.gov.uk)

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Economic operators should approach the contracting authority in the first instance. However, the only formal remedy is to apply to the courts:

An economic operator that suffers, or is at risk of suffering, loss or damage attributable to a breach of duty under the Public Contracts (Scotland) Regulations 2015 or the Procurement Reform (Scotland) Act 2014, may bring proceedings in the Sheriff Court or the Court of Session