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Contract

HAR5969: Estate Management Services

Tower Hamlets

F03: Contract award notice

Notice identifier: 2025/S 000-040098

Procurement identifier (OCID): ocds-h6vhtk-04ca3c

Published 15 July 2025, 3:14pm

Section I: Contracting authority

I.1) Name and addresses

Tower Hamlets

New Town Hall, 160 Whitechapel Road London

London

E1 1BJ

Contact

Mr Simon Waller

Email

simon.waller@towerhamlets.gov.uk

Telephone

+44 2073644013

Country

United Kingdom

Region code

UKI - London

Internet address(es)

Main address

<http://www.towerhamlets.gov.uk>

Buyer's address

<http://www.towerhamlets.gov.uk>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

HAR5969: Estate Management Services

Reference number

DN756506

II.1.2) Main CPV code

- 70000000 - Real estate services

II.1.3) Type of contract

Services

II.1.4) Short description

The main objective of this procurement exercise is to appoint an accredited and qualified Chartered Surveying firm to provide estate management professional services support to the Council's Asset Management team. The service requirements are broken down as follows.

Lot 1 - General Estate Management Activities (Estimated Value - £790,000)

This lot will primarily focus on lease renewals and rent reviews including the option to procure other services including;

- Agency and lease management
- Surveying and strategic advice
- Estate, asset and property management
- Rent reviews lease breaks & lease expiries
- Lease renewals & lease regear
- Lease consents
- Lease surrender & regrant

- Dilapidations
- Wayleaves & easements
- Licences for alteration and landlords consent

Currently individual instructions are raised via RFQ to a variety of suppliers for distinct pieces of work. In some circumstances these will be bundled. In order to reduce future contact administration Asset Management are looking to appoint a single supplier to undertake all instructions.

Lot 2 – Estate Management Activities relating to Ben Jonson Road and shops at Mile End

(Estimated Value - £100,000)

- General estate management and advice including service charge management and collection, rental management and collection and ad hoc advice relating to the leases. The Council will retain the right to request support with the lettings of property where required.

II.1.6) Information about lots

This contract is divided into lots: Yes

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £900,000

II.2) Description

II.2.1) Title

HAR5969 Lot 1: General Estate Management Activities

Lot No

1

II.2.2) Additional CPV code(s)

- 70000000 - Real estate services

II.2.3) Place of performance

NUTS codes

- UKI - London

II.2.4) Description of the procurement

This lot will primarily focus on lease renewals and rent reviews including the option to procure other services including;

- Agency and lease management
- Surveying and strategic advice
- Estate, asset and property management
- Rent reviews lease breaks & lease expiries
- Lease renewals & lease regear
- Lease consents
- Lease surrender & regrant
- Dilapidations
- Wayleaves & easements
- Licences for alteration and landlords consent

Currently individual instructions are raised via RFQ to a variety of suppliers for distinct pieces of work. In some circumstances these will be bundled. In order to reduce future contact administration Asset Management are looking to appoint a single supplier to undertake all instructions.

II.2.5) Award criteria

Cost criterion - Name: price is not the only criterion / Weighting: 0

II.2.11) Information about options

Options: Yes

Description of options

Proposed Contract Start date: 01 June 2025

Proposed Contract Initial End date: 31st May 2028

End date including extensions: 31 May 2029

The contract will be for 4 years in total, 3 yrs +1yr.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

HAR5969 Lot 2: Estate Management Activities relating to Ben Jonson Road and shops at Mile End

Lot No

2

II.2.2) Additional CPV code(s)

- 70000000 - Real estate services

II.2.3) Place of performance

NUTS codes

- UKI - London

II.2.4) Description of the procurement

General estate management and advice including service charge management and collection, rental management and collection and ad hoc advice relating to the leases. The Council will retain the right to request support with the lettings of property where required.

The Estate Management Activities for Ben Jonson Road & shops at Mile End are currently undertaken by Carter Jonas under an RFQ arrangement. Asset Management have taken the opportunity to bring this activity under the main contract to reduce contract administration.

II.2.5) Award criteria

Cost criterion - Name: price is not the only criterion / Weighting: 0

II.2.11) Information about options

Options: Yes

Description of options

Proposed Contract Start date: 01 June 2025

Proposed Contract Initial End date: 31st May 2028

End date including extensions: 31 May 2029

The contract will be for 4 years in total, 3 yrs +1yr.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2024/S 000-041233](#)

Section V. Award of contract

Contract No

HAR5969

Lot No

1

Title

HAR5969 Lot 1: General Estate Management Activities

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

3 June 2025

V.2.2) Information about tenders

Number of tenders received: 5

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Specialist Property Advisers UK LLP t/a Boddy and Edwards

Club Chambers Museum Street

York

YO1 7DN

Email

rob@boddyandedwards.co.uk

Country

United Kingdom

NUTS code

- UKI - London

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £790,000

Section V. Award of contract

Contract No

HAR5969

Lot No

2

Title

HAR5969 Lot 2: Estate Management Activities relating to Ben Jonson Road and shops at Mile End

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

3 June 2025

V.2.2) Information about tenders

Number of tenders received: 5

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Graham and Sibbald LLP

72-75 Marylebone High Street

London

W1U 5JW

Country

United Kingdom

NUTS code

- UKI - London

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £100,000

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

Royal Courts of Justice

Strand

London

WC2A 2LL

Country

United Kingdom

