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Contract

## **HAR5969: Estate Management Services**

Tower Hamlets

F03: Contract award notice

Notice identifier: 2025/S 000-040098

Procurement identifier (OCID): ocds-h6vhtk-04ca3c

Published 15 July 2025, 3:14pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Tower Hamlets

New Town Hall, 160 Whitechapel Road London

London

E1 1BJ

#### **Contact**

Mr Simon Waller

#### **Email**

[simon.waller@towerhamlets.gov.uk](mailto:simon.waller@towerhamlets.gov.uk)

#### **Telephone**

+44 2073644013

#### **Country**

United Kingdom

**Region code**

UKI - London

**Internet address(es)**

Main address

<http://www.towerhamlets.gov.uk>

Buyer's address

<http://www.towerhamlets.gov.uk>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

HAR5969: Estate Management Services

Reference number

DN756506

#### **II.1.2) Main CPV code**

- 70000000 - Real estate services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The main objective of this procurement exercise is to appoint an accredited and qualified Chartered Surveying firm to provide estate management professional services support to the Council's Asset Management team. The service requirements are broken down as follows.

Lot 1 - General Estate Management Activities (Estimated Value - £790,000)

This lot will primarily focus on lease renewals and rent reviews including the option to procure other services including;

- Agency and lease management
- Surveying and strategic advice
- Estate, asset and property management
- Rent reviews lease breaks & lease expiries
- Lease renewals & lease regear
- Lease consents
- Lease surrender & regrant

- Dilapidations
- Wayleaves & easements
- Licences for alteration and landlords consent

Currently individual instructions are raised via RFQ to a variety of suppliers for distinct pieces of work. In some circumstances these will be bundled. In order to reduce future contact administration Asset Management are looking to appoint a single supplier to undertake all instructions.

Lot 2 – Estate Management Activities relating to Ben Jonson Road and shops at Mile End

(Estimated Value - £100,000)

- General estate management and advice including service charge management and collection, rental management and collection and ad hoc advice relating to the leases. The Council will retain the right to request support with the lettings of property where required.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £900,000

### **II.2) Description**

#### **II.2.1) Title**

HAR5969 Lot 1: General Estate Management Activities

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 70000000 - Real estate services

#### **II.2.3) Place of performance**

NUTS codes

- UKI - London

#### **II.2.4) Description of the procurement**

This lot will primarily focus on lease renewals and rent reviews including the option to procure other services including;

- Agency and lease management
- Surveying and strategic advice
- Estate, asset and property management
- Rent reviews lease breaks & lease expiries
- Lease renewals & lease regear
- Lease consents
- Lease surrender & regrant
- Dilapidations
- Wayleaves & easements
- Licences for alteration and landlords consent

Currently individual instructions are raised via RFQ to a variety of suppliers for distinct pieces of work. In some circumstances these will be bundled. In order to reduce future contact administration Asset Management are looking to appoint a single supplier to undertake all instructions.

#### **II.2.5) Award criteria**

Cost criterion - Name: price is not the only criterion / Weighting: 0

#### **II.2.11) Information about options**

Options: Yes

Description of options

Proposed Contract Start date: 01 June 2025

Proposed Contract Initial End date: 31st May 2028

End date including extensions: 31 May 2029

The contract will be for 4 years in total, 3 yrs +1yr.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

HAR5969 Lot 2: Estate Management Activities relating to Ben Jonson Road and shops at Mile End

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 70000000 - Real estate services

### **II.2.3) Place of performance**

NUTS codes

- UKI - London

### **II.2.4) Description of the procurement**

General estate management and advice including service charge management and collection, rental management and collection and ad hoc advice relating to the leases. The Council will retain the right to request support with the lettings of property where required.

The Estate Management Activities for Ben Jonson Road & shops at Mile End are currently undertaken by Carter Jonas under an RFQ arrangement. Asset Management have taken the opportunity to bring this activity under the main contract to reduce contract administration.

### **II.2.5) Award criteria**

Cost criterion - Name: price is not the only criterion / Weighting: 0

### **II.2.11) Information about options**

Options: Yes

Description of options

Proposed Contract Start date: 01 June 2025

Proposed Contract Initial End date: 31st May 2028

End date including extensions: 31 May 2029

The contract will be for 4 years in total, 3 yrs +1yr.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2024/S 000-041233](#)

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## **Section V. Award of contract**

### **Contract No**

HAR5969

### **Lot No**

1

### **Title**

HAR5969 Lot 1: General Estate Management Activities

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

3 June 2025

#### **V.2.2) Information about tenders**

Number of tenders received: 5

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Specialist Property Advisers UK LLP t/a Boddy and Edwards

Club Chambers Museum Street

York

YO1 7DN

Email

[rob@boddyandedwards.co.uk](mailto:rob@boddyandedwards.co.uk)

Country

United Kingdom

NUTS code

- UKI - London

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £790,000

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### **Section V. Award of contract**

#### **Contract No**

HAR5969

#### **Lot No**

2

#### **Title**

HAR5969 Lot 2: Estate Management Activities relating to Ben Jonson Road and shops at Mile End

A contract/lot is awarded: Yes

#### **V.2) Award of contract**

##### **V.2.1) Date of conclusion of the contract**

3 June 2025

##### **V.2.2) Information about tenders**

Number of tenders received: 5

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Graham and Sibbald LLP

72-75 Marylebone High Street

London

W1U 5JW

Country

United Kingdom

NUTS code

- UKI - London

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £100,000

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**Section VI. Complementary information**

**VI.4) Procedures for review**

**VI.4.1) Review body**

Royal Courts of Justice

Strand

London

WC2A 2LL

Country

United Kingdom

