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Contract

Project Management Services

HOPE SENTAMU LEARNING TRUST

F03: Contract award notice

Notice identifier: 2024/S 000-040048

Procurement identifier (OCID): ocds-h6vhtk-04c30c

Published 12 December 2024, 11:07am

Section I: Contracting authority

I.1) Name and addresses

HOPE SENTAMU LEARNING TRUST

C/o Vale Of York Academy

YORK

YO306ZS

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Country

United Kingdom

Region code

UKE21 - York

Companies House

07559537

Internet address(es)

Main address

<https://hslt.academy/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Project Management Services

Reference number

HSLTPRMGT2025/2028

II.1.2) Main CPV code

- 71541000 - Construction project management services

II.1.3) Type of contract

Services

II.1.4) Short description

The services required will include, but not be limited to:

I. The planning, management and execution of capital projects, including;

? Project management;

? Design & project lead, including but not limited to;

1. Architectural design;

2. Space planning;

3. Collation of specialist design; and

4. Detailed specifications.

? Contract administration;

? Employer's agent;

? Project cost management;

? Supplier management;

? Management of DBS and school requirements;

? Programme and risk management; and

? Development monitoring.

II. Formal annual planning meeting to be undertaken with the Chief Operating Officer and Trust

Operations Manager to review strategy and establish annual priorities;

III. Reporting on capital project progress to the Trust Operations team on a regular basis, including on-site attendance;

IV. Site master planning and feasibility assessments;

V. Preparation of financial statements;

VI. Provision of advice to HSLT Management and Trust Board regarding Capital works;

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VII. Provide surveying and inspections in relation to Capital works including;

? School & Academy Condition surveys and reporting (Building Fabric and M&E);

? Planned preventative maintenance;

? Repairs and maintenance;

? De-Carbonisation Fabric Surveys;

? Specific Defect Analysis;

? Quantity Surveying;

? Schedule of Accommodation Assessment (Capacity & Use);

? Measured Surveys and Plans;

? Fire Door Assessments;

? Roof and Drone Surveys;

? RAAC Surveys;

? Building Surveying; and

? Conservation & Historical Buildings (Optional).

VIII. Ensure health and safety standards are adhered to;

IX. Ensure Construction (Design and Management) Regulations 2015 (CDM 2015) compliance;

X. Implementation, management and coordination of early warning systems for each project;

XI. Management of snagging issues;

XII. Invoice checking;

XIII. Bid management and support;

XIV. Highlight any changes in requirements for the Trust;

XV. Highlight any potential grant funding relating to capital works available to the Trust, supporting the development of the estates;

XVI. Assistance in obtaining planning permissions and approvals;

XVII. All staff working on premises will hold an enhanced DBS certificate; and

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XVIII. Regular on-site support and project monitoring.

Technical Requirements

Minimum Requirement

I. Appropriate Project Management accreditations such as APM, and/or Prince 2

II. RICS accreditation

III. Membership of the Chartered Institution of Building Services Engineers

IV. Membership of the Association for Project Safety (APS)

V. Membership of the Chartered Institute of Building (CIOB)

Additional Specific Project Requirements

I. Membership of the Institution of Structural Engineers

II. Membership of the Institution of Civil Engineers

Procurement Requirements

I. Compliance with the Procurement Act 2023

II. Certificate of accreditation of completion of the Transforming Public Procurement Module on

the Government Commercial College website

- III. Project outputs planning
- IV. Financial checks on all tenderers
- V. End to end Tender process
- VI. Specification
- VII. Social value, quality of work and price
- VIII. Change control procedures
- IX. Purchase order management
- X. Planning permissions
- XI. Budget management
- XII. Application for payment checks
- XIII. Ethical supply chain management
- XIV. Use of the most up to date and relevant JCT Contracts
- XV. Site management
- XVI. Site security ensured in line with health and safety

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKE - Yorkshire and the Humber

II.2.4) Description of the procurement

The services required will include, but not be limited to:

- I. The planning, management and execution of capital projects, including;

- ? Project management;
- ? Design & project lead, including but not limited to;
 - 1. Architectural design;
 - 2. Space planning;
 - 3. Collation of specialist design; and
 - 4. Detailed specifications.
- ? Contract administration;
- ? Employer's agent;
- ? Project cost management;
- ? Supplier management;
- ? Management of DBS and school requirements;
- ? Programme and risk management; and
- ? Development monitoring.

II. Formal annual planning meeting to be undertaken with the Chief Operating Officer and Trust

Operations Manager to review strategy and establish annual priorities;

III. Reporting on capital project progress to the Trust Operations team on a regular basis, including on-site attendance;

IV. Site master planning and feasibility assessments;

V. Preparation of financial statements;

VI. Provision of advice to HSLT Management and Trust Board regarding Capital works;

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VII. Provide surveying and inspections in relation to Capital works including;

- ? School & Academy Condition surveys and reporting (Building Fabric and M&E);
- ? Planned preventative maintenance;
- ? Repairs and maintenance;
- ? De-Carbonisation Fabric Surveys;
- ? Specific Defect Analysis;
- ? Quantity Surveying;
- ? Schedule of Accommodation Assessment (Capacity & Use);
- ? Measured Surveys and Plans;
- ? Fire Door Assessments;
- ? Roof and Drone Surveys;
- ? RAAC Surveys;
- ? Building Surveying; and
- ? Conservation & Historical Buildings (Optional).

VIII. Ensure health and safety standards are adhered to;

IX. Ensure Construction (Design and Management) Regulations 2015 (CDM 2015) compliance;

X. Implementation, management and coordination of early warning systems for each project;

XI. Management of snagging issues;

XII. Invoice checking;

XIII. Bid management and support;

XIV. Highlight any changes in requirements for the Trust;

XV. Highlight any potential grant funding relating to capital works available to the Trust,

supporting the development of the estates;

XVI. Assistance in obtaining planning permissions and approvals;

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I. Membership of the Institution of Structural Engineers

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Procurement Requirements

I. Compliance with the Procurement Act 2023

II. Certificate of accreditation of completion of the Transforming Public Procurement Module on

the Government Commercial College website

III. Project outputs planning

IV. Financial checks on all tenderers

V. End to end Tender process

VI. Specification

VII. Social value, quality of work and price

VIII. Change control procedures

IX. Purchase order management

X. Planning permissions

XI. Budget management

XII. Application for payment checks

XIII. Ethical supply chain management

XIV. Use of the most up to date and relevant JCT Contracts

XV. Site management

XVI. Site security ensured in line with health and safety

II.2.5) Award criteria

Price

II.2.11) Information about options

Options: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Competitive procedure with negotiation

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2024/S 000-039444](#)

IV.2.9) Information about termination of call for competition in the form of a prior information notice

The contracting authority will not award any further contracts based on the above prior information notice

Section V. Award of contract

A contract/lot is awarded: No

V.1) Information on non-award

The contract/lot is not awarded

Other reasons (discontinuation of procedure)

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

Hope Sentamu Learning Trust

York

Country

United Kingdom