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Tender

Catering Services at Witton Park - Blackburn with Darwen Borough Council

Blackburn with Darwen

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-039972

Procurement identifier (OCID): ocids-h6vhtk-055f71

Published 15 July 2025, 1:48pm

Scope

Reference

DN780583

Description

Blackburn with Darwen Brough Council (BwD) seeks an experienced operator to provide refreshment to users of Witton Park.

The successful Contractor must deliver a quality approach, working with Park Management.

- We require a Contractor who will contribute to the appeal of the park.
- A Contractor who delivers a quality offer with Healthy Recipes, including Recipe for Health Award, compliance with BwD Food Alliance Pledge, and who will promote the venue as a breast-feeding friendly place as part of the "Breast Feeding Friendly Borough" initiative.

- Sourcing & promoting local produce wherever possible.
- Accredited by Taste of Lancashire.
- Fresh homemade food.
- Welcoming and friendly experience.
- Always providing a vegetarian selection.
- Always providing a selection attractive to children.
- Meet dietary requirements and have a full understanding of allergy legislation.
- Emphasis on quality rather than an extensive range.

Full operating practices will be discussed and agreed with the successful contractor, they will include:

- Storage of catering products and delivery crates must not be in public spaces.
- The café kitchen, preparation and storage areas are visible to the public therefore highest standards of hygiene (including awareness of contamination around allergies), tidiness and professionalism must be maintained at all times.
- Opportunity to provide catering for any bookings in the sports arena and gym and 3G pitches.
- Minimum opening hours will apply during the parks opening hours and during events. This includes Bank Holidays.
- Toilet provision - day to day management & maintenance of outdoor toilet facilities.

Total value (estimated)

- £560,000 excluding VAT
- £700,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 October 2025 to 30 September 2027
- Possible extension to 30 September 2029
- 4 years

Description of possible extension:

Two years in annual increments

Main procurement category

Services

CPV classifications

- 55523000 - Catering services for other enterprises or other institutions

Contract locations

- UKD41 - Blackburn with Darwen

Participation

This procurement is reserved for

Suppliers from Lancashire

Conditions of participation

See Procurement Specific Questionnaire (PSQ).

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

1 August 2025, 2:00pm

Tender submission deadline

12 August 2025, 12:00pm

Submission address and any special instructions

Tenders to be submitted only via: <https://www.the-chest.org.uk/>

Tenders may be submitted electronically

Yes

Award criteria

Name	Description	Type	Weighting
Quality	<p>Each Method Statement carries a weighting depending upon their importance. The scores and weightings combined make up the overall quality score. Arial font size 12 must be used. The page limit for each method statement is listed in brackets below. Anything over the stated limit will be disregarded by the evaluation panel and not marked.</p> <ul style="list-style-type: none"> • Method Statement 1 - Please outline the measures you will take to deliver a successful service, including health and safety, sustainability/waste management, maintenance, quality assurance, accessibility, service hours, customer engagement, pricing, marketing (4 pages maximum). Weighting 60% • Method Statement 2 - Please provide an indicative menu with provisional prices (2 pages maximum). Weighting 25% • Method Statement 3 - Please demonstrate the social value measures will 	Quality	75.00%

Name	Description	Type	Weighting
	you deliver (1 page maximum). Weighting 15%		
Price	<p>Supplier agrees to provide a minimum of £25,000.00 annually to the Council.</p> <p>Submissions will be ranked in order of price with the highest submission attracting the full weighting of 25% and other submissions scored as a pro rata percentage relative to the highest price. Example based on 25% weighting: (Bid price minus 25000 minimum divided by 25000 multiplied by 25% weighting) Bid 1 £30,000 $30000 - 25000 / 25000 * 25 = 15\%$ Bid 2 £50,000 $50000 - 25000 / 25000 * 25 = 25\%$ Bid 3 £24,000 0 (and entire tender is rejected)</p>	Price	25.00%

Procedure

Procedure type

Below threshold - open competition

Special regime

Concession

Contracting authority

Blackburn with Darwen

- Public Procurement Organisation Number: PYGR-1856-CVXM

Town Hall

Blackburn

BB6 7TE

United Kingdom

Contact name: Dharmendra Singh

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Website: <http://www.blackburn.gov.uk/>

Region: UKD46 - East Lancashire

Organisation type: Public authority - sub-central government