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Tender

SLHD Employee Benefits

St Leger Homes of Doncaster

F02: Contract notice

Notice identifier: 2024/S 000-039963

Procurement identifier (OCID): ocds-h6vhtk-04c734

Published 11 December 2024, 3:16pm

Section I: Contracting authority

I.1) Name and addresses

St Leger Homes of Doncaster

Civic Office, Waterdale

Doncaster

DN1 3BU

Contact

Linda Lomas

Email

linda.lomas@doncaster.gov.uk

Telephone

+44 1302735983

Country

United Kingdom

Region code

UKE31 - Barnsley, Doncaster and Rotherham

National registration number

05564649

Internet address(es)

Main address

<https://www.doncaster.gov.uk/>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/104514>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://uk.eu-supply.com/app/rfq/rwlentrance_s.asp?PID=88378&B=UK

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://uk.eu-supply.com/app/rfq/rwlentrance_s.asp?PID=88378&B=UK

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

SLHD Employee Benefits

Reference number

93943

II.1.2) Main CPV code

- 75310000 - Benefit services

II.1.3) Type of contract

Services

II.1.4) Short description

St Leger Homes of Doncaster (SLHD) is seeking to appoint suitably qualified Suppliers(s) to deliver a competitive range of flexible benefits to employees. This contract is being broken into lots:

- Lot 1 – Employee Healthcare Plan
- Lot 2 – Employee Cycle Hire
- Lot 3 – Employee Benefits Platform

An organisation can bid for one or all lots. Suppliers can win one or all lots.

It is anticipated that the contract will commence on 1st April 2025 for lots 1 & 3 and 9th April 2025 for lot 2 and run for an initial period of 3 years. There is an option to extend the contract on no more than 2 (two) occasions for up to 12 (twelve) months on each occasion (3+1+1) at the sole discretion of St Leger Homes of Doncaster.

II.1.5) Estimated total value

Value excluding VAT: £337,757

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

- Lot 1 – Employee Healthcare Plan
- Lot 2 – Employee Cycle Hire
- Lot 3 – Employee Benefits Platform

II.2) Description

II.2.1) Title

Lot 2 - Employee Cycle Hire

Lot No

2

II.2.2) Additional CPV code(s)

- 34000000 - Transport equipment and auxiliary products to transportation
- 34400000 - Motorcycles, bicycles and sidecars
- 34430000 - Bicycles
- 98300000 - Miscellaneous services

II.2.3) Place of performance

NUTS codes

- UKE31 - Barnsley, Doncaster and Rotherham

II.2.4) Description of the procurement

St Leger Homes of Doncaster (SLHD) is seeking a provider to promote, manage and administer a Cycle Hire and Accessories salary sacrifice scheme which will be accessible to employees of SLHD aged 18 or over.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £55,757

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Initial period is 3 years with an option to extend the contract on no more than 2 (two) occasions for up to 12 (twelve) months on each occasion (3+1+1) at the sole discretion of St Leger Homes of Doncaster.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 1 - Employee Healthcare Plan

Lot No

1

II.2.2) Additional CPV code(s)

- 66512200 - Health insurance services
- 85100000 - Health services
- 85140000 - Miscellaneous health services
- 98300000 - Miscellaneous services

II.2.3) Place of performance

NUTS codes

- UKE31 - Barnsley, Doncaster and Rotherham

II.2.4) Description of the procurement

St Leger Homes of Doncaster (SLHD) require a healthcare provider (referred to in the tender documents as 'the Supplier') to provide a healthcare plan for its employees. The current healthcare plan Contract is due to expire on 31st March 2025. St Leger Homes would like to continue to offer staff access to a Healthcare plan, which is designed to help employees pay for their day to day healthcare and access to other benefits such as counselling and physiotherapy.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £282,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Initial period is 3 years with an option to extend the contract on no more than 2 (two) occasions for up to 12 (twelve) months on each occasion (3+1+1) at the sole discretion of St Leger Homes of Doncaster.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 3 - Employee Benefits Platform (1)

Lot No

3

II.2.2) Additional CPV code(s)

- 66512200 - Health insurance services
- 85100000 - Health services
- 85140000 - Miscellaneous health services
- 98300000 - Miscellaneous services
- 72000000 - IT services: consulting, software development, Internet and support
- 72200000 - Software programming and consultancy services

II.2.3) Place of performance

NUTS codes

- UKE31 - Barnsley, Doncaster and Rotherham

II.2.4) Description of the procurement

St Leger Homes of Doncaster (SLHD) is seeking a provider to implement, manage and promote an Employee Benefits Platform that will provide discount offerings and a reward and recognition element that will contribute to employee satisfaction, increase performance and productivity as well as employee retention.

The platform to encompass:

- Employee Discounts scheme
- Reward and Recognition functionality
- Salary Sacrifice offerings (excluding employee cycle hire)

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Initial period is 3 years with an option to extend the contract on no more than 2 (two) occasions for up to 12 (twelve) months on each occasion (3+1+1) at the sole discretion of St Leger Homes of Doncaster (SLHD).

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

20 January 2025

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

20 January 2025

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

St Leger Homes of Doncaster

Civic Office, Waterdale

Doncaster

DN1 3BU

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

The Council will incorporate a minimum of 10 calendar day stand still period at the point when the information on the award of the contract is communicated to tenderers. If an appeal regarding the award of a contract has not been successfully resolved the Public Contracts Regulations 2015 (SI20105/102) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales, Northern Ireland).