

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/039963-2024>

Tender

## **SLHD Employee Benefits**

St Leger Homes of Doncaster

F02: Contract notice

Notice identifier: 2024/S 000-039963

Procurement identifier (OCID): ocds-h6vhtk-04c734

Published 11 December 2024, 3:16pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

St Leger Homes of Doncaster

Civic Office, Waterdale

Doncaster

DN1 3BU

#### **Contact**

Linda Lomas

#### **Email**

[linda.lomas@doncaster.gov.uk](mailto:linda.lomas@doncaster.gov.uk)

#### **Telephone**

+44 1302735983

#### **Country**

United Kingdom

**Region code**

UKE31 - Barnsley, Doncaster and Rotherham

**National registration number**

05564649

**Internet address(es)**

Main address

<https://www.doncaster.gov.uk/>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/104514>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=88378&B=UK](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=88378&B=UK)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=88378&B=UK](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=88378&B=UK)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

SLHD Employee Benefits

Reference number

93943

#### **II.1.2) Main CPV code**

- 75310000 - Benefit services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

St Leger Homes of Doncaster (SLHD) is seeking to appoint suitably qualified Suppliers(s) to deliver a competitive range of flexible benefits to employees. This contract is being broken into lots:

- Lot 1 – Employee Healthcare Plan
- Lot 2 – Employee Cycle Hire
- Lot 3 – Employee Benefits Platform

An organisation can bid for one or all lots. Suppliers can win one or all lots.

It is anticipated that the contract will commence on 1st April 2025 for lots 1 & 3 and 9th April 2025 for lot 2 and run for an initial period of 3 years. There is an option to extend the contract on no more than 2 (two) occasions for up to 12 (twelve) months on each occasion (3+1+1) at the sole discretion of St Leger Homes of Doncaster.

#### **II.1.5) Estimated total value**

Value excluding VAT: £337,757

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

- Lot 1 – Employee Healthcare Plan
- Lot 2 – Employee Cycle Hire
- Lot 3 – Employee Benefits Platform

## **II.2) Description**

### **II.2.1) Title**

Lot 2 - Employee Cycle Hire

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 34000000 - Transport equipment and auxiliary products to transportation
- 34400000 - Motorcycles, bicycles and sidecars
- 34430000 - Bicycles
- 98300000 - Miscellaneous services

### **II.2.3) Place of performance**

NUTS codes

- UKE31 - Barnsley, Doncaster and Rotherham

### **II.2.4) Description of the procurement**

St Leger Homes of Doncaster (SLHD) is seeking a provider to promote, manage and administer a Cycle Hire and Accessories salary sacrifice scheme which will be accessible to employees of SLHD aged 18 or over.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £55,757

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Initial period is 3 years with an option to extend the contract on no more than 2 (two) occasions for up to 12 (twelve) months on each occasion (3+1+1) at the sole discretion of St Leger Homes of Doncaster.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Lot 1 - Employee Healthcare Plan

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 66512200 - Health insurance services
- 85100000 - Health services
- 85140000 - Miscellaneous health services
- 98300000 - Miscellaneous services

### **II.2.3) Place of performance**

NUTS codes

- UKE31 - Barnsley, Doncaster and Rotherham

### **II.2.4) Description of the procurement**

St Leger Homes of Doncaster (SLHD) require a healthcare provider (referred to in the tender documents as 'the Supplier') to provide a healthcare plan for its employees. The current healthcare plan Contract is due to expire on 31st March 2025. St Leger Homes would like to continue to offer staff access to a Healthcare plan, which is designed to help employees pay for their day to day healthcare and access to other benefits such as counselling and physiotherapy.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £282,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Initial period is 3 years with an option to extend the contract on no more than 2 (two)

occasions for up to 12 (twelve) months on each occasion (3+1+1) at the sole discretion of St Leger Homes of Doncaster.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Lot 3 - Employee Benefits Platform (1)

Lot No

3

#### **II.2.2) Additional CPV code(s)**

- 66512200 - Health insurance services
- 85100000 - Health services
- 85140000 - Miscellaneous health services
- 98300000 - Miscellaneous services
- 72000000 - IT services: consulting, software development, Internet and support
- 72200000 - Software programming and consultancy services

#### **II.2.3) Place of performance**

NUTS codes

- UKE31 - Barnsley, Doncaster and Rotherham

#### **II.2.4) Description of the procurement**

St Leger Homes of Doncaster (SLHD) is seeking a provider to implement, manage and promote an Employee Benefits Platform that will provide discount offerings and a reward and recognition element that will contribute to employee satisfaction, increase performance and productivity as well as employee retention.

The platform to encompass:

- Employee Discounts scheme
- Reward and Recognition functionality
- Salary Sacrifice offerings (excluding employee cycle hire)

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Initial period is 3 years with an option to extend the contract on no more than 2 (two) occasions for up to 12 (twelve) months on each occasion (3+1+1) at the sole discretion of St Leger Homes of Doncaster (SLHD).

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**



The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

20 January 2025

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

20 January 2025

Local time

12:00pm

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

St Leger Homes of Doncaster

Civic Office, Waterdale

Doncaster

DN1 3BU

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The Council will incorporate a minimum of 10 calendar day stand still period at the point when the information on the award of the contract is communicated to tenderers. If an appeal regarding the award of a contract has not been successfully resolved the Public Contracts Regulations 2015 (SI20105/102) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales, Northern Ireland).