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Tender

Online Payments and Student Debt Management System

University of Hertfordshire

F02: Contract notice

Notice identifier: 2024/S 000-039909

Procurement identifier (OCID): ocds-h6vhtk-04c653

Published 11 December 2024, 12:39pm

Section I: Contracting authority

I.1) Name and addresses

University of Hertfordshire

College Lane

Hatfield

AL10 9AB

Contact

Procurement Dept.

Email

categorymanager-ict@herts.ac.uk

Country

United Kingdom

NUTS code

UKH23 - Hertfordshire

Internet address(es)

Main address

www.herts.ac.uk

Buyer's address

<https://in-tendhost.co.uk/universityofhertfordshire>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/universityofhertfordshire>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/universityofhertfordshire>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Online Payments and Student Debt Management System

Reference number

24043

II.1.2) Main CPV code

- 48000000 - Software package and information systems

II.1.3) Type of contract

Supplies

II.1.4) Short description

The University of Hertfordshire ("The University") is conducting a tender process for the provision and implementation of an online payment collection and student debt management system. The scope of this project is three deliverables: 1. Payment Solution - The solution must efficiently manage various payment methods (i.e. Accommodation, Tuition, Research payments) ensuring a smooth transaction experience for students. 2. Card Payment Gateway - Ability for third party providers to interface to take debit and credit card payments. 3. Online Store – Used by both students and the general public for the purchasing of merchandise and events hosted by the University. The chosen solution will be a pre-existing, fully integrated system that meets technical and functional requirements, with minimal customisation needed. The system is expected to be fully operational and launched by September 2025 in time for the new academic year.

II.1.5) Estimated total value

Value excluding VAT: £200,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 48000000 - Software package and information systems

II.2.3) Place of performance

NUTS codes

- UKH23 - Hertfordshire

II.2.4) Description of the procurement

The University of Hertfordshire ("The University") is conducting a tender process for the provision and implementation of an online payment collection and student debt management system. The scope of this project is three deliverables: 1. Payment Solution - The solution must efficiently manage various payment methods (i.e. Accommodation, Tuition, Research payments) ensuring a smooth transaction experience for students. 2. Card Payment Gateway - Ability for third party providers to interface to take debit and credit card payments. 3. Online Store – Used by both students and the general public for the purchasing of merchandise and events hosted by the University. The chosen solution will be a pre-existing, fully integrated system that meets technical and functional requirements, with minimal customisation needed. It is intended that the contract will run for an initial period of three years with the option to extend by a further two years in one-year increments, subject to satisfactory performance.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

1yr + 1yr

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

details provided in tender documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

21 January 2025

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

21 January 2025

Local time

12:02pm

Place

electronically via In-Tend

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

High Court

London

Country

United Kingdom