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Tender

## **SOUTH CAMBRIGESHIRE DISTRICT COUNCIL - Planning Agency Staff Open Framework Contract**

South Cambridgeshire District Council

F02: Contract notice

Notice identifier: 2025/S 000-039854

Procurement identifier (OCID): ocids-h6vhtk-055f25

Published 15 July 2025, 10:49am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

South Cambridgeshire District Council

South Cambridgeshire Hall, Cambourne Business Park

Cambourne

CB23 6EA

#### **Contact**

Carley Bartley

#### **Email**

[SCDCrecruitment@scambs.gov.uk](mailto:SCDCrecruitment@scambs.gov.uk)

#### **Telephone**

+44 1954713027

#### **Country**

United Kingdom

**Region code**

UKH12 - Cambridgeshire CC

**Internet address(es)**

Main address

<https://www.scambs.gov.uk>

Buyer's address

<https://www.scambs.gov.uk>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=661d4a09-5c61-f011-813a-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=661d4a09-5c61-f011-813a-005056b64545>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

SOUTH CAMBRIGESHIRE DISTRICT COUNCIL - Planning Agency Staff Open Framework Contract

Reference number

DN782565

#### **II.1.2) Main CPV code**

- 79600000 - Recruitment services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

South Cambridgeshire District Council (SCDC) are looking for suitably qualified and experienced Agencies to provide temporary planning agency staff to SCDC.

SCDC are therefore establishing a Planning Agency Staff Open Framework Contract (The Contract with all bidders being welcomed onto the Framework Contract). Agencies will be invited to bid via the Procurement Act 2023 open tender procedure to create a compliant Framework contract. The final contract will be a separate call off contract from the created Planning Agency Staff Framework Contract between each agency and the Council.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKH12 - Cambridgeshire CC

#### **II.2.4) Description of the procurement**

South Cambridgeshire District Council (SCDC) are looking for suitably qualified and experienced Agencies to provide temporary planning agency staff to SCDC.

SCDC are therefore establishing a Planning Agency Staff Open Framework Contract (The Contract with all bidders being welcomed onto the Framework Contract). Agencies will be invited to bid via the Procurement Act 2023 open tender procedure to create a compliant Framework contract. The final contract will be a separate call off contract from the created Planning Agency Staff Framework Contract between each agency and the Council.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

This contract is for a 1-year term with the option to extend up to July 2027 at SCDC's Discretion

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

This contract is for a 1-year term with the option to extend up to July 2027 at SCDC's Discretion

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

In the case of framework agreements, provide justification for any duration exceeding 4 years:

N/A

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

12 August 2025

Local time

1:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

12 August 2025

Local time

1:00pm

Place

South Cambridgeshire District Council

Information about authorised persons and opening procedure

Opened electronically via the portal following closing date by Sean Missin

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

South Cambridgeshire District Council

Cambourne

CB23 6EA

Country

United Kingdom