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Not applicable

Project Management Services

HOPE SENTAMU LEARNING TRUST

F14: Notice for changes or additional information

Notice identifier: 2024/S 000-039843

Procurement identifier (OCID): ocds-h6vhtk-04c30c

Published 11 December 2024, 9:19am

Section I: Contracting authority/entity

I.1) Name and addresses

HOPE SENTAMU LEARNING TRUST

C/o Vale Of York Academy

YORK

YO306ZS

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United Kingdom

Region code

UKE21 - York

UK Register of Learning Providers (UKPRN number)

10058624

Internet address(es)

Main address

https://hslt.academy/

Buyer's address

https://hslt.academy/

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Project Management Services

Reference number

HSLTPRMGT2025/2028

II.1.2) Main CPV code

• 71541000 - Construction project management services

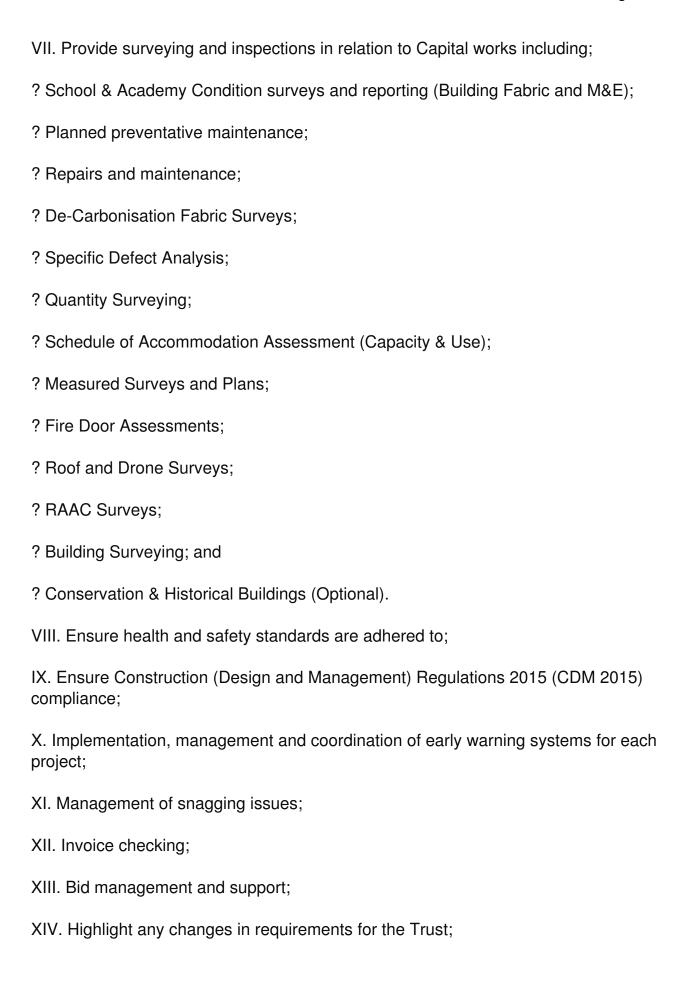
II.1.3) Type of contract

Services

II.1.4) Short description

The services required will include, but not be limited to:

I. The planning, management and execution of capital projects, including;
? Project management;
? Design & project lead, including but not limited to;
1. Architectural design;
2. Space planning;
3. Collation of specialist design; and
4. Detailed specifications.
? Contract administration;
? Employer's agent;
? Project cost management;
? Supplier management;
? Management of DBS and school requirements;
? Programme and risk management; and
? Development monitoring.
II. Formal annual planning meeting to be undertaken with the Chief Operating Officer and Trust
Operations Manager to review strategy and establish annual priorities;
III. Reporting on capital project progress to the Trust Operations team on a regular basis,
including on-site attendance;
IV. Site master planning and feasibility assessments;
V. Preparation of financial statements;
VI. Provision of advice to HSLT Management and Trust Board regarding Capital works;



XV. Highlight any potential grant funding relating to capital works available to the Trust, supporting the development of the estates;

XVI. Assistance in obtaining planning permissions and approvals;

XVII. All staff working on premises will hold an enhanced DBS certificate; and

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XVIII. Regular on-site support and project monitoring.

Technical Requirements

Minimum Requirement

- I. Appropriate Project Management accreditations such as APM, and/or Prince 2
- II. RICS accreditation
- III. Membership of the Chartered Institution of Building Services Engineers
- IV. Membership of the Association for Project Safety (APS)
- V. Membership of the Chartered Institute of Building (CIOB)

Additional Specific Project Requirements

- I. Membership of the Institution of Structural Engineers
- II. Membership of the Institution of Civil Engineers

Procurement Requirements

- I. Compliance with the Procurement Act 2023
- II. Certificate of accreditation of completion of the Transforming Public Procurement Module on

the Government Commercial College website

- III. Project outputs planning
- IV. Financial checks on all tenderers

- V. End to end Tender process
- VI. Specification
- VII. Social value, quality of work and price
- VIII. Change control procedures
- IX. Purchase order management
- X. Planning permissions
- XI. Budget management
- XII. Application for payment checks
- XIII. Ethical supply chain management
- XIV. Use of the most up to date and relevant JCT Contracts
- XV. Site management
- XVI. Site security ensured in line with health and safety requirements

Section VI. Complementary information

VI.6) Original notice reference

Notice number: 2024/S 000-039444

Section VII. Changes

VII.1.2) Text to be corrected in the original notice

Section number

IV.2

Instead of

Date

21 March 2025

Local time

3:00pm

Read

Date

12 December 2024

Local time

2:00pm