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Not applicable

## **AT1318 Facilities Management Hart House & Morton House, Luton**

Luton Council

F14: Notice for changes or additional information

Notice identifier: 2024/S 000-039842

Procurement identifier (OCID): ocds-h6vhtk-04c1c1

Published 11 December 2024, 9:18am

### **Section I: Contracting authority/entity**

#### **I.1) Name and addresses**

Luton Council

Town Hall, George Street

Luton

LU1 2BQ

#### **Contact**

Ms Caroline Sturman

#### **Email**

[caroline.sturman@luton.gov.uk](mailto:caroline.sturman@luton.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKH21 - Luton

**Internet address(es)**

Main address

<http://www.luton.gov.uk>

Buyer's address

<http://www.luton.gov.uk>

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

AT1318 Facilities Management Hart House & Morton House, Luton

Reference number

DN752403

#### **II.1.2) Main CPV code**

- 79993000 - Building and facilities management services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Morton House and Hart House are two office developments that form part of the Luton Rising estate. Both on Kimpton Road in Luton, they offer flexible working space and meeting rooms for local organisations. Hart House is a grade 2 listed building and established as a multi office facility with existing tenants and users. Morton House is a brand-new development to open early in 2025 which will provide a high-quality office environment,

onsite café and a number of flexible working areas, and public access. Both offices can be used for a one off meeting or as long term tenancy.

We need one Provider who can provide a fully serviced and maintained office environment, offering a safe, clean and inviting working and meeting space. Services to include full cleaning of entire estate during the day and after-hours, 24-hour security and monitoring, receptionist cover 5 working days a week for both sites, laundry service so showers are accessible, car parking management and monitoring, visitor welcome and induction, managing meeting room bookings, engaging and liaising with all users and tenants to be sure they have the best experience, working with Luton Rising to actively maximise revenue through bookings, full facilities management of both buildings including cleaning, repairs, furniture movements.

Tender Documents are available on the ProContract e-tendering portal.

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## **Section VI. Complementary information**

### **VI.6) Original notice reference**

Notice number: [2024/S 000-038879](#)

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## Section VII. Changes

### VII.1.2) Text to be corrected in the original notice

Section number

IV.2.2

Place of text to be modified

DATE

Instead of

Date

6 January 2025

Local time

12:00pm

Read

Date

13 January 2025

Local time

12:00pm