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Tender

## **Security Asset Servicing, Maintenance, Repair and Installations Contract Babergh District Council and Mid Suffolk District Council**

Babergh District Council  
Mid Suffolk District Council

F02: Contract notice

Notice identifier: 2024/S 000-039798

Procurement identifier (OCID): ocds-h6vhtk-04c61b

Published 10 December 2024, 4:16pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Babergh District Council

Endeavour House, 8 Russell Road

Ipswich

IP1 2BX

#### **Contact**

Katrina Browning

#### **Email**

[procurement@effefftee.co.uk](mailto:procurement@effefftee.co.uk)

**Country**

United Kingdom

**NUTS code**

UKH14 - Suffolk

**Internet address(es)**

Main address

[www.suffolksourcing.uk](http://www.suffolksourcing.uk)

**I.1) Name and addresses**

Mid Suffolk District Council

Endeavour House

Ipswich

IP1 2BX

**Email**

[procurement@effefftee.co.uk](mailto:procurement@effefftee.co.uk)

**Country**

United Kingdom

**NUTS code**

UKH14 - Suffolk

**Internet address(es)**

Main address

<https://www.midsuffolk.gov.uk/>

Buyer's address

<http://www.suffolksourcing.uk/>

## **I.2) Information about joint procurement**

The contract involves joint procurement

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://www.suffolksourcing.uk/>

Additional information can be obtained from another address:

Faithorn Farrell Timms

Orpington

Orpington

BR6 0JA

### **Email**

[procurement@effefftee.co.uk](mailto:procurement@effefftee.co.uk)

### **Country**

United Kingdom

### **NUTS code**

UK - United Kingdom

### **Internet address(es)**

Main address

[www.effefftee.co.uk](http://www.effefftee.co.uk)

Tenders or requests to participate must be submitted electronically via

<http://www.suffolksourcing.uk/>

Tenders or requests to participate must be submitted to the above-mentioned address

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

Housing and community amenities

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# **Section II: Object**

## **II.1) Scope of the procurement**

### **II.1.1) Title**

Security Asset Servicing, Maintenance, Repair and Installations Contract Babergh District Council and Mid Suffolk District Council

Reference number

566 / T1-7263

### **II.1.2) Main CPV code**

- 50610000 - Repair and maintenance services of security equipment

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Babergh District Council and Mid Suffolk District Council are looking to jointly procure a Contractor for the delivery of their SecurityAsset Servicing, Maintenance, Repair and Installations Contract. The estimated annual contract value is circa GBP50000.00 to GBP100000.00 for servicing, maintenance and repairs, with additional optional spend for installations that may fall within this Contract.

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 35121700 - Alarm systems
- 50800000 - Miscellaneous repair and maintenance services
- 50700000 - Repair and maintenance services of building installations

### **II.2.3) Place of performance**

NUTS codes

- UKH14 - Suffolk

### **II.2.4) Description of the procurement**

Babergh District Council and Mid Suffolk District Council (BMSDC) are looking to jointly procure a Contractor for the delivery of their Security Asset Servicing, Maintenance, Repair and Installations Contract. The estimated annual contract value is circa GBP50000.00 to GBP100000.00 for servicing, maintenance and repair, with an additional maximum value of £150,000.00 per annum in relation to installations. Installations may not fall under this Contract and will be at Client discretion. These figures do not take into account annual indexation considerations or VAT. The services required by the contract include, but are not restricted to: Servicing and Maintenance of Door Entry Systems - Servicing and Maintenance of CCTV Systems - Servicing and Maintenance of Automatic Door Systems - Servicing and Maintenance of Intruder Alarm Systems - Servicing and Maintenance of Warden Call Systems - Maintenance of Aerials - Installations or new/replacement relevant assets, as per above, including in relation to digital switchover. It is intended that the contract will run for a period of three years with the option for renewal, as decided by BMSDC, for an extension of up to a further two years, subject to satisfactory reviews. The maximum duration of the contract is therefore five years. The contract value in this notice is therefore subject to review and is not guaranteed, as this is based upon the maximum term.

### **II.2.5) Award criteria**

Quality criterion - Name: Technical Responses / Weighting / Weighting: 60

Price - Weighting: 40

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

It is intended that the contract will run for a period of three years with the option for renewal, as decided by BMSDC, for an extension of up to a further two years, subject to satisfactory reviews. The maximum duration of the contract is therefore five years. The contract value in this notice is therefore subject to review and is not guaranteed, as this is based upon the maximum term.

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 7

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Please refer to Procurement documents.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.1) Information about a particular profession**

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

Please refer to the Procurement documents.

#### **III.2.2) Contract performance conditions**

Please refer to the full Procurement documents.

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

20 January 2025

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The indicative value of the Contract is based upon the maximum term. It is therefore subject to review and not guaranteed. The Client reserve the right to conclude this procurement at any time throughout the duration of the procurement process. Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.



## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>