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Tender

## **Grant Audits**

Centre for Process Innovation Limited

F02: Contract notice

Notice identifier: 2024/S 000-039743

Procurement identifier (OCID): ocds-h6vhtk-04c5fd

Published 10 December 2024, 12:01pm

## **Section I: Contracting authority**

### **I.1) Name and addresses**

Centre for Process Innovation Limited

Wilton Centre

Redcar

TS10 4RF

#### **Email**

[e-tendering@uk-cpi.com](mailto:e-tendering@uk-cpi.com)

#### **Telephone**

+44 1642455340

#### **Country**

United Kingdom

## **NUTS code**

UK - United Kingdom

## **Internet address(es)**

Main address

[www.uk-cpi.com](http://www.uk-cpi.com)

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA30305](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA30305)

## **I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/uk-cpi/aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/uk-cpi/aspx/Home>

## **I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

Other activity

Research and Development

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Grant Audits

Reference number

3484

#### **II.1.2) Main CPV code**

- 79200000 - Accounting, auditing and fiscal services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

This framework will consist of 2 lots, which are listed below. CPI are looking to appoint a minimum of 1 and a maximum of 3 contractors per lot. The lots are as follows:

Lot 1 - Grant Audit Services for Grants Funded by Scottish Enterprises

Lot 2 – Grant Audit Provider (Not for grants funded by Scottish Enterprises)

The successful contractor(s) for the Grant Audits, Framework must demonstrate extensive expertise in the lot(s) they are bidding for.

The appointed supplier will be required to cover for grant audit services for grant funded projects with Scottish Enterprises.

CPI also requires a supplier to undertake financial grant ‘desk-top’ audits in line with any statutory or contractual requirements

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for maximum number of lots

2

## **II.2) Description**

### **II.2.1) Title**

Grant Audit Services for Grants Funded by Scottish Enterprises

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 79200000 - Accounting, auditing and fiscal services
- 79210000 - Accounting and auditing services
- 79212000 - Auditing services
- 79212100 - Financial auditing services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The appointed supplier will be required to cover for grant audit services for grant funded projects with Scottish Enterprises.

The primary purpose of the grant audit services is to ensure accountability and compliance with the terms and conditions

(<https://view.officeapps.live.com/op/view.aspx?src=https%3A%2F%2Fwww.scottish-enterprise.com%2Fmedia%2Fqv3paqfn%2Fprofessional-services-terms-and-conditions-28-09-22.docx&wdOrigin=BROWSELINK>) of grants funded by Scottish Enterprises. This includes verifying financial and operational data, assessing compliance with grant agreements, and providing assurance on the effective use of public funds.

### **II.2.5) Award criteria**

Quality criterion - Name: Services Provided / Weighting: 30

Quality criterion - Name: Methodology and Approach / Weighting: 25

Quality criterion - Name: Qualifications and Experience of Staff / Weighting: 15

Price - Weighting: 30

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Grant Audit Provider (Not for grants funded by Scottish Enterprises)

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 79200000 - Accounting, auditing and fiscal services
- 79210000 - Accounting and auditing services
- 79212000 - Auditing services
- 79212100 - Financial auditing services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

CPI also requires a supplier to undertake financial grant ‘desk-top’ audits in line with any statutory or contractual requirements, these may relate to the following types of grant claims:

- Innovate UK (e.g. Competitive R&D projects)
- Catapult funding also from Innovate UK but via the High Value Manufacturing Catapult
- Horizon 2020
- Regional Growth Fund
- Local Growth Fund
- European Regional Development Fund (ERDF)
- Horizon Europe
- Any other grant claim audits as directed by CPI (E.g. BEIS, DSIT, DENZ)

Due to the complexity of these programmes, it is essential that bidders have experience of providing grant audit services for at least three of the programmes listed above (ideally IUK, ERDF, H2020) and a good understanding of the other funding streams and their requirements.

### **II.2.5) Award criteria**

Quality criterion - Name: Services Provided / Weighting: 30

Quality criterion - Name: Methodology and Approach / Weighting: 25

Quality criterion - Name: Qualifications and Experience of Staff / Weighting: 15

Price - Weighting: 30

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

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Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 3

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

13 January 2025

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

13 January 2025



Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=785355](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=785355).

(SC Ref:785355)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Glasgow Sheriff Court and Justice of the Peace Court

Sheriff Clerk's Office PO Box 23 1 Carlton Place

Glasgow

G5 9DA

Telephone

+44 1698738612

Country

United Kingdom