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Award

Building Services Call Off Contract

The National Archives

UK6: Contract award notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-039570

Procurement identifier (OCID): ocds-h6vhtk-0511ec ([view related notices](#))

Published 14 July 2025, 12:06pm

Scope

Description

The objective of this procurement process is to source a specialist Building Services partner to support The National Archives' Estates & Facilities team in the delivery of a range of capital projects.

Our aim is to work in partnership with a supplier who will provide additional resources as and when required to support our Estates Capital Projects team in key areas such as Mechanical, HVAC and Electrical Services. The supplier will produce detailed specifications for tender documents and will go on to support the design team with tender reviews and evaluations. Additional support will be required for design changes to building services and in undertaking regular condition surveys, providing associated reports and drawings.

We intend to award a contract for an initial period of 3 years, with two extension options of up to 12 months each. We anticipate that the demand for these services over the duration of the contract period (including any extension options) will not exceed a total expenditure of £500,000 excluding VAT/£600,000 including VAT, but The National Archives can make no commitment to any minimum level of expenditure during the contract period.

Bidders must be able to demonstrate experience in each of the following areas:

- Undertaking site-wide validations;
 - Undertaking condition surveys;
 - Supporting design teams with design proposals;
 - Developing detailed designs and specifications to support the creation of tender packs;
 - Ensuring maximum performance from existing infrastructure;
 - Ensuring full statutory compliance;
 - Undertaking site reviews;
 - Updating site documentation and drawings, including AutoCAD;
 - Working in a Public Building;
 - Working in a live working site.
-

Contract 1

Supplier

- DSSR LIMITED

Contract value

- £500,000 excluding VAT

- £600,000 including VAT

Above the relevant threshold

Award decision date

11 July 2025

Date assessment summaries were sent to tenderers

14 July 2025

Standstill period

- End: 24 July 2025
- 8 working days

Earliest date the contract will be signed

31 July 2025

Contract dates (estimated)

- 1 August 2025 to 31 July 2028
- Possible extension to 31 July 2030
- 5 years

Description of possible extension:

Two extension periods of up to 12 months each.

Main procurement category

Services

CPV classifications

- 71000000 - Architectural, construction, engineering and inspection services

Contract locations

- UKI - London
- UKJ - South East (England)

Information about tenders

- 19 tenders received
- 19 tenders assessed in the final stage:
 - 16 submitted by small and medium-sized enterprises (SME)
 - 0 submitted by voluntary, community and social enterprises (VCSE)
- 1 supplier awarded contracts

- 18 suppliers unsuccessful (details included for contracts over £5 million)

Submission

Submission type

Tenders

Procedure

Procedure type

Competitive flexible procedure

Supplier

DSSR LIMITED

- Companies House: 00969595
- Public Procurement Organisation Number: PVWV-9971-BVQD

Trafford House Chester Road

Manchester

M32 0RS

United Kingdom

Email: manchester@dssr.co.uk

Website: <http://www.dssr.co.uk>

Region: UKD34 - Greater Manchester South West

Small or medium-sized enterprise (SME): Yes

Voluntary, community or social enterprise (VCSE): No

Supported employment provider: No

Public service mutual: No

Contract 1

Contracting authority

The National Archives

- Public Procurement Organisation Number: PTBZ-4379-JQQX

Kew

Richmond

TW9 4DU

United Kingdom

Email: procurement@nationalarchives.gov.uk

Website: <http://www.nationalarchives.gov.uk>

Region: UKI75 - Hounslow and Richmond upon Thames

Organisation type: Public authority - central government