

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/039509-2024>

Tender

## **Contract for LED Conversion; Management and Maintenance of Sprowston Town Council Streetlights**

Sprowston Town Council

F02: Contract notice

Notice identifier: 2024/S 000-039509

Procurement identifier (OCID): ocids-h6vhtk-04c56c

Published 6 December 2024, 6:08pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Sprowston Town Council

Recreation Ground Road

Norwich

NR78EW

#### **Contact**

Guy Ranaweera

#### **Email**

[townclerk@sprowston-tc.gov.uk](mailto:townclerk@sprowston-tc.gov.uk)

#### **Telephone**

+44 1603408063

#### **Country**

United Kingdom

**Region code**

UKH15 - Norwich and East Norfolk

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://sprowston-tc.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.contractsfinder.service.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

General public services

---

**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Contract for LED Conversion; Management and Maintenance of Sprowston Town Council Streetlights

### **II.1.2) Main CPV code**

- 50232100 - Street-lighting maintenance services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Sprowston Town Council currently has a mixture of street lighting types. We own approximately 700 non-LED streetlights which require conversion to LED lighting. In addition, the Council owns approximately 140 existing LED lights of varying ages and specification.

The Council is also looking for concurrent implementation of a Central Management System (to be managed by the successful bidder) that will allow real time or near-real time fault self-reporting across our entire lighting stock. The Central Management System must also support bespoke, programmable, part-night lighting and/or dimming profiles on a column-by-column or street-by-street basis.

Lastly, we require all of the above to be managed and maintained by the successful bidder, for the duration of the contract.

Contract to be issued by 12th March 2025, with the project to commence as soon as possible after that date.

### **II.1.5) Estimated total value**

Value excluding VAT: £300,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 50232100 - Street-lighting maintenance services

### **II.2.3) Place of performance**

NUTS codes

- UKH - East of England

Main site or place of performance

Sprowston Town Council's geographical boundary.

#### **II.2.4) Description of the procurement**

Sprowston Town Council currently has a mixture of street lighting types. We own approximately 700 non-LED lights which require conversion to LED. The majority of these lights are in the region of 25 to 30 years old. In addition, the Council owns approximately 140 existing LED lights of varying ages and specification. Of these, approximately 22 LED lights were installed on new-build housing estates by a mix of housing developers. The remaining 118 have been installed on an ad-hoc basis as replacements for irreparable sodium lights.

Objectives of this Scheme

- A. Improve lighting quality and reliability.
- B. Reduce street lighting energy usage and carbon emissions.
- C. Reduce street lighting maintenance costs.
- D. Reduce fault detection time and time-to-repair; achieving this by virtue of a fully managed Central Management System (CMS) to which all lights self-report faults.
- E. Gain the ability to fully remotely control and adjust the attributes of individual lights and groups of lights, as and when need and as often as needed.

This tender is for one agreement, divided into three parts (none of which are "lots"):

Part 1: Conversion of Sprowston Town Council's non-LED Streetlights to LEDs of a specification suitable for footway lighting, as per the Highways Act 1980

Part 2: Supply and installation of a Central Management System (CMS) for the entirety of Town Council's lighting stock (including the newly converted LEDs and any pre-existing LEDs)

Part 3: Annual management and maintenance of Sprowston Town Council's streetlights (including the newly converted LEDs and any pre-existing LEDs - as per part 1) and the new Central Management System (as per part 2).

The Council wishes to award a single contract covering all three parts.

Contract to be issued by 12th March 2025, with the project to commence as soon as

possible after that date.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £300,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

12 March 2025

End date

31 March 2027

This contract is subject to renewal

Yes

Description of renewals

After the initial contract period of two year, the maintenance contract will be renewable on an annual basis.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

---

## **Section III. Legal, economic, financial and technical information**

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

24 January 2025

Local time

4:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 25 April 2025

#### **IV.2.7) Conditions for opening of tenders**

Date

3 February 2025

Local time

10:00am

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Public Procurement Review Service

London

Country

United Kingdom