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Tender

Mid Sussex District Council (on behalf of Sussex Air Partnership) - Air Quality Data Management and Web Services

Mid Sussex District Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-039505

Procurement identifier (OCID): ocids-h6vhtk-055e2b

Published 14 July 2025, 10:42am

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Scope

Description

Mid Sussex District Council (the Council), on behalf of Sussex Air Partnership, invites tenders for the provision of Air Quality Data Management services and Website Management Services under two individual Lots as set out in these documents.

The Commencement Date for the delivery of the services under each contract is scheduled to be on 03 November 2025 at 00:00 hours. Each Contract will be awarded for a period of 2 years until 31 October 2027, with an option to extend for a further 1 year period subject to performance and the absolute discretion of the Council.

Total value (estimated)

- £160,000 excluding VAT

- £192,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 3 November 2025 to 2 November 2027
- Possible extension to 2 November 2028
- 3 years

Description of possible extension:

12 months

Main procurement category

Services

CPV classifications

- 72322000 - Data management services
- 72413000 - World wide web (www) site design services
- 72415000 - World wide web (www) site operation host services

Submission

Enquiry deadline

11 August 2025, 6:00pm

Tender submission deadline

25 August 2025, 1:00pm

Submission address and any special instructions

How to obtain the Tender Documents

Interested parties should register their interest in the project via the In-Tend website <https://in-tendhost.co.uk/sesharedservices.aspx/Tenders/Current>. The Tender documents can be accessed when logged into In-Tend by selecting 'View Details' on the relevant tender advert and clicking the 'Express Interest' tab. Once in the tender there are five tabs, namely 'Tender', 'ITT - documents', 'Correspondence', 'Clarifications' and 'History'.

Select the 2nd tab (ITT - documents) where you will find useful information under 'Tender Details'. Continue to scroll down to the heading 'Tender Documents Received' where you will be able to view / download the documents. Please download all the documents and read very carefully.

Opting In and Opting Out

Please note you are required to 'Opt In' before you can access the 'My tender Return' to start populating your response.

The 'Opt Out' functionality will also be available throughout the duration of the tender process. Opting out will give you the option of declaring you no longer want to receive any further communication in relation to this tender along with the opportunity of providing comments and feedback for this decision.

You can choose to 'Opt In' at any time during the tender process if you initially decided to 'Opt Out'.

Further Guidance

In addition, guidance on how to participate in a tender, download and upload documents / returns and if required, register your company (free of charge) can be found on the In-tend site under the 'Help' or 'Information for Suppliers' buttons.

Receiving Notification Emails

To ensure you receive email alerts and notifications from our system, please add the email domain '@in-tendorganiser.co.uk' to your Safe Senders list.

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

26 September 2025

Award criteria

Name	Description	Type
Simple description	Quality 60: Price 40	Price

Weighting description

Quality 60: Price 40

Other information

Payment terms

30 days

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Contracting authority

Mid Sussex District Council

- Public Procurement Organisation Number: PQLR-5948-PBHY

Oaklands, Oaklands Road

Haywards Heath

RH16 1SS

United Kingdom

Email: procurement@horsham.gov.uk

Region: UKJ28 - West Sussex (North East)

Organisation type: Public authority - sub-central government