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Contract

External Venue Hire for Exams 2024-25

Cardiff University

F03: Contract award notice

Notice identifier: 2025/S 000-039499

Procurement identifier (OCID): ocds-h6vhtk-055e32

Published 14 July 2025, 10:32am

Section I: Contracting authority

I.1) Name and addresses

Cardiff University

Procurement Services, The Spark Building, 3rd Floor, Maindy Road

Cardiff

CF24 4HQ

Email

PiorczynskiM@cardiff.ac.uk

Telephone

+44 2920879648

Country

United Kingdom

NUTS code

UKL - Wales

Internet address(es)

Main address

<http://www.cardiff.ac.uk/business/why-work-with-us/for-suppliers>

Buyer's address

https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0258

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

External Venue Hire for Exams 2024-25

Reference number

CU.1747.GD

II.1.2) Main CPV code

- 70220000 - Non-residential property renting or leasing services

II.1.3) Type of contract

Services

II.1.4) Short description

Cardiff University require the hire of external venues to hold exams for our students, which involves specific styles of rooms and spaces that can hold a large capacity. The Exam and Timetabling team look at booking rooms internally at Cardiff University as well as external venues. Local external venues are approached year on year to identify availability and capacity requirements for the following exam periods:

- Autumn – 13th – 24th January 2025 (includes Saturdays)
- Spring – 12th May – 13th June 2025(includes Saturdays)
- Resits – 11th August – 22nd August 2025 (includes Saturdays)

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £401,190.40

II.2) Description

II.2.2) Additional CPV code(s)

- 79952000 - Event services

II.2.3) Place of performance

NUTS codes

- UKL22 - Cardiff and Vale of Glamorgan

II.2.4) Description of the procurement

External short term venue hire for examinations

II.2.5) Award criteria

Cost criterion - Name: Price / Weighting: 100

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Award of a contract without prior publication of a call for competition in the cases listed below

- The services can be provided only by a particular economic operator for the following reason:
 - absence of competition for technical reasons

Explanation:

There are very limited spaces of this size within Cardiff on the required dates.

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section V. Award of contract

Contract No

CU.1747.GD

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

14 July 2025

V.2.2) Information about tenders

Number of tenders received: 1

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 0

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

live nation

30 St. John Street

London

EC1M4AY

Country

United Kingdom

NUTS code

- UKI4 - Inner London – East

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £401,190.40

Section VI. Complementary information

VI.3) Additional information

(WA Ref:153270)

VI.4) Procedures for review

VI.4.1) Review body

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom