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Tender

## **QUB/2564/24 - Supply, Delivery, Installation, Commissioning, Maintenance, Back Office and Payment Services for Electrical Vehicle (EV) Charge Points**

Queen's University Belfast

F02: Contract notice

Notice identifier: 2024/S 000-039485

Procurement identifier (OCID): ocds-h6vhtk-04c55e

Published 6 December 2024, 4:04pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Queen's University Belfast

University Road

Belfast

BT7 1NN

#### **Contact**

Dónall Patton

#### **Email**

[d.patton@qub.ac.uk](mailto:d.patton@qub.ac.uk)

#### **Country**

United Kingdom

**NUTS code**

UKN06 - Belfast

**Internet address(es)**

Main address

<https://www.qub.ac.uk/>

Buyer's address

<https://www.qub.ac.uk/directorates/FinanceDirectorate/visitors/procurement/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/queensuniversitybelfast.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/queensuniversitybelfast.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

QUB/2564/24 - Supply, Delivery, Installation, Commissioning, Maintenance, Back Office and Payment Services for Electrical Vehicle (EV) Charge Points

Reference number

QUB/2564/24

#### **II.1.2) Main CPV code**

- 31158100 - Battery chargers

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

This contract is for the Supply, Delivery, Installation, Commissioning of 9No. 22kW, 3 phase (415 Volt) Smart Electrical Vehicle (EV) Charge Points (CP), Mode 3, between 5 sites on the Queen's campus. The CPs are to be untethered, single post chargers with twin charging outlets on each.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 31158100 - Battery chargers
- 31158000 - Chargers
- 45310000 - Electrical installation work

#### **II.2.3) Place of performance**

NUTS codes

- UKN06 - Belfast

Main site or place of performance

Belfast, Northern Ireland

#### **II.2.4) Description of the procurement**

This contract is for the provision of the following: • Supply, Delivery, Installation, Commissioning of 9No. 22kW, 3 phase (415 Volt) Smart Electrical Vehicle (EV) Charge Points (CP), Mode 3, between 5 sites on the Queen's campus. The CPs are to be untethered, single post chargers with twin charging outlets on each. • Each CPs must be compliant with the Disability Discrimination Act 1999 (DDA, the Disability Discrimination (NI) Order 2006 (DDO) plus any other relevant Accessibility legislation. The design of public charging infrastructure should adhere to the new standard accessibility standard for public EV charging points, PAS 1899:2022. EV charging infrastructure features including payment mechanisms should reflect recommendations outlined in the Designability EV Charging Guidance Document "Design Guidance - Accessible EV Charging, Nov'22". Once installed, the EV charging points should meet the government legislation applicable for public charge points, namely "Public Charge Point Regulations 2023 Guidance". • Onsite Service and Repair contracts for CP units across the campus. • EV charging management for back-office services including billing and payment for Queen's Fleet vehicles and non-Queen's Fleet vehicles, in line with tariffs set by Queen's. The University reserves the right to procure additional requirements throughout the contract duration, though this shall not be binding upon the University nor deemed a condition of contract.

#### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 25

Cost criterion - Name: Price / Weighting: 75

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

3 years, with the options to extend the contract by up to a further 24 months or to the end of useful life of the EV Charging Point units.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Please refer to the procurement documents.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

## **IV.2) Administrative information**

### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

20 January 2025

Local time

4:00pm

### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 20 May 2025

### **IV.2.7) Conditions for opening of tenders**

Date

20 January 2025

Local time

4:01pm

Place

Belfast

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 5 years

## **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Queen's University Belfast

University Road

Belfast

BT7 1NN

Email

[procurement@qub.ac.uk](mailto:procurement@qub.ac.uk)

Country

United Kingdom

Internet address

<https://www.qub.ac.uk/directorates/FinanceDirectorate/visitors/procurement/>

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

This authority will incorporate a standstill period at the point information on the award of the contract is communicated to Tenderers. That notification will provide full information on the award decision. The standstill period, which will be for a minimum of 10 calendar days, provides time for unsuccessful tenderers to challenge the award decision before the contract is entered into. The Public Contract Regulations 2015 (SI 2015/102) (as amended) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland).

