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Tender

# Harris Federation Lettings Requirement for Five Academy Schools (individual Lots)

Harris Federation

UK4: Tender notice - Procurement Act 2023 - view information about notice types

Notice identifier: 2025/S 000-039434

Procurement identifier (OCID): ocds-h6vhtk-055e0c

Published 11 July 2025, 5:49pm

## Scope

#### Reference

HF2025 LETTINGS

## **Description**

This tender seeks proposals from interested parties for the use of our school facilities for community activities. Our goal is to maximise the use of our resources to benefit local communities while maintaining the integrity of our educational environments and generating income for that purpose.

The initial contract term is 3 years and provides for x2 options to extend for a further 2 years (3 years initially+2+2 to a maximum of 7 years in total).

The anticipated Contract start date is November 2025

1.2.3 The purpose of this ITT is to:

Elicit competitive tenders for evaluation;

Enable Bidders to demonstrate their experience and expertise and their suitability for our requirement; and

Enable the Federation to select a provider offering the most economically advantageous tender.

## **Total value (estimated)**

- £458,300 excluding VAT
- £550,000 including VAT

Below the relevant threshold

### **Contract dates (estimated)**

- 17 November 2025 to 16 November 2028
- Possible extension to 16 November 2029
- 4 years

Description of possible extension:

There is a KPI sheet to monitor service delivery throughout the contract. If at contract end there are no issues then the contract can be extended.

# Main procurement category

Services

#### **CPV** classifications

• 98000000 - Other community, social and personal services

• 70130000 - Letting services of own property

# Lot Lot 1 . Harris Academy Clapham

## **Description**

Letting provision for this school

## Lot value (estimated)

- £80,000 excluding VAT
- £120,000 including VAT

#### Same for all lots

CPV classifications and contract dates are shown in the Scope section, because they are the same for all lots.

# Lot Lot 2. Harris Academy Rainham

# **Description**

Lettings provision for this school

## Lot value (estimated)

• £100,000 including VAT

#### Same for all lots

CPV classifications and contract dates are shown in the Scope section, because they are the same for all lots.

# Lot Lot 3. Harris Academy Ockendon

# **Description**

Lettings provision for spaces in this schoolo

## Lot value (estimated)

- £80,000 excluding VAT
- £120,000 including VAT

#### Same for all lots

CPV classifications and contract dates are shown in the Scope section, because they are the same for all lots.

# Lot Lot 4. Harris Lowe Academy Willesden

## **Description**

Lettings provision for aspaces in this school.

## Lot value (estimated)

- £80,000 excluding VAT
- £120,000 including VAT

#### Same for all lots

CPV classifications and contract dates are shown in the Scope section, because they are the same for all lots.

# Lot Lot 5. Harris Primary South Kenton

## **Description**

Lettings provision for spaces in this school

## Lot value (estimated)

- £60,000 excluding VAT
- £90,000 including VAT

#### Same for all lots

CPV classifications and contract dates are shown in the Scope section, because they are the same for all lots.

# **Participation**

## This procurement is reserved for

- Suppliers from Croydon
- Small and medium-sized enterprises (SMEs) and voluntary, community and social enterprises (VCSEs)

## Particular suitability

Lot Lot 1. Harris Academy Clapham

Lot Lot 2. Harris Academy Rainham

Lot Lot 3. Harris Academy Ockendon

Lot Lot 4. Harris Lowe Academy Willesden

Lot Lot 5. Harris Primary South Kenton

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

## **Submission**

# **Enquiry deadline**

6 August 2025, 11:59pm

#### Tender submission deadline

24 September 2025, 11:59pm

# Submission address and any special instructions

https://app.panacea-software.com/harris/eRFX/Notices

# Tenders may be submitted electronically

Yes

## **Procedure**

# **Procedure type**

Below threshold - open competition

# **Special regime**

Light touch

# **Contracting authority**

#### **Harris Federation**

• Companies House: 06228587

4th Floor Norfolk House, Wellesley Road, Croydon

Croydon

## CR0 1LH

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Contact name: Daveed Morris

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Region: UKI62 - Croydon

Organisation type: Public undertaking (commercial organisation subject to public authority oversight)