

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/039371-2024>

Tender

Integrated Advocacy Service

DERBY CITY COUNCIL

F02: Contract notice

Notice identifier: 2024/S 000-039371

Procurement identifier (OCID): ocds-h6vhtk-04c2d7

Published 6 December 2024, 10:33am

Section I: Contracting authority

I.1) Name and addresses

DERBY CITY COUNCIL

Corporation Street

Derby

DE1 2FS

Contact

Katy Preece

Email

Procurement@derby.gov.uk

Telephone

+44 1332640768

Country

United Kingdom

Region code

UKF11 - Derby

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<http://www.derby.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://www.eastmidstenders.org>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://www.eastmidstenders.org>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Integrated Advocacy Service

Reference number

TD2060

II.1.2) Main CPV code

- 85000000 - Health and social work services

II.1.3) Type of contract

Services

II.1.4) Short description

Derby City Council is seeking to appoint a single Service Provider to deliver an Integrated Independent Advocacy Service hub with a single point of entry for anyone who requires and meets the relevant eligibility criteria for statutory advocacy support in Derby, a specialist advocacy service to support the requirements of the Care Act 2014 and for vulnerable adults of working age who are not eligible for statutory advocacy.

The Service provider will deliver a standardised process for the receipt, management & monitoring of advocacy referrals; provide economies of scale and support investment in good quality information, training, and data management systems.

The Service Provider will be expected to work closely with the Council and health partners with a focus on frontline delivery and partnership working.

Service Providers are invited to bid for the contract and in doing so are required to demonstrate their relevant knowledge and experience of having provided similar services previously to those being tendered.

Bidders must meet the minimum requirements of the main Selection Questionnaire as detailed in Section 4.3 of Part One - Process Overview document.

The initial term is for three years. The contract is estimated to commence 1st April 2025 and expire 31st March 2028. There will be an option to extend the contract for up to a further two years in annual increments, subject to satisfactory performance and business

needs. Maximum contract period is, therefore, 5 years.

Please note suppliers wishing to express interest and obtain the documentation must do so by 11:30PM on 15/01/2025. It is recommended that you express interest and obtain the documentation well before this time to allow sufficient time to prepare and submit a bid.

The deadline for returns is 10am on 16/01/2025.

Documents are available at www.eastmidstenders.org Please search for TD2060.

Please note: we will only accept expressions of interest through the e-tendering system.

II.1.5) Estimated total value

Value excluding VAT: £1,161,080

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 98300000 - Miscellaneous services

II.2.3) Place of performance

NUTS codes

- UKF - East Midlands (England)

II.2.4) Description of the procurement

Derby City Council is seeking to appoint a single Service Provider to deliver an Integrated Independent Advocacy Service hub with a single point of entry for anyone who requires and meets the relevant eligibility criteria for statutory advocacy support in Derby, a specialist advocacy service to support the requirements of the Care Act 2014 and for vulnerable adults of working age who are not eligible for statutory advocacy.

The Service provider will deliver a standardised process for the receipt, management & monitoring of advocacy referrals; provide economies of scale and support investment in good quality information, training, and data management systems.

The Service Provider will be expected to work closely with the Council and health partners

with a focus on frontline delivery and partnership working.

Service Providers are invited to bid for the contract and in doing so are required to demonstrate their relevant knowledge and experience of having provided similar services previously to those being tendered.

Bidders must meet the minimum requirements of the main Selection Questionnaire as detailed in Section 4.3 of Part One - Process Overview document.

The initial term is for three years. The contract is estimated to commence 1st April 2025 and expire 31st March 2028. There will be an option to extend the contract for up to a further two years in annual increments, subject to satisfactory performance and business needs. Maximum contract period is, therefore, 5 years.

Please note suppliers wishing to express interest and obtain the documentation must do so by 11:30PM on 15/01/2025. It is recommended that you express interest and obtain the documentation well before this time to allow sufficient time to prepare and submit a bid.

The deadline for returns is 10am on 16/01/2025.

Documents are available at www.eastmidstenders.org Please search for TD2060.

Please note: we will only accept expressions of interest through the e-tendering system.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1,161,080

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2025

End date

31 March 2028

This contract is subject to renewal

Yes

Description of renewals

The initial term is for three years. The contract is estimated to commence 1st April 2025 and expire 31st March 2028. There will be an option to extend the contract for up to a further two years in annual increments, subject to satisfactory performance and business needs. Maximum contract period is, therefore, 5 years.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The initial term is for three years. The contract is estimated to commence 1st April 2025 and expire 31st March 2028. There will be an option to extend the contract for up to a further two years in annual increments, subject to satisfactory performance and business needs. Maximum contract period is, therefore, 5 years.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Information and formalities necessary for evaluating if requirements are met:

Any supplier may be disqualified who:

(a) is bankrupt or is being wound up, where his affairs are being administered by the court, where

he has entered into an arrangement with creditors, where he has suspended business activities or is

in any analogous situation arising from a similar procedure under national laws and regulations;

(b) is the subject of proceedings for a declaration of bankruptcy, for an order compulsory winding

up the administration by the court or of an arrangement with creditors or of any other similar

proceedings under national laws and regulations;

(c) has been convicted by a judgment which has the force of res judicata in accordance with the

legal provisions of the country of any offence concerning his professional conduct;

(d) has been guilty of grave professional misconduct proven by any means which the contract

authorities can demonstrate;

(e) has not fulfilled obligations relating to the payment of social security contributions in

accordance with the legal provisions of the country in which he is established or with those of the

country of the contracting authority;

(f) has not fulfilled obligations relating to the payment of taxes in accordance with the legal

provisions of the country in which he is established or with those of the country of the contracting

authority;

(g) is guilty of serious misrepresentation in supplying the information required under this Section

or has not supplied such information;

(h) has been the subject of a conviction for participation in a criminal organization, as defined in

Article 2(1) of Council Joint Action 98/733/JHA;

(i) has been the subject of a conviction for corruption, as defined in Article 3 of the Council Act of

26 May 1972 and Article 3(1) of Council Joint Action 98/742/JHA3 respectively;

(j) has been the subject of a conviction for fraud within the meaning of Article 1 of the Convention

relating to the protection of the financial interests of the European Communities;

(k) has been the subject of a conviction for money laundering, as defined in

Article 1 of Council

Directive 91/308/EEC of 10 June 1991 on prevention of the use of the financial system for the

purpose of money laundering.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

15 January 2025

Local time

11:30pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

16 January 2025

Local time

10:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.3) Additional information

Derby City Council is seeking to appoint a single Service Provider to deliver an Integrated Independent Advocacy Service hub with a single point of entry for anyone who requires and meets the relevant eligibility criteria for statutory advocacy support in Derby, a specialist advocacy service to support the requirements of the Care Act 2014 and for vulnerable adults of working age who are not eligible for statutory advocacy.

The Service provider will deliver a standardised process for the receipt, management & monitoring of advocacy referrals; provide economies of scale and support investment in good quality information, training, and data management systems.

The Service Provider will be expected to work closely with the Council and health partners with a focus on frontline delivery and partnership working.

Service Providers are invited to bid for the contract and in doing so are required to demonstrate their relevant knowledge and experience of having provided similar services previously to those being tendered.

Bidders must meet the minimum requirements of the main Selection Questionnaire as detailed in Section 4.3 of Part One - Process Overview document.

The initial term is for three years. The contract is estimated to commence 1st April 2025 and expire 31st March 2028. There will be an option to extend the contract for up to a further two years in annual increments, subject to satisfactory performance and business needs. Maximum contract period is, therefore, 5 years.

Please note suppliers wishing to express interest and obtain the documentation must do so by 11:30PM on 15/01/2025. It is recommended that you express interest and obtain the documentation well before this time to allow sufficient time to prepare and submit a bid.

The deadline for returns is 10am on 16/01/2025.

Documents are available at www.eastmidstenders.org Please search for TD2060.

Please note: we will only accept expressions of interest through the e-tendering system.

VI.4) Procedures for review

VI.4.1) Review body

Derby City Council

Corporation Street

Derby

DE1 2FS

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Derby City Council will incorporate a minimum 10 calendar days standstill period at the point information on the award of the contract is communicated to tenderers. This period allows unsuccessful tenderers to seek further debriefing from the contracting authority before the contract is entered into.

Applicants have 2 working days from the notification of the award decision to request additional debriefing and that information has to be provided a minimum of 3 working days before the expiry of the standstill period. Such additional information should be required from the contact details provided in section 1.1 of this notice.

If an appeal regarding the award of a contract has not been successfully resolved the Public Contracts Regulations 2015 (Si 2015 No 102) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court(England, Wales and Northern Ireland). Any such action must be brought promptly (generally within 3 months).

Where a contract has not been entered into the Court may order the setting aside of the award decision or order the authority to amend any document and may award damages. If the contract has been entered into the Court may only award damages. [The purpose of the standstill period referred to above is to allow parties to apply to the Courts to set aside the award decision before the contract is entered into].