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Tender

Wokingham Town Hall Fire Alarm replacement

Wokingham Town Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-039344

Procurement identifier (OCID): ocds-h6vhtk-055d24

Published 11 July 2025, 2:53pm

Changes to notice

This notice has been edited. The [previous version](#) is still available.

Please note the closure date for submissions is noon on Friday 29th August, not Friday 22nd August.

Scope

Description

Replacement fire alarm system for the grade II* listed Wokingham Town Hall.

Design and provision of fire alarm system, installation, removal of existing system and making good of decoration.

Please see the attached documentation which provides a comprehensive scope of works and plans for the building.

Total value (estimated)

- £30,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 29 September 2025 to 28 November 2025
- 2 months

Main procurement category

Goods

CPV classifications

- 31625000 - Burglar and fire alarms

Contract locations

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

Participation

This procurement is reserved for

- UK suppliers
- Small and medium-sized enterprises (SMEs) and voluntary, community and social enterprises (VCSEs)

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

28 August 2025, 5:00pm

Tender submission deadline

29 August 2025, 12:00pm

Submission address and any special instructions

Tenders can be submitted to tenders@wokingham-tc.gov.uk or via post. Please see details in the attached documentation.

www.wokingham-tc.gov.uk

Tenders may be submitted electronically

Yes

Award criteria

The following criteria will be considered when making the award decision:

- * Alignment with the scope of works
- * Price
- * Availability of local engineers to respond to call outs
- * Ability to adhere to a 2 to 4 hour call out SLA
- * Organisation accredited by a recognised body, and membership of recognised body such as CHAS or similar

Procedure

Procedure type

Below threshold - open competition

Documents

Associated tender documents

[1. Letter to contractors - Fire Alarm tender 2025.docx](#)

Letter to contractors - fire alarm tender 2025

[2. Invitation to tender -Fire Alarm 2025.docx](#)

Invitation to tender - fire alarm 2025

[3. Town Hall Fire Alarm Scope of works.docx](#)

Town Hall fire alarm 2025 - scope of works

[4 - Contractor and Health & Safety Questionnaire.docx](#)

Contractors Health and Safety form

[5 - WTC Proposed Fire Alarm Plans V4 4th July 2025.pdf](#)

Town hall plan

Contracting authority

Wokingham Town Council

- Public Procurement Organisation Number: PWQG-9981-CZYG

Town Hall, Market Place

Wokingham

RG40 1AS

United Kingdom

Contact name: Mike Aslin

Email: maslin@wokingham-tc.gov.uk

Website: <http://www.wokingham-tc.gov.uk>

Region: UKJ11 - Berkshire

Organisation type: Public authority - sub-central government