

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/039310-2024>

Planning

## **Event Management - Prior Information Notice (PIN)**

Barnsley Metropolitan Borough Council

F01: Prior information notice

Prior information only

Notice identifier: 2024/S 000-039310

Procurement identifier (OCID): ocds-h6vhtk-04c2ba

Published 5 December 2024, 4:22pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Barnsley Metropolitan Borough Council

Town Hall

Barnsley, South Yorkshire

S70 2TA

#### **Contact**

Katie Tomlinson

#### **Email**

[katietomlinson@barnsley.gov.uk](mailto:katietomlinson@barnsley.gov.uk)

#### **Telephone**

+44 0126000000

#### **Country**

United Kingdom

**Region code**

UKE31 - Barnsley, Doncaster and Rotherham

**National registration number**

N/A

**Internet address(es)**

Main address

<https://www.barnsley.gov.uk>

Buyer's address

<https://yortender.eu-supply.com/ctm/Company/CompanyInformation/Index/103835>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=88257&B=UK](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=88257&B=UK)

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Event Management - Prior Information Notice (PIN)

#### **II.1.2) Main CPV code**

- 79952000 - Event services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The purpose of this Prior Information Notice (PIN) is to notify the market of Barnsley Council's intention to establish a framework of specialist event management organisations to support the Enterprising Barnsley and TECH SY teams across a range of different projects and activities. We are looking for service providers to work with us to develop different schedules of events spanning a range of different programmes that start from December 2024 and will run until December 2027. Attached to this PIN is a draft specification to give more detail on the requirements, this is subject to change prior to tender publication.

If Barnsley Council has formal agreement to proceed, tenders will be published January 2025 for a period of 4 weeks to allow mobilisation of a contract as soon as possible following that. Please note that this date is an indicative timescale and may change. The proposed contract term will be 3 years.

#### **II.1.5) Estimated total value**

Value excluding VAT: £250,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79952100 - Cultural event organisation services

### **II.2.3) Place of performance**

NUTS codes

- UKE31 - Barnsley, Doncaster and Rotherham

### **II.2.4) Description of the procurement**

The purpose of this Prior Information Notice (PIN) is to notify the market of Barnsley Council's intention to establish a framework of specialist event management organisations to support the Enterprising Barnsley and TECH SY teams across a range of different projects and activities. All of these projects and activities have the need for event management support (organisational and technical), although their requirements do vary. We intend to appoint a diverse framework providers with specialist knowledge and expertise that will offer maximum alignment to individual work projects issued during the life of the Framework Contract.

We are looking for service providers to work with us to develop different schedules of events spanning a range of different programmes that start from December 2024 and will run until December 2027.

Due to the specialised nature of the work required, namely growing the digital and tech ecosystem, there is a need for bidders to demonstrate an understanding of and experience in this area and the different types of businesses supported. It is also required that bidders demonstrate significant skills and qualification levels in event management or a relevant knowledge area. Attached to this PIN is a draft specification to give more detail on the requirements, this is subject to change prior to tender publication.

If Barnsley Council has formal agreement to proceed, tenders will be published January 2025 for a period of 4 weeks to allow mobilisation of a contract as soon as possible following that. Please note that this date is an indicative timescale and may change. The proposed contract term will be 3 years. Can all interested bidders please ensure that they register on the following website YORtender ([eu-supply.com](https://eu-supply.com)) to receive a notification of this advert notice. If this future opportunity is of interest, please register interest against this PIN notice.

### **II.3) Estimated date of publication of contract notice**

7 January 2025

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes