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Planning

Board Management Software - Early Market Engagement

University of Exeter

F01: Prior information notice

Prior information only

Notice identifier: 2024/S 000-039294

Procurement identifier (OCID): ocids-h6vhtk-04c2b0

Published 5 December 2024, 3:52pm

Section I: Contracting authority

I.1) Name and addresses

University of Exeter

Northcote House

Exeter

EX4 4QH

Contact

Leah Jones

Email

procurement@exeter.ac.uk

Telephone

+44 1392723757

Country

United Kingdom

Region code

UKK4 - Devon

National registration number

RC000653

Internet address(es)

Main address

<http://www.exeter.ac.uk>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/53042>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=87678&B=EXETER

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Board Management Software - Early Market Engagement

Reference number

UOE/2024/087/LJ

II.1.2) Main CPV code

- 48000000 - Software package and information systems

II.1.3) Type of contract

Supplies

II.1.4) Short description

To facilitate the effective management of a number of senior committee meetings the University utilises a board portal software so that meeting participants can access, comment and annotate documents via a secure digital solution

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 48000000 - Software package and information systems

II.2.3) Place of performance

NUTS codes

- UKK4 - Devon

II.2.4) Description of the procurement

The University of Exeter is seeking responses from prospective suppliers of a Board Management solution as part of an Early Market Engagement exercise prior to any

resultant formal tender process.

At the University of Exeter our 2030 strategic purpose is to use the power of our education and research to create a sustainable, healthy and socially just future. Key to the successful delivery of Strategy 2030 is ensuring the University's governance is efficient and effective.

The Committee Secretariat and UEB support teams are responsible for the smooth operation of the University's senior governance committees and providing professional secretarial support to these, including: University Executive Board (UEB), Senate and Council.

To facilitate the effective management of a number of senior committee meetings the University utilises a board portal software so that meeting participants can access, comment and annotate documents via a secure digital solution

II.2.14) Additional information

Attached as document

II.3) Estimated date of publication of contract notice

31 January 2025

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes