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Tender

Estates Asset Management System

Scottish Police Authority

F02: Contract notice

Notice identifier: 2024/S 000-039231

Procurement identifier (OCID): ocds-h6vhtk-04c28b

Published 5 December 2024, 1:00pm

Section I: Contracting authority

I.1) Name and addresses

Scottish Police Authority

1 Pacific Quay, 2nd Floor

Glasgow

G51 1DZ

Email

louise.hall@scotland.police.uk

Telephone

+44 1786895668

Country

United Kingdom

NUTS code

UKM - Scotland

Internet address(es)

Main address

<http://www.spa.police.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA19762

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Public order and safety

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Estates Asset Management System

Reference number

PROC 23 2290

II.1.2) Main CPV code

- 72268000 - Software supply services

II.1.3) Type of contract

Services

II.1.4) Short description

The Scottish Police Authority (known as the “the Authority”) has a requirement for a PASF Public or Private Cloud Estate & Property Management System

II.1.5) Estimated total value

Value excluding VAT: £320,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

Main site or place of performance

Scotland

II.2.4) Description of the procurement

Please see full details in the Contract Notice on project_28010 - PROC 23 2290 - Estates Asset Management System

II.2.5) Award criteria

Quality criterion - Name: Technical Envelope / Weighting: 60

Price - Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

SPD Question 4A.1 Trade Registers

It is a requirement of this tender that if the Tenderer is UK based they must hold a valid

registration with Companies House. Where the Tenderer is UK based but not registered at Companies House they must be able to verify to the SPA's satisfaction that they are trading from the address provided in the tender and under the company name given.

Tenderers within the UK must confirm if they are registered under Companies House within this question.

If the Tenderer is based out-with the UK they must be enrolled in the relevant professional or trade register appropriate to their country as described in Schedule 5 of the Public Contracts (Scotland) Regulations 2015.

Please see details in the Contract Notice uploaded to the Attachments Area of the ITT in project_28010 - PROC 23 2290 - Estates Asset Management System.

III.1.2) Economic and financial standing

List and brief description of selection criteria

Please see full details in the Contract Notice uploaded to the Attachments Area of the ITT in project_28010 - PROC 23 2290 - Estates Asset Management System

SPD Question 4B5 Insurances

EPD Question 4B6 Financial Standing

Minimum level(s) of standards possibly required

Please see full details in the Contract Notice uploaded to the Attachments Area of the ITT in project_28010 - PROC 23 2290 - Estates Asset Management System

III.1.3) Technical and professional ability

List and brief description of selection criteria

Tenderer`s will be required to provide evidence of having the necessary capacity and capability to deliver the requirements stated within the tender documents.

The below requirements will be requested during the tender process:

SPD Question 4C.1.2 Technical and Professional Ability

Please see details in the Contract Notice uploaded to the Attachments Area of the ITT in project_28010 - PROC 23 2290 - Estates Asset Management System.

SPD Question 4C.2 Technical and Professional Ability (Technicians or Technical Bodies)

SPD Question 4C.3 Technical and Professional Ability (Technical Facilities and Measures)

SPD Question 4C.7 Technical and Professional Ability (Environmental Management Measures)

Minimum level(s) of standards possibly required

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III.2) Conditions related to the contract

III.2.2) Contract performance conditions

During the period of the Contract Agreement, the Contractor shall monitor and measure their performance against the Key Performance Indicators (KPIs) detailed below:

Quality – Category Weight (50%)

Contract Outcome – 80%

Continual Improvement/ Innovation – 20%

Cost – Category Weight (10%)

Invoice Accuracy – 100%

Service – Category Weight (40%)

Communication – 80%

Management Information – 20%

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Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

10 January 2025

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

10 January 2025

Local time

12:00pm

Place

Glasgow

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Please see details in the Contract Notice uploaded to the Attachments Area of the ITT in project_28010 - PROC 23 2290 - Estates Asset Management System

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 28010 .
For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

(SC Ref:785022)

VI.4) Procedures for review

VI.4.1) Review body

Glasgow Sheriff Court

1 Carlton Place

Glasgow

G5 9DA

Country

United Kingdom