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Planning

## **BNSSG ICB Digital Board Requirement**

NHS Bristol, North Somerset and South Gloucestershire (BNSSG) Integrated Care Board (ICB)

F01: Prior information notice

Prior information only

Notice identifier: 2024/S 000-039208

Procurement identifier (OCID): ocds-h6vhtk-04c27e

Published 5 December 2024, 11:22am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

NHS Bristol, North Somerset and South Gloucestershire (BNSSG) Integrated Care Board (ICB)

BRISTOL

#### **Contact**

Jamie MacKay

#### **Email**

[jamie.mackay1@nhs.net](mailto:jamie.mackay1@nhs.net)

#### **Country**

United Kingdom

#### **Region code**

UKK11 - Bristol, City of

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://bnssg.icb.nhs.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://health-family.force.com/s/Welcome>

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

BNSSG ICB Digital Board Requirement

#### **II.1.2) Main CPV code**

- 72000000 - IT services: consulting, software development, Internet and support

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

This notice is placed as a Prior Information Notice (PIN) to inform the market of Bristol, North Somerset and South Gloucestershire (BNSSG) Integrated Care Board's (ICB's), (the Commissioner's), intention to recommission a digital board portal to support the ongoing management of ICB Board and committee documents.

The Commissioner would like to understand the level of provider interest in delivering these services. Users will broadly fall into two categories:

- Meeting Participants - who need to access and annotate documents for their own records or exchange and provide a consistent record of minutes with actions being automatically tracked.
- Administrators - who need to be able to configure the portal for designated meetings to reflect agendas and to efficiently upload main documents and appendices which can be quite large.

The system must provide reliable, secure access, a controlled environment, and comply with necessary standards of information governance. Users will expect the system to operate intuitively, provide a positive experience which will include quick and easy use, and straightforward access.

The Commissioner is interested in considering how the portal can improve the productivity of the board and ensure elements of collaboration, as well as transactions such as prior sign off. The Commissioner is also keen to understand the roadmap for connecting to their future ambitions around automation and AI capability.

There are likely to be in the region of 100 users with at least 25 administrators of the system, not all of whom will be employed by the ICB.

The estimate budget for these services is currently £34,000 per annum and the expected contract term would likely be for 3 years, making a total estimate contract value of £102,000 over the term.

TUPE does not apply.

The Commissioner is looking for expressions of interest from providers who have the capability and capacity to deliver the requirement, as well as responses to some general market engagement questions. This information will be used by the Commissioner to inform their next steps.

The deadline to register your interest is 12:00 Thursday 19th December 2024.

This exercise is being managed by NHS South, Central and West Commissioning Support Unit (SCW) on behalf of the Commissioner(s).

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

#### **II.2.4) Description of the procurement**

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#### **II.2.14) Additional information**

The services are healthcare services falling within Schedule 3 to the Public Contracts Regulations 2015 ("the Regulations") which are not subject to the full regime of the Regulations, but are instead governed by the "Light Touch Regime" contained within Chapter 3, Section 7 of the Regulations (Regulations 74 to 77).

#### **II.3) Estimated date of publication of contract notice**

31 January 2025

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## Section VI. Complementary information

### VI.3) Additional information

This notice is an information gathering exercise rather than a call for competition in its own right, and therefore publication or response does not commit the Authority or respondents to a future procurement, nor provide any process exemptions or preferential treatment to any parties expressing an interest. The Authority will not be liable for costs incurred by any interested party in participating in this exercise.

Interested providers will be able to view this opportunity via the live opportunities list on the 'Health Family' e-procurement system, Atamis. Click on 'View our Live Opportunities' from the home page, available on the following link: <https://health-family.force.com/s/Welcome>.

Once you have found the opportunity (via the search function, using the title or reference number), to gain full access to the relevant information and market engagement questionnaire, you will need to click on 'Register interest' - this will take you to the log-in page.

If you are not already registered on the system, you will need to do so before gaining full access to the documentation and to be able to submit your expression of interest and market engagement questionnaire.

The services are healthcare services falling within Schedule 3 to the Public Contracts Regulations 2015 ("the Regulations") which are not subject to the full regime of the Regulations, but are instead governed by the "Light Touch Regime" contained within Chapter 3, Section 7 of the Regulations (Regulations 74 to 77).

Any future tendering process will be conducted in accordance with the requirements and flexibilities provided by Articles 74 to 76 of the Directive, and Regulations 74 to 76 of the Regulations. The Authority will run a transparent tender process, treating all Bidders equally. For the avoidance of doubt, the Authority will not be bound by the Regulations or any other regulations or legislation except for the specific parts or circumstances that apply to the procurement of these Services.