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Tender

External Debt Recovery Agent Services (EDRA)

Leeds City Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-039201

Procurement identifier (OCID): ocids-h6vhtk-055d80

Published 11 July 2025, 11:38am

Scope

Reference

97967

Description

Leeds City Council ('the Council') is seeking to enter into a contract from 1st November 2025, with up to a maximum of 3 Service Providers for the provision of debt recovery service to support the Council's revenues in respect of Sundry Debts and Housing Benefit Overpayments, and any such other debts as and when the Council requires. The contract will run up until 17th September 2028. The maximum value of the contract for the period to 1st November 2025 to 17th September 2028 is estimated at £99,000.

Total value (estimated)

- £79,200 excluding VAT
- £99,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 November 2025 to 18 September 2028
- 2 years, 10 months, 18 days

Main procurement category

Services

CPV classifications

- 79940000 - Collection agency services

Contract locations

- UKE42 - Leeds

Participation

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

31 July 2025, 5:00pm

Tender submission deadline

14 August 2025, 12:00am

Submission address and any special instructions

https://uk.eu-supply.com/app/rfq/rwlentrance_s.asp?PID=92517&B=

Tenders may be submitted electronically

Yes

Procedure

Procedure type

Below threshold - open competition

Contracting authority

Leeds City Council

- Public Procurement Organisation Number: PJYG-6658-PPMY

Civic Hall, 3rd Floor West,

Leeds

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United Kingdom

Contact name: Ruth Slack

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Website: <https://www.leeds.gov.uk/>

Region: UKE42 - Leeds

Organisation type: Public authority - sub-central government

