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Planning

Building Decarbonisation Projects at Williamson Park, The Storey and City Lab

Lancaster City Council

F01: Prior information notice

Prior information only

Notice identifier: 2024/S 000-039171

Procurement identifier (OCID): ocds-h6vhtk-04c26b

Published 5 December 2024, 9:42am

Section I: Contracting authority

I.1) Name and addresses

Lancaster City Council

Lancaster Town Hall, Dalton Square

Lancaster

LA1 1PJ

Contact

Dr Robert Boschi

Email

rboschi@lancaster.gov.uk

Telephone

+44 1524582000

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<http://www.lancaster.gov.uk/>

Buyer's address

<http://www.lancaster.gov.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Procurer/Advert/View?advertId=43ce19cf-dda5-ef11-8132-005056b64545&fromAdvertEvent=True>

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Building Decarbonisation Projects at Williamson Park, The Storey and City Lab

Reference number

DN752184

II.1.2) Main CPV code

- 45000000 - Construction work

II.1.3) Type of contract

Works

II.1.4) Short description

Lancaster City Council (LCC) declared a Climate Emergency on 30th January 2019. The council's climate change declaration commits the council to Net Zero by 2030. The LCC Decarbonisation Project will deliver heat decarbonisation and energy efficiency measures across three sites in Lancaster – Williamson Park (Ashton Memorial and Butterfly House), The Storey and City Lab.

The project will consist of two work packages, Work Package 1 (WP1) will contain design from RIBA Stage 4, planning and contractor procurement. Work Package 2 (WP2) will include delivery, installation, commissioning and handover.

The appointed contractor will be expected to provide the following construction works at RIBA Stage 5 and 6 (Work Package 2):

- Deliver the goods and or provide services/deliver the works at Williamson Park, Quernmore Road, Lancaster LA1 1UX; The Storey, 2 Meeting House Lane, Town Centre, Lancaster, LA1 1TH; City Lab 406 Dalton Square, Lancaster, LA1 1PP.
- Work Package 2 will involve the full construction and installation of the decarbonisation and energy efficiency measures, covering RIBA Stage 5 (Construction) and RIBA Stage 6 (Handover and Close Out). This includes the installation of Air Source Heat Pumps (ASHPs), new radiators, pipework modifications, and LED lighting upgrades.
- The contractor will be expected to deliver the works in accordance with the specifications

set out in RIBA Stage 4, with a focus on quality, efficiency, and adherence to the agreed timeline.

The main contract is subject to obtaining all necessary planning consents. The responsibility for securing these consents will primarily rest with the Council.

The contractor must be aware that no construction works, particularly any equipment ordering or significant on-site activities, can commence until all planning permissions are secured. The timeline for the project may be extended if planning approvals are delayed. Coordination with external parties, may also impact the timing of planning approvals and should be factored into the project delivery plan. If planning consent is not obtained within a reasonable time, the Council reserves the right to activate the break clause and re-tender the works if necessary.

The project is partially funded through the Public Sector Decarbonisation Scheme (PSDS), and the key funding condition is that the project must be fully delivered, reach Practical Completion (PC), and be signed off by the end of January 2026. This is the final deadline for the project, and all works must be completed, tested, commissioned, and handed over before this date to ensure compliance with funding requirements.

Failure to meet the end of January 2026 deadline will result in the loss of funding, and the contractor must plan their work accordingly to avoid any delays that could jeopardise the project's completion within the required timeframe. It is essential that any bids received are compliant with the Council's time constraints.

Ridge & Partners LLP has been appointed by Lancaster City Council as the MEP consultants for the decarbonisation and energy efficiency upgrades at Williamson Park, The Storey, and City Lab. R&Ps role encompasses design, contract administration, and overall project management, ensuring that the project is delivered to the highest standards in terms of sustainability, energy efficiency, and quality.

Full details including expected timelines are attached to the advert.

II.1.5) Estimated total value

Value excluding VAT: £3,200,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

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- The contractor will be expected to deliver the works in accordance with the specifications set out in RIBA Stage 4, with a focus on quality, efficiency, and adherence to the agreed timeline.

The main contract is subject to obtaining all necessary planning consents. The responsibility for securing these consents will primarily rest with the Council.

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As the MEP consultants and contract administrators, responsibilities include:

Design Leadership: Ridge will oversee the technical design aspects of the project, particularly the replacement of existing boilers with Air Source Heat Pumps (ASHPs), installation of new radiators, pipework modifications, and LED lighting upgrades. While the contractor will not assume formal design responsibility, they are expected to provide buildability input during the design process to ensure that all elements can be practically constructed.

Contract Administration: Ridge will manage the contract administration duties throughout the project lifecycle. This includes overseeing the procurement process, ensuring compliance with the contract terms, managing performance specifications, and acting as the primary point of communication between Lancaster City Council and the appointed contractor.

Project Management: Ridge will lead on coordinating the project programme, ensuring timely delivery of key milestones, and monitoring the contractor's adherence to the agreed programme. This includes liaising with the Council and contractor to manage risk, control costs, and ensure that all project outputs align with the overarching goals of decarbonisation and energy efficiency.

Quality Control: Ridge will be responsible for checking that all works meet the required standards of quality, including compliance with Building Regulations, relevant MEP standards, and performance specifications set out in the contract.

Full details including expected timelines are attached to the advert.

The Tender Process

ID	Task Name	Duration (Work Days)	Start	Finish
6	Contractor Procurement	104	04/12/2024	28/04/2025
7	Issue EOI Pack and List of Prop	1	04/12/2024	04/12/2024
8	Issue of EOI by LCC	1	04/12/2024	04/12/2024
9	Issue of RIBA 4 ITT Pack and T	41	03/02/2025	31/03/2025
10	Contract Clarifications	39	04/02/2025	28/03/2025
11	Site Visits and Clarification Pe	23	17/02/2025	19/03/2025
12	Evaluation stage	11	01/04/2025	15/04/2025
13	Provisional Award of Contract	2	16/04/2025	17/04/2025
14	Contract Standstill Period	7	18/04/2025	28/04/2025

II.2.6) Estimated value

Value excluding VAT: £3,200,000

II.3) Estimated date of publication of contract notice

3 February 2025

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes