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Tender

Key Holding, Alarm Response and Venue Security Services

Wirral Borough Council

F02: Contract notice

Notice identifier: 2024/S 000-039170

Procurement identifier (OCID): ocids-h6vhtk-04c26a

Published 5 December 2024, 9:40am

Section I: Contracting authority

I.1) Name and addresses

Wirral Borough Council

Mallory Building, 2 Alice Kerr Square

Birkenhead

CH41 2AB

Contact

Procurement Place

Email

procurementplace@wirral.gov.uk

Telephone

+44 1516062000

Country

United Kingdom

Region code

UKD74 - Wirral

Internet address(es)

Main address

<http://www.wirral.gov.uk>

Buyer's address

<http://www.wirral.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://www.the-chest.org.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://www.the-chest.org.uk>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Key Holding, Alarm Response and Venue Security Services

Reference number

DN750820

II.1.2) Main CPV code

- 79710000 - Security services

II.1.3) Type of contract

Services

II.1.4) Short description

Wirral Council is currently out to procurement for the provision of Key Holding, Alarm Response and Venue Security Services

Further information regarding this opportunity can be found in II.2.4

II.1.5) Estimated total value

Value excluding VAT: £900,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79711000 - Alarm-monitoring services
- 79713000 - Guard services
- 79715000 - Patrol services

II.2.3) Place of performance

NUTS codes

- UKD74 - Wirral

II.2.4) Description of the procurement

Wirral Council is looking for a single supplier for the provision of the following

Key-holding and Alarm Response - to provide 24 hours/365 days a year services for key holding and response to alarm activation and incidents of Wirral Council building, the service provider will provide a responsive service to respond to alarm activations. This will require holding & collection of keys, holding of alarm and access details for all the sites and provide a 24 hour / 365-day response to activations of alarms in these buildings.

Venue Security - Attendance will be required at Wirral Council premises for the days and periods notified by the Client, Wirral Council. The Service provider will be required to provide services as and when required, 24 hours a day, 7 days a week, including all days deemed to be bank holidays in the United Kingdom.

The provision of this service shall be called off on an “as and when required” basis. For some premises / occasions the provision of consistent and regular personnel will be preferred to ensure familiarity with both physical layout and with Wirral Council contacts and procedures.

These services will consist of a mixture of provisions as detailed below: -

Static security for events/incidents

Static security for public and closed meetings

Licensed door supervisors for public and closed meetings

Mobile security patrols - Mobile Patrols are not expected to form a major component of this contract however Wirral Council may request provision of mobile patrols of specific areas in relation to an identified threat or concern.

The service provider must be able to meet all the requirements and standards of British Standard BS7499 for manned security services and the current ACPO policies on key-holding, and also be a member of the SIA approved contract scheme and ACS accreditation.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement

documents

II.2.6) Estimated value

Value excluding VAT: £900,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

This services contract will run for a period of 24 months with options to extend for two (2) periods of 12 months each (maximum 24 months). Estimated contract start date: 1st March 2025

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The tender document and any additional information are accessible via The Chest portal, <https://www.the-chest.org.uk> to participate in this exercise please register your interest in contract ID DN750820

Should you have any questions relating to the tender document please raise them via the 'messages' section on the portal.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

The service provider must be able to meet all the requirements and standards of British Standard BS7499 for manned security services and the current ACPO policies on key-holding, and also be a member of the SIA approved contract scheme and ACS accreditation.

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

13 January 2025

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

14 January 2025

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

The Royal Court of Justice

The Strand

London

WC2A 2LL

Telephone

+44 20794760000

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

The Contracting Authority will incorporate a minimum 10 calendar day (when using electronic means) standstill period at the point information on the award of the contract is communicated to tenderers. This period allows unsuccessful tenderers to challenge the decision to award a contract before a contract is executed/signed (as appropriate). The Public Contracts Regulations 2015 ('Regulations') provide for aggrieved parties who have been harmed or at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly and within the time limits as defined in the above regulations. Where a contract has not been entered into the court may order the setting aside of the award decision or order the contracting authority to amend any document and may award damages. If the contract has been entered into the court has the options to award damages and/or to shorten or order the contract ineffective.

VI.4.4) Service from which information about the review procedure may be obtained

Wirral Council

Mallory Building, 2 Alice Ker Square, Grange Precinct

Wirral

CH41 2AB

Country

United Kingdom