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Tender

## **Key Holding, Alarm Response and Venue Security Services**

Wirral Borough Council

F02: Contract notice

Notice identifier: 2024/S 000-039170

Procurement identifier (OCID): ocds-h6vhtk-04c26a

Published 5 December 2024, 9:40am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Wirral Borough Council

Mallory Building, 2 Alice Kerr Square

Birkenhead

CH41 2AB

#### **Contact**

Procurement Place

#### **Email**

[procurementplace@wirral.gov.uk](mailto:procurementplace@wirral.gov.uk)

#### **Telephone**

+44 1516062000

**Country**

United Kingdom

**Region code**

UKD74 - Wirral

**Internet address(es)**

Main address

<http://www.wirral.gov.uk>

Buyer's address

<http://www.wirral.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://www.the-chest.org.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://www.the-chest.org.uk>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Key Holding, Alarm Response and Venue Security Services

Reference number

DN750820

#### **II.1.2) Main CPV code**

- 79710000 - Security services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Wirral Council is currently out to procurement for the provision of Key Holding, Alarm Response and Venue Security Services

Further information regarding this opportunity can be found in II.2.4

#### **II.1.5) Estimated total value**

Value excluding VAT: £900,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79711000 - Alarm-monitoring services
- 79713000 - Guard services

- 79715000 - Patrol services

### **II.2.3) Place of performance**

NUTS codes

- UKD74 - Wirral

### **II.2.4) Description of the procurement**

Wirral Council is looking for a single supplier for the provision of the following

Key-holding and Alarm Response - to provide 24 hours/365 days a year services for key holding and response to alarm activation and incidents of Wirral Council building, the service provider will provide a responsive service to respond to alarm activations. This will require holding & collection of keys, holding of alarm and access details for all the sites and provide a 24 hour / 365-day response to activations of alarms in these buildings.

Venue Security - Attendance will be required at Wirral Council premises for the days and periods notified by the Client, Wirral Council. The Service provider will be required to provide services as and when required, 24 hours a day, 7 days a week, including all days deemed to be bank holidays in the United Kingdom.

The provision of this service shall be called off on an “as and when required” basis. For some premises / occasions the provision of consistent and regular personnel will be preferred to ensure familiarity with both physical layout and with Wirral Council contacts and procedures.

These services will consist of a mixture of provisions as detailed below: -

Static security for events/incidents

Static security for public and closed meetings

Licensed door supervisors for public and closed meetings

Mobile security patrols - Mobile Patrols are not expected to form a major component of this contract however Wirral Council may request provision of mobile patrols of specific areas in relation to an identified threat or concern.

The service provider must be able to meet all the requirements and standards of British Standard BS7499 for manned security services and the current ACPO policies on key-holding, and also be a member of the SIA approved contract scheme and ACS accreditation.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £900,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

This services contract will run for a period of 24 months with options to extend for two (2) periods of 12 months each (maximum 24 months). Estimated contract start date: 1st March 2025

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

The tender document and any additional information are accessible via The Chest portal, <https://www.the-chest.org.uk> to participate in this exercise please register your interest in contract ID DN750820

Should you have any questions relating to the tender document please raise them via the 'messages' section on the portal.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.1) Information about a particular profession**

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

The service provider must be able to meet all the requirements and standards of British Standard BS7499 for manned security services and the current ACPO policies on key-holding, and also be a member of the SIA approved contract scheme and ACS accreditation.

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

13 January 2025

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

14 January 2025

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The Royal Court of Justice

The Strand

London

WC2A 2LL

Telephone

+44 20794760000

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The Contracting Authority will incorporate a minimum 10 calendar day (when using electronic means) standstill period at the point information on the award of the contract is communicated to tenderers. This period allows unsuccessful tenderers to challenge the decision to award a contract before a contract is executed/signed (as appropriate). The Public Contracts Regulations 2015 ('Regulations') provide for aggrieved parties who have been harmed or at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly and within the time limits as defined in the above regulations. Where a contract has not been entered into the court may order the setting aside of the award decision or order the contracting authority to amend any document and may award damages. If the contract has been entered into the court has the options to award damages and/or to shorten or order the contract ineffective.



**VI.4.4) Service from which information about the review procedure may be obtained**

Wirral Council

Mallory Building, 2 Alice Ker Square, Grange Precinct

Wirral

CH41 2AB

Country

United Kingdom