

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/039168-2024>

Planning

WHC - Laundry service of towels within its hair & beauty department

West Herts College

F01: Prior information notice

Reducing time limits for receipt of tenders

Notice identifier: 2024/S 000-039168

Procurement identifier (OCID): ocds-h6vhtk-04c268

Published 5 December 2024, 9:39am

Section I: Contracting authority

I.1) Name and addresses

West Herts College

Hempstead Road

Watford

WD1 3EZ

Email

emma.doree@westherts.ac.uk

Telephone

+44 1923812000

Country

United Kingdom

NUTS code

UKH23 - Hertfordshire

Internet address(es)

Main address

<http://www.westherts.ac.uk/>

Buyer's address

<http://www.westherts.ac.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://suppliers.multiquote.com>

Additional information can be obtained from another address:

West Herts College

Hempstead Road

Watford

WD1 3EZ

Email

emma.doree@westherts.ac.uk

Telephone

+44 1923812000

Country

United Kingdom

NUTS code

UKH23 - Hertfordshire

Internet address(es)

Main address

<http://www.westherts.ac.uk/>

Buyer's address

<http://www.westherts.ac.uk/>

Tenders or requests to participate must be submitted electronically via

<https://suppliers.multiquote.com>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

WHC - Laundry service of towels within its hair & beauty department

Reference number

CA15017 -

II.1.2) Main CPV code

- 98311000 - Laundry-collection services

II.1.3) Type of contract

Services

II.1.4) Short description

West Herts College requires a service to wash towels and bed sheets within its hair & beauty departments

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKH23 - Hertfordshire

Main site or place of performance

hertfordshire

II.2.4) Description of the procurement

The service will require a collection and drop off service to WD17 3EZ. The College will supply the towels and these will be collected, washed, dried and returned to the College by a single contractor.

At present, we have a supplier managing the service but require costs to ensure value for money is being achieved. The towels range from hand towels right up to bath sheets.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

II.2.11) Information about options

Options: Yes

Description of options

36 month(s) from the commencement date, with 12 initial month(s) and option to extend 2x12 month(s)

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.3) Estimated date of publication of contract notice

1 August 2025

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

In the first instance, candidates should register with multiquote.com and express an interest in the contract. Contract details can be found under the 'Opportunities' section of

the multiquote.com homepage. A Selection Questionnaire (SQ) must be completed and returned (via multiquote.com) as part of the request to participate process. Candidates will need to provide as part of the request to participate process evidence of business quality standards, accreditations, and relevant experience. Any candidate found to be guilty of serious misrepresentation in providing false or inaccurate information may be declared ineligible and not selected to continue with the process.

III.1.2) Economic and financial standing

List and brief description of selection criteria

In the first instance, candidates should register with multiquote.com and express an interest in the contract. Contract details can be found under the 'Opportunities' section of the multiquote.com homepage. A Selection Questionnaire (SQ) must be completed and returned (via multiquote.com) as part of the request to participate process. Candidates will need to provide as part of the request to participate process evidence of business quality standards, accreditations, and relevant experience. Any candidate found to be guilty of serious misrepresentation in providing false or inaccurate information may be declared ineligible and not selected to continue with the process.

Minimum level(s) of standards possibly required

Minimum Turnover: £XXXXXXX

Minimum Insurance Levels: £5m PL & EL

III.1.3) Technical and professional ability

List and brief description of selection criteria

In the first instance, candidates should register with multiquote.com and express an interest in the contract. Contract details can be found under the 'Opportunities' section of the multiquote.com homepage. A Selection Questionnaire (SQ) must be completed and returned (via multiquote.com) as part of the request to participate process. Candidates will need to provide as part of the request to participate process evidence of business quality standards, accreditations, and relevant experience. Any candidate found to be guilty of serious misrepresentation in providing false or inaccurate information may be declared ineligible and not selected to continue with the process.

Minimum level(s) of standards possibly required

N/A

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section VI. Complementary information

VI.3) Additional information

Section II.3) – dates refer to the initial contract period and do not include the options of any extensions.

Section IV.3.5) – any dates shown are an estimate.

In the first instance, candidates should register with www.multiquote.com and express an interest in the contract, full details of the contract will be available.

The Contracting Authority shall not be under any obligation to accept any tender. The Contracting Authority reserves the right to cancel the entire or parts of the tender, without such an action conferring any right to compensation on the Tenderers.

The Contracting Authority has no liability to settle any cost incurred by the tenderer as a result of the tendering procedure.

VI.4) Procedures for review

VI.4.1) Review body

TENET

PROCUREMENT HOUSE

Salford

M6 6AJ

Email

jackie.porter@tenetservices.com

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

The authority will incorporate a minimum 10 calendar day standstill period at the point that information on the award of the contract is communicated to tenderers. If an appeal regarding the award of contract has not been successfully resolved then the Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by breach of the rules to take action in the High Court. Any such action must be brought promptly (generally within 3 months).