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Tender

Media Management and Monitoring

Portsmouth City Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-039031

Procurement identifier (OCID): ocds-h6vhtk-055d1b

Published 10 July 2025, 3:30pm

Scope

Reference

P00005113

Description

Portsmouth City Council is inviting quotations from suitably qualified suppliers to deliver its media management software and associated media monitoring feed.

The estimated value of the contract is £16,000 per annum.

The initial contract term will be for 2 years with possibility of extending the term by a further 3 years to a maximum total term of 5 years in increments to be agreed, subject to the agreement and performance of both parties.

Interested parties should logon to In-tend using the link below for further details.

<https://in-tendhost.co.uk/portsmouthcc.aspx/home>

To View the Tender Opportunities Hover over the Tenders tab and click on current, this

will then show a list. If you are interested in any of those listed, click the View Details button for further information and to express your interest.

Total value (estimated)

- £80,000 excluding VAT
- £96,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 October 2025 to 30 September 2027
- Possible extension to 30 September 2030
- 5 years

Description of possible extension:

The initial contract term will be for 2 years with possibility of extending the term by a further 3 years to a maximum total term of 5 years in increments to be agreed, subject to the agreement and performance of both parties.

Main procurement category

Goods

CPV classifications

- 48000000 - Software package and information systems

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

25 July 2025, 11:59pm

Tender submission deadline

6 August 2025, 5:00pm

Submission address and any special instructions

<https://in-tendhost.co.uk/portsmouthcc.aspx/home>

Tenders may be submitted electronically

Yes

Award criteria

Where a bidder has satisfied the minimum requirements within the PSQ, their responses to the Quality Assessment Questions (QAQ) will then be evaluated against the following award criteria:

Quality 60% / Cost 40%

Procedure

Procedure type

Below threshold - open competition

Contracting authority

Portsmouth City Council

- Public Procurement Organisation Number: PCNL-5714-PRZV

Civic Offices, Guildhall Square

Portsmouth

PO1 2AL

United Kingdom

Email: procurement@portsmouthcc.gov.uk

Region: UKJ31 - Portsmouth

Organisation type: Public authority - sub-central government