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Tender

## Media Management and Monitoring

Portsmouth City Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-039031

Procurement identifier (OCID): ocds-h6vhtk-055d1b

Published 10 July 2025, 3:30pm

## Scope

## Reference

P00005113

## Description

Portsmouth City Council is inviting quotations from suitably qualified suppliers to deliver its media management software and associated media monitoring feed.

The estimated value of the contract is £16,000 per annum.

The initial contract term will be for 2 years with possibility of extending the term by a further 3 years to a maximum total term of 5 years in increments to be agreed, subject to the agreement and performance of both parties.

Interested parties should logon to In-tend using the link below for further details.

<https://in-tendhost.co.uk/portsmouthcc.aspx/home>

To View the Tender Opportunities Hover over the Tenders tab and click on current, this will then show a list. If you are interested in any of those listed, click the View Details button for further information and to express your interest.

### **Total value (estimated)**

- £80,000 excluding VAT
- £96,000 including VAT

Below the relevant threshold

### **Contract dates (estimated)**

- 1 October 2025 to 30 September 2027
- Possible extension to 30 September 2030
- 5 years

Description of possible extension:

The initial contract term will be for 2 years with possibility of extending the term by a further 3 years to a maximum total term of 5 years in increments to be agreed, subject to the agreement and performance of both parties.

### **Main procurement category**

Goods

### **CPV classifications**

- 48000000 - Software package and information systems

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## **Participation**

### **Particular suitability**

Small and medium-sized enterprises (SME)

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## **Submission**

### **Enquiry deadline**

25 July 2025, 11:59pm

### **Tender submission deadline**

6 August 2025, 5:00pm

### **Submission address and any special instructions**

<https://in-tendhost.co.uk/portsmouthcc.aspx/home>

## **Tenders may be submitted electronically**

Yes

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## **Award criteria**

Where a bidder has satisfied the minimum requirements within the PSQ, their responses to the Quality Assessment Questions (QAQ) will then be evaluated against the following award criteria:

Quality 60% / Cost 40%

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## **Procedure**

### **Procedure type**

Below threshold - open competition

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## **Contracting authority**

### **Portsmouth City Council**

- Public Procurement Organisation Number: PCNL-5714-PRZV

Civic Offices, Guildhall Square

Portsmouth

PO1 2AL

United Kingdom

Email: [procurement@portsmouthcc.gov.uk](mailto:procurement@portsmouthcc.gov.uk)

Region: UKJ31 - Portsmouth

Organisation type: Public authority - sub-central government