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Award

## HR and Payroll

Leeds City Council

F15: Voluntary ex ante transparency notice

Notice identifier: 2024/S 000-039023

Procurement identifier (OCID): ocds-h6vhtk-04c216

Published 4 December 2024, 11:07am

## Section I: Contracting authority/entity

### I.1) Name and addresses

Leeds City Council

Civic Hall, 3rd Floor West,

Leeds

LS1 1UR

### Contact

Dominic Bailey

### Email

[dominic.bailey@leeds.gov.uk](mailto:dominic.bailey@leeds.gov.uk)

### Telephone

+44 01133785853

**Country**

United Kingdom

**Region code**

UK - United Kingdom

**National registration number**

171459162

**Internet address(es)**

Main address

<https://www.leeds.gov.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object****II.1) Scope of the procurement****II.1.1) Title**

HR and Payroll

Reference number

66499

**II.1.2) Main CPV code**

- 72000000 - IT services: consulting, software development, Internet and support

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Regulation 32(2)(b)(ii) of the Public Contracts Regulations 2015 - Use of the negotiated procedure without prior publication - for the Support and Maintenance of the Council's SAP HR and Payroll system.

### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £277,934.55

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

A contract has already been awarded for a new HR and Payroll system. This contract is to bridge the gap until the new system is implemented. Only SAP can provide this contract

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## Section IV. Procedure

### IV.1) Description

#### IV.1.1) Type of procedure

Award of a contract without prior publication of a call for competition in the cases listed below

- The procurement falls outside the scope of application of the regulations

Explanation:

The contract for a new HR and Payroll system has already been concluded and awarded. This contract is to bridge the gap of the delayed implementation. Only SAP can provide this

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

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## Section V. Award of contract/concession

### Contract No

66499

### Title

HR and Payroll

A contract/lot is awarded: Yes

### V.2) Award of contract/concession

#### V.2.1) Date of conclusion of the contract

4 December 2024

#### V.2.2) Information about tenders

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor/concessionaire**

SAP (UK) LIMITED

Clockhouse place, Bedfont Road

Feltham

TW14 8HD

Country

United Kingdom

NUTS code

- UK - United Kingdom

National registration number

2152073

The contractor/concessionaire is an SME

No

**V.2.4) Information on value of contract/lot/concession (excluding VAT)**

Initial estimated total value of the contract/lot/concession: £277,934.55

Total value of the contract/lot/concession: £277,934.55

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Leeds City Council

Leeds

LS1 1UR

Country

United Kingdom