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Tender

Cloud Based Planning and Regulatory Services Information Management System

Oxford city Council

F02: Contract notice

Notice identifier: 2024/S 000-038974

Procurement identifier (OCID): ocids-h6vhtk-04c201

Published 3 December 2024, 5:19pm

Section I: Contracting authority

I.1) Name and addresses

Oxford city Council

OX1 1BX

Town Hall

Contact

Olalekan Oyebamiji

Email

ooyebamiji@oxford.gov.uk

Country

United Kingdom

NUTS code

UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

Internet address(es)

Main address

www.oxford.gov.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/oxfordcc>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/oxfordcc>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Cloud Based Planning and Regulatory Services Information Management System

Reference number

OCC000586

II.1.2) Main CPV code

- 48000000 - Software package and information systems

II.1.3) Type of contract

Supplies

II.1.4) Short description

This Contract is for a replacement information and document management system for Planning and Regulatory services at Oxford City Council and the associated migration of data and files from the existing systems to the replacement. The current contract with the current system is coming to an end in March 2026, and it is essential that a replacement system is identified and procured for continuity of statutory services within these teams. The Council has worked with a consultancy team to identify a system specification, which identifies requirements that the current system provides and also an improved set of requirements for more efficient data management. As the Council are also moving software from on-premises to cloud-hosted systems, with on-premises hosting to be decommissioned, the awarded system must be a cloud hosted solution.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description**II.2.2) Additional CPV code(s)**

- 48100000 - Industry specific software package
- 48000000 - Software package and information systems

II.2.3) Place of performance

NUTS codes

- UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

II.2.4) Description of the procurement

This Contract is for a replacement information and document management system for Planning and Regulatory services at Oxford City Council and the associated migration of data and files from the existing systems to the replacement. The current contract with the current system is coming to an end in March 2026, and it is essential that a replacement system is identified and procured for continuity of statutory services within these teams. The Council has worked with a consultancy team to identify a system specification, which identifies requirements that the current system provides and also an improved set of requirements for more efficient data management. As the Council are also moving software from on-premises to cloud-hosted systems, with on-premises hosting to be

decommissioned, the awarded system must be a cloud hosted solution.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option to renew for 2+1+1

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

This Contract is for a replacement information and document management system for Planning and Regulatory services at Oxford City Council and the associated migration of data and files from the existing systems to the replacement. The current contract with the current system is coming to an end in March 2026, and it is essential that a replacement system is identified and procured for continuity of statutory services within these teams. The Council has worked with a consultancy team to identify a system specification, which identifies requirements that the current system provides and also an improved set of requirements for more efficient data management. As the Council are also moving software from on-premises to cloud-hosted systems, with on-premises hosting to be decommissioned, the awarded system must be a cloud hosted solution.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

13 January 2025

Local time

5:05pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 14 April 2025

IV.2.7) Conditions for opening of tenders

Date

13 January 2025

Local time

12:00am

Place

<https://in-tendhost.co.uk/oxfordcc>

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

High Court

WC2A 2LL

London

Email

RCJ.DCO@justice.gov.uk

Telephone

+44 2079476000

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

N/A