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Contract

## **Private Car Hire Service**

Scottish Government

F03: Contract award notice

Notice identifier: 2024/S 000-038899

Procurement identifier (OCID): ocds-h6vhtk-046d71

Published 3 December 2024, 12:38pm

## **Section I: Contracting authority**

### **I.1) Name and addresses**

Scottish Government

5 Atlantic Quay, 150 Broomielaw

Glasgow

G2 8LU

### **Contact**

Gary Crombie

### **Email**

[Gary.crombie@gov.scot](mailto:Gary.crombie@gov.scot)

### **Telephone**

+44 7392287522

**Country**

United Kingdom

**NUTS code**

UKM - Scotland

**Internet address(es)**

Main address

<http://www.scotland.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA10482](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10482)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Private Car Hire Service

Reference number

Case 692909

#### **II.1.2) Main CPV code**

- 34115200 - Motor vehicles for the transport of fewer than 10 persons

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The Scottish Government has a requirement to place a contract with an external service provider for the provision of Private Car Hire

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

### **II.2) Description**

#### **II.2.1) Title**

Lot 1 Central and Southern Scotland

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 34115200 - Motor vehicles for the transport of fewer than 10 persons

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

### **II.2.4) Description of the procurement**

Scottish Government provides transport to Senior officials when on business in Scotland. We provide daily transport across the length and breadth of Scotland. In instances where requirements exceed in-house capacity, or when short-distance journeys are required out with the central belt, external providers are required.

### **II.2.5) Award criteria**

Quality criterion - Name: Understanding the Requirement / Weighting: 30

Quality criterion - Name: Organisation / Weighting: 25

Quality criterion - Name: Contract Management / Weighting: 20

Quality criterion - Name: Community Benefits / Weighting: 5

Quality criterion - Name: Climate Emergency / Weighting: 5

Quality criterion - Name: Fairwork / Weighting: 5

Quality criterion - Name: Business Continuity and Disaster Recovery / Weighting: 10

Price - Weighting: 30

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

this lot is for Central and Southern Scotland

The evaluation consists of some minimum mandatory score of 2 questions. Bidders who fail to meet the mandatory score of 2 will not progress to the Price Quality Ratio evaluation and will score 0 for their commercial score.

## **II.2) Description**

### **II.2.1) Title**

Lot 2 Highland and Islands of Scotland

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 34115200 - Motor vehicles for the transport of fewer than 10 persons

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

### **II.2.4) Description of the procurement**

Scottish Government provides transport to Senior officials when on business in Scotland. We provide daily transport across the length and breadth of Scotland. In instances where requirements exceed in-house capacity, or when short-distance journeys are required out with the central belt, external providers are required.

### **II.2.5) Award criteria**

Quality criterion - Name: Understanding the Requirement / Weighting: 30

Quality criterion - Name: Organisation / Weighting: 25

Quality criterion - Name: Contract Management / Weighting: 20

Quality criterion - Name: Community Benefits / Weighting: 5

Quality criterion - Name: Climate Emergency / Weighting: 5

Quality criterion - Name: Fairwork / Weighting: 5

Quality criterion - Name: Business Continuity and Disaster Recovery / Weighting: 10

Price - Weighting: 30

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

This lot is for Highlands and Islands excluding low land Scotland i.e. everywhere outside of Highlands and Islands

The evaluation consists of some minimum mandatory score of 2 questions. Bidders who fail to meet the mandatory score of 2 will not progress to the Price Quality Ratio evaluation and will score 0 for their commercial score.

## **II.2) Description**

### **II.2.1) Title**

Lot 3 Aberdeenshire

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 34115200 - Motor vehicles for the transport of fewer than 10 persons

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

## **II.2.4) Description of the procurement**

Scottish Government provides transport to Senior officials when on business in Scotland. We provide daily transport across the length and breadth of Scotland. In instances where requirements exceed in-house capacity, or when short-distance journeys are required out with the central belt, external providers are required.

## **II.2.5) Award criteria**

Quality criterion - Name: Understanding the Requirement / Weighting: 30

Quality criterion - Name: Organisation / Weighting: 25

Quality criterion - Name: Contract Management / Weighting: 20

Quality criterion - Name: Community Benefits / Weighting: 5

Quality criterion - Name: Climate Emergency / Weighting: 5

Quality criterion - Name: Fairwork / Weighting: 5

Quality criterion - Name: Business Continuity and Disaster Recovery / Weighting: 10

Price - Weighting: 30

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2.14) Additional information**

This lot is for Aberdeenshire only The evaluation consists of some minimum mandatory score of 2 questions. Bidders who fail to meet the mandatory score of 2 will not progress to the Price Quality Ratio evaluation and will score 0 for their commercial score.

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## Section IV. Procedure

### IV.1) Description

#### IV.1.1) Type of procedure

Open procedure

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

### IV.2) Administrative information

#### IV.2.1) Previous publication concerning this procedure

Notice number: [2024/S 000-036184](#)

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## Section V. Award of contract

### Contract No

Case 692909

### Lot No

1

### Title

Lot 1 Central and Southern Scotland

A contract/lot is awarded: No

### V.1) Information on non-award

The contract/lot is not awarded

Other reasons (discontinuation of procedure)



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## **Section V. Award of contract**

### **Contract No**

Case 692909

### **Lot No**

2

### **Title**

Lot 2 Highland and Islands of Scotland

A contract/lot is awarded: No

### **V.1) Information on non-award**

The contract/lot is not awarded

Other reasons (discontinuation of procedure)

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## **Section V. Award of contract**

### **Contract No**

Case 692909

### **Lot No**

3

### **Title**

Lot 3 Aberdeenshire

A contract/lot is awarded: No

### **V.1) Information on non-award**

The contract/lot is not awarded

Other reasons (discontinuation of procedure)

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## **Section VI. Complementary information**

### **VI.3) Additional information**

SPD will be scored on a pass/fail basis.

The contract award criteria will be Price 30%/Quality 70 %.

Question Scoring Methodology for Award Criteria outlined in invitation to tender:

0 — Unacceptable. Nil or inadequate response. Fails to demonstrate an ability to meet the requirement.

1 — Poor. Response is partially relevant but generally poor. The response addresses some elements of the requirement but contains insufficient/limited detail or explanation to demonstrate how the requirement will be fulfilled.

2 — Acceptable. Response is relevant and acceptable. The response addresses a broad understanding of the requirement but may lack details on how the requirement will be

fulfilled in certain areas.

3 — Good. Response is relevant and good. The response is sufficiently detailed to demonstrate a good understanding and provides details on how the requirements will be fulfilled.

4 — Excellent. Response is completely relevant and excellent overall.

Bidders must complete the SPD (Scotland) to demonstrate adherence to the Exclusion and Selection Criteria for this procurement.

Bidders must confirm that they will include the standard clause in all contracts used in the delivery of the requirements, ensuring payment of subcontractors at all stages of the supply chain within 30 days and include a point of contact for subcontractors to refer to in the case of payment difficulties. This will require active monitoring of payment performance and provision of evidence and reporting to the Scottish Government on a regular basis.

Bidders who fail to answer “Yes” or “Not Applicable” to this question will not have their tender considered further.

(SC Ref:784813)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Sheriff Court House

27 Chamber Street

Edinburgh

Country

United Kingdom