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Contract

Private Car Hire Service

Scottish Government

F03: Contract award notice

Notice identifier: 2024/S 000-038899

Procurement identifier (OCID): ocds-h6vhtk-046d71

Published 3 December 2024, 12:38pm

Section I: Contracting authority

I.1) Name and addresses

Scottish Government

5 Atlantic Quay, 150 Broomielaw

Glasgow

G2 8LU

Contact

Gary Crombie

Email

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Telephone

+44 7392287522

Country

United Kingdom

NUTS code

UKM - Scotland

Internet address(es)

Main address

<http://www.scotland.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10482

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Private Car Hire Service

Reference number

Case 692909

II.1.2) Main CPV code

- 34115200 - Motor vehicles for the transport of fewer than 10 persons

II.1.3) Type of contract

Supplies

II.1.4) Short description

The Scottish Government has a requirement to place a contract with an external service provider for the provision of Private Car Hire

II.1.6) Information about lots

This contract is divided into lots: Yes

II.2) Description

II.2.1) Title

Lot 1 Central and Southern Scotland

Lot No

1

II.2.2) Additional CPV code(s)

- 34115200 - Motor vehicles for the transport of fewer than 10 persons

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

II.2.4) Description of the procurement

Scottish Government provides transport to Senior officials when on business in Scotland. We provide daily transport across the length and breadth of Scotland. In instances where requirements exceed in-house capacity, or when short-distance journeys are required out with the central belt, external providers are required.

II.2.5) Award criteria

Quality criterion - Name: Understanding the Requirement / Weighting: 30

Quality criterion - Name: Organisation / Weighting: 25

Quality criterion - Name: Contract Management / Weighting: 20

Quality criterion - Name: Community Benefits / Weighting: 5

Quality criterion - Name: Climate Emergency / Weighting: 5

Quality criterion - Name: Fairwork / Weighting: 5

Quality criterion - Name: Business Continuity and Disaster Recovery / Weighting: 10

Price - Weighting: 30

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

this lot is for Central and Southern Scotland

The evaluation consists of some minimum mandatory score of 2 questions. Bidders who fail to meet the mandatory score of 2 will not progress to the Price Quality Ratio evaluation and will score 0 for their commercial score.

II.2) Description

II.2.1) Title

Lot 2 Highland and Islands of Scotland

Lot No

2

II.2.2) Additional CPV code(s)

- 34115200 - Motor vehicles for the transport of fewer than 10 persons

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

II.2.4) Description of the procurement

Scottish Government provides transport to Senior officials when on business in Scotland. We provide daily transport across the length and breadth of Scotland. In instances where requirements exceed in-house capacity, or when short-distance journeys are required out with the central belt, external providers are required.

II.2.5) Award criteria

Quality criterion - Name: Understanding the Requirement / Weighting: 30

Quality criterion - Name: Organisation / Weighting: 25

Quality criterion - Name: Contract Management / Weighting: 20

Quality criterion - Name: Community Benefits / Weighting: 5

Quality criterion - Name: Climate Emergency / Weighting: 5

Quality criterion - Name: Fairwork / Weighting: 5

Quality criterion - Name: Business Continuity and Disaster Recovery / Weighting: 10

Price - Weighting: 30

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

This lot is for Highlands and Islands excluding low land Scotland i.e. everywhere outside of Highlands and Islands

The evaluation consists of some minimum mandatory score of 2 questions. Bidders who fail to meet the mandatory score of 2 will not progress to the Price Quality Ratio evaluation and will score 0 for their commercial score.

II.2) Description

II.2.1) Title

Lot 3 Aberdeenshire

Lot No

3

II.2.2) Additional CPV code(s)

- 34115200 - Motor vehicles for the transport of fewer than 10 persons

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

II.2.4) Description of the procurement

Scottish Government provides transport to Senior officials when on business in Scotland. We provide daily transport across the length and breadth of Scotland. In instances where requirements exceed in-house capacity, or when short-distance journeys are required out with the central belt, external providers are required.

II.2.5) Award criteria

Quality criterion - Name: Understanding the Requirement / Weighting: 30

Quality criterion - Name: Organisation / Weighting: 25

Quality criterion - Name: Contract Management / Weighting: 20

Quality criterion - Name: Community Benefits / Weighting: 5

Quality criterion - Name: Climate Emergency / Weighting: 5

Quality criterion - Name: Fairwork / Weighting: 5

Quality criterion - Name: Business Continuity and Disaster Recovery / Weighting: 10

Price - Weighting: 30

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

This lot is for Aberdeenshire only The evaluation consists of some minimum mandatory score of 2 questions. Bidders who fail to meet the mandatory score of 2 will not progress to the Price Quality Ratio evaluation and will score 0 for their commercial score.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2024/S 000-036184](#)

Section V. Award of contract

Contract No

Case 692909

Lot No

1

Title

Lot 1 Central and Southern Scotland

A contract/lot is awarded: No

V.1) Information on non-award

The contract/lot is not awarded

Other reasons (discontinuation of procedure)

Section V. Award of contract

Contract No

Case 692909

Lot No

2

Title

Lot 2 Highland and Islands of Scotland

A contract/lot is awarded: No

V.1) Information on non-award

The contract/lot is not awarded

Other reasons (discontinuation of procedure)

Section V. Award of contract

Contract No

Case 692909

Lot No

3

Title

Lot 3 Aberdeenshire

A contract/lot is awarded: No

V.1) Information on non-award

The contract/lot is not awarded

Other reasons (discontinuation of procedure)

Section VI. Complementary information

VI.3) Additional information

SPD will be scored on a pass/fail basis.

The contract award criteria will be Price 30%/Quality 70 %.

Question Scoring Methodology for Award Criteria outlined in invitation to tender:

0 — Unacceptable. Nil or inadequate response. Fails to demonstrate an ability to meet the requirement.

1 — Poor. Response is partially relevant but generally poor. The response addresses some elements of the requirement but contains insufficient/limited detail or explanation to demonstrate how the requirement will be fulfilled.

2 — Acceptable. Response is relevant and acceptable. The response addresses a broad understanding of the requirement but may lack details on how the requirement will be fulfilled in certain areas.

3 — Good. Response is relevant and good. The response is sufficiently detailed to demonstrate a good understanding and provides details on how the requirements will be fulfilled.

4 — Excellent. Response is completely relevant and excellent overall.

Bidders must complete the SPD (Scotland) to demonstrate adherence to the Exclusion and Selection Criteria for this procurement.

Bidders must confirm that they will include the standard clause in all contracts used in the delivery of the requirements, ensuring payment of subcontractors at all stages of the supply chain within 30 days and include a point of contact for subcontractors to refer to in the case of payment difficulties. This will require active monitoring of payment performance and provision of evidence and reporting to the Scottish Government on a regular basis.

Bidders who fail to answer “Yes” or “Not Applicable” to this question will not have their tender considered further.

(SC Ref:784813)

VI.4) Procedures for review

VI.4.1) Review body

Sheriff Court House

27 Chamber Street

Edinburgh

Country

United Kingdom