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Tender

AT1318 Facilities Management Hart House & Morton House, Luton

Luton Council

F02: Contract notice

Notice identifier: 2024/S 000-038879

Procurement identifier (OCID): ocds-h6vhtk-04c1c1

Published 3 December 2024, 11:56am

The closing date and time has been changed to:

13 January 2025, 12:00pm

See the [change notice](#).

Section I: Contracting authority

I.1) Name and addresses

Luton Council

Town Hall, George Street

Luton

LU1 2BQ

Contact

Mrs Caroline Sturman

Email

caroline.sturman@luton.gov.uk

Country

United Kingdom

Region code

UKH21 - Luton

Internet address(es)

Main address

<http://www.luton.gov.uk>

Buyer's address

<http://www.luton.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

AT1318 Facilities Management Hart House & Morton House, Luton

Reference number

DN752403

II.1.2) Main CPV code

- 79993000 - Building and facilities management services

II.1.3) Type of contract

Services

II.1.4) Short description

Procured by Luton Council on behalf of Luton Rising.

Morton House and Hart House are two office developments that form part of the Luton Rising estate. Both on Kimpton Road in Luton, they offer flexible working space and meeting rooms for local organisations. Hart House is a grade 2 listed building and established as a multi office facility with existing tenants and users. Morton House is a brand-new development to open early in 2025 which will provide a high-quality office environment, onsite café and a number of flexible working areas, and public access. Both offices can be used for a one off meeting or as long term tenancy.

We need one Provider who can provide a fully serviced and maintained office environment, offering a safe, clean and inviting working and meeting space. Services to include full cleaning of entire estate during the day and after-hours, 24-hour security and monitoring, receptionist cover 5 working days a week for both sites, laundry service so showers are accessible, car parking management and monitoring, visitor welcome and induction, managing meeting room bookings, engaging and liaising with all users and tenants to be sure they have the best experience, working with Luton Rising to actively maximise revenue through bookings, full facilities management of both buildings including cleaning, repairs, furniture movements.

Tender Documents are available on the ProContract e-tendering portal.

II.1.5) Estimated total value

Value excluding VAT: £1,000,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKH21 - Luton

II.2.4) Description of the procurement

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Tender Documents are available on the ProContract e-tendering portal.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 March 2025

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Originally published as:

Date

6 January 2025

Local time

12:00pm

Changed to:

Date

13 January 2025

Local time

12:00pm

See the [change notice](#).

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

6 January 2025

Local time

12:30pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

HIGH COURT OF JUSTICE

LONDON

Country

United Kingdom