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Tender

## **C002111 Provision of Executive Coaching Framework**

NHS Education for Scotland

F02: Contract notice

Notice identifier: 2024/S 000-038839

Procurement identifier (OCID): ocds-h6vhtk-04c1ad

Published 3 December 2024, 8:51am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

NHS Education for Scotland

2nd Floor, Westport, 102 Westport

EDINBURGH

EH3 9DN

#### **Contact**

Lynn Donald

#### **Email**

[tenders@nes.scot.nhs.uk](mailto:tenders@nes.scot.nhs.uk)

#### **Telephone**

+44 1316563200

#### **Country**

United Kingdom

**NUTS code**

UKM75 - Edinburgh, City of

**Internet address(es)**

Main address

<http://www.nes.scot.nhs.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA13002](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA13002)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://www.publictendersscotland.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://www.publictendersscotland.publiccontractsscotland.gov.uk>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

C002111 Provision of Executive Coaching Framework

Reference number

C002111

#### **II.1.2) Main CPV code**

- 80000000 - Education and training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Provision of Executive Coaching Framework

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

#### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

#### **II.2.4) Description of the procurement**

Provision of Executive Coaching Framework

#### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 90

Price - Weighting: 10

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2025

End date

1 September 2025

This contract is subject to renewal

Yes

Description of renewals

2 further 12 month extensions from the 01/09/2025

Possible final contract end date of 01/09/2027

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 10

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Minimum level(s) of standards possibly required

ESPD Question 4B.5 Insurance

The bidder must have or will commit to obtain prior to the commencement of the contract, the following levels of Insurance cover:

Employer's Liability Insurance covering the death of or bodily injuries to employees of the Bidder arising out of and in the course of their employment in connection with this contract to the level of 5,000,000 GBP in respect of each claim, without limit to the number of claims.

Public Liability Insurance covering the death of or bodily injury to a person (not an employee of the Bidder) or loss of or damage to property resulting from an action or failure to take action by the Bidder to the level of 500,000 GBP in respect of each claim, without limit to the number of claims.

Professional Indemnity Insurance covering the failure of the Bidder to use the skill and care normally used by professionals providing the services described in this tender to the level of 500,000 GBP in respect of each claim, without limit to the number of claims.

For bidders who will sub contract parts of the business, the bidder should provide a letter signed by a person of appropriate authority confirming that the bidder has ongoing arrangements in place to ensure that sub-contractors has the appropriate insurance.

A search of the bidder against Equifax's Protect must not return a "Warning" or "Caution" returnable code or any neutral code, unless the bidder confirms that it can provide any other document which Scotland Excel considers appropriate to prove to Scotland Excel (acting within its permitted discretion under the applicable public procurement rules) that the bidder does / would not represent an unmanageable risk should it be appointed onto the proposed Framework Agreement.

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

List and brief description of selection criteria:

Minimum level(s) of standards possibly required

AC Master Coach/Master Executive Coach, or  
EMCC Master Practitioner, of  
ICF Master Certified Coach, or  
APECS Master Executive Coach, or  
be on a BPS Register of Coaching Psychologists.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

13 January 2025

Local time

1:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

1 April 2025

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The buyer is using PCS-Tender to conduct this PQQ exercise. The Project code is 28166 . For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

(SC Ref:784703)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Edinburgh Sheriff Court

Edinburgh

EH1 1LB

Country

United Kingdom