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Tender

Cash collection and processing, Mail courier and security services

High Peak Borough Council

F02: Contract notice

Notice identifier: 2024/S 000-038833

Procurement identifier (OCID): ocds-h6vhtk-04c1ab

Published 2 December 2024, 9:51pm

Section I: Contracting authority

I.1) Name and addresses

High Peak Borough Council

Town Hall

BUXTON

SK176EL

Contact

Procurement team

Email

procurement@staffsmoorlands.gov.uk

Telephone

+44 3451297777

Country

United Kingdom

Region code

UKF13 - South and West Derbyshire

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

www.highpeak.gov.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://supplystokeandstaffs.proactishosting.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://supplystokeandstaffs.proactishosting.com/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Cash collection and processing, Mail courier and security services

Reference number

P5546_ DN_753643

II.1.2) Main CPV code

- 64120000 - Courier services

II.1.3) Type of contract

Services

II.1.4) Short description

High Peak Borough Council and Staffordshire Moorlands district council wish to appoint a suitably experienced and competent service provider through a competitive tender exercise to provide the security and courier services as detailed in the specification.

This exercise is being managed through the Council's Electronic tendering system Proactis. To Register an Interest and submit a tender for this opportunity please click on the link below,

Project reference number DN753643

<https://supplystokeandstaffs.proactishosting.com/>

You will need to register or log in (if you have already registered).

Reference: P5546

Closing date and time: Monday 13th January 2025 12:00 (Noon)

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 64100000 - Post and courier services
- 79710000 - Security services

II.2.3) Place of performance

NUTS codes

- UKF - East Midlands (England)
- UKG - West Midlands (England)

Main site or place of performance

High Peak and Staffordshire Moorlands

delivery and collection locations

II.2.4) Description of the procurement

High Peak Borough Council and Staffordshire Moorlands district council wish to appoint a suitably experienced and competent service provider through a competitive tender exercise to provide the security and courier services as detailed in the specification.

This exercise is being managed through the Council's Electronic tendering system Proactis. To Register an Interest and submit a tender for this opportunity please click on the link below,

Project reference number DN753643

<https://supplystokeandstaffs.proactishosting.com/>

You will need to register or log in (if you have already registered). If you have any queries or need assistance please contact us.

Reference: P5546

Closing date and time: Monday 13th January 2025 12:00 (Noon)

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2025

End date

31 March 2027

This contract is subject to renewal

Yes

Description of renewals

one (1) plus one (1) plus one (1) optional renewal

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

13 January 2025

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 12 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

13 January 2025

Local time

1:00pm

Place

The tender will be opened electronically by a member of the procurement team

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Estimated time for another notice to be published 48 months

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic payment will be used

VI.3) Additional information

The contracting authorities will be High Peak Borough Council and Staffordshire Moorlands district Council

VI.4) Procedures for review

VI.4.1) Review body

High Court of Justice England and Wales

The Strand

London

Country

United Kingdom

VI.4.4) Service from which information about the review procedure may be obtained

High Peak Borough Council and Staffordshire Moorlands District council

Buxton & Leek

ST13 6HQ

Email

procurement@staffs Moorlands.gov.uk

Country

United Kingdom