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Award

PAN3249 - Cash Handling & Collection Services

Leicester City Council

UK6: Contract award notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-038822

Procurement identifier (OCID): ocds-h6vhtk-051701 ([view related notices](#))

Published 10 July 2025, 10:16am

Scope

Reference

PAN3249

Description

Cash Handling & Collection to/from the Council's establishments Collect Cash (cheques, notes and coins) from the Council's establishments, provide a counting & reconciliation service and prepare for banking. Deliver a change float service to various establishments for the Council. Collect Monies from car parks & pay and display machines; provide a counting & reconciliation service and prepare for banking. Collection of processed Monies to deposit at the Council's authorised Cash centre Collect processed Monies (notes and coins) from the Council's nominated Cash Office and deposit at the Council's authorised Cash Centre. Collect processed cheques from the Council's nominated Cash Office and deposit at the Council's authorised Cash Centre.

Lot Lot 1 - Cash Handling and Collection. Lot 1 - Cash Handling & Collection to/from the Council's establishments

Description

Collect Cash (cheques, notes and coins) from the Council's establishments, provide a counting & reconciliation service and prepare for banking. Deliver a change float service to various establishments for the Council. Collect Monies from car parks & pay and display machines; provide a counting & reconciliation service and prepare for banking.

Contract 1. PAN3249 - Cash Handling & Collection Services

Lots

Lot Lot 1 - Cash Handling and Collection. Lot 1 - Cash Handling & Collection to/from the Council's establishments

Supplier

- [Guardian Protection Services Limited](#)

Contract value

- £1,476,879 excluding VAT
- £1,772,255 including VAT

Above the relevant threshold

Award decision date

9 July 2025

Date assessment summaries were sent to tenderers

9 July 2025

Standstill period

- End: 22 July 2025
- 8 working days

Earliest date the contract will be signed

8 August 2025

Contract dates (estimated)

- 18 August 2025 to 17 August 2028
- Possible extension to 17 August 2030
- 5 years

Description of possible extension:

Contract is awarded for an Initial Term of 3 years with the option to extend for up to a further 2 years.

Main procurement category

Services

CPV classifications

- 66000000 - Financial and insurance services

Contract locations

- UKF21 - Leicester

Information about tenders

Lot Lot 1 - Cash Handling and Collection. Lot 1 - Cash Handling & Collection to/from the Council's establishments

- 1 tender received
- 1 tender assessed in the final stage:
 - 1 submitted by small and medium-sized enterprises (SME)
 - 0 submitted by voluntary, community and social enterprises (VCSE)
- 1 supplier awarded contracts
- 0 suppliers unsuccessful (details included for contracts over £5 million)

Lots that will not be awarded

Lot Lot 2 - Collection of processed Monies. Lot 2 - Collection of processed Monies to deposit at the Council's authorised Cash centre

Description

Collection of processed Monies to deposit at the Council's authorised Cash centre

Collect processed Monies (notes and coins) from the Council's nominated Cash Office and deposit at the Council's authorised Cash Centre. Collect processed cheques from the Council's nominated Cash Office and deposit at the Council's authorised Cash Centre.

CPV classifications

- 66000000 - Financial and insurance services

Date of decision not to award

9 July 2025

Procedure

Procedure type

Open procedure

Supplier

Guardian Protection Services Limited

- Public Procurement Organisation Number: PWDG-2266-RBJP

165-171 Humberstone Road

Leicester

LE5 3AF

United Kingdom

Email: stephen.murray@squiregroup.co.uk

Region: UKF21 - Leicester

Small or medium-sized enterprise (SME): Yes

Voluntary, community or social enterprise (VCSE): No

Supported employment provider: No

Public service mutual: No

Contract 1. PAN3249 - Cash Handling & Collection Services

Contracting authority

Leicester City Council

- Public Procurement Organisation Number: PXRT-5737-VBQD

City Hall

Leicester

LE1 1FZ

United Kingdom

Contact name: Martin Grogan

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Email: martin.grogan@leicester.gov.uk

Website: <https://www.leicester.gov.uk>

Region: UKF21 - Leicester

Organisation type: Public authority - sub-central government