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Tender

## **Decriminalised Parking and Traffic Enforcement Services**

The City of Edinburgh Council  
Aberdeen City Council  
Aberdeenshire Council  
Angus Council  
Argyll and Bute Council  
Clackmannanshire Council  
Comhairle nan Eilean Siar  
Dumfries and Galloway Council  
Dundee City Council  
East Ayrshire Council  
East Dunbartonshire Council  
East Lothian Council  
East Renfrewshire Council  
Falkirk Council  
Fife Council  
Glasgow City Council  
The Highland Council  
Inverclyde Council  
Midlothian Council  
Moray Council  
North Ayrshire Council  
North Lanarkshire Council  
Orkney Islands Council  
Perth & Kinross Council  
Renfrewshire Council  
Scottish Borders Council  
Shetland Islands Council  
South Ayrshire Council  
South Lanarkshire Council  
Stirling Council  
West Dunbartonshire Council

West Lothian Council  
The City of Edinburgh Council

F02: Contract notice

Notice identifier: 2024/S 000-038805

Procurement identifier (OCID): ocds-h6vhtk-03ecb8

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## **Section I: Contracting authority**

### **I.1) Name and addresses**

The City of Edinburgh Council

Waverley Court, 4 East Market Street

Edinburgh

EH8 8BG

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#### **Telephone**

+44 1314693922

#### **Country**

United Kingdom

#### **NUTS code**

UKM75 - Edinburgh, City of

#### **Internet address(es)**

Main address

<http://www.edinburgh.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00290](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00290)

### **I.1) Name and addresses**

Aberdeen City Council

Marischal College, Broad Street

Aberdeen

AB10 1AB

#### **Email**

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#### **Telephone**

+44 1224053974

#### **Country**

United Kingdom

#### **NUTS code**

UKM50 - Aberdeen City and Aberdeenshire

#### **Internet address(es)**

Main address

<http://www.aberdeencity.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA26963](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA26963)

### **I.1) Name and addresses**

Aberdeenshire Council

Woodhill House, Westburn Road

Aberdeen

AB16 5GB

**Email**

[cpssprocurement@aberdeencity.gov.uk](mailto:cpssprocurement@aberdeencity.gov.uk)

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+44 1467539600

**Country**

United Kingdom

**NUTS code**

UKM50 - Aberdeen City and Aberdeenshire

**Internet address(es)**

Main address

<http://www.aberdeenshire.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00232](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00232)

**I.1) Name and addresses**

Angus Council

Angus House, Orchardbank Business Park

Forfar

DD8 1AN

**Email**

[procurement@angus.gov.uk](mailto:procurement@angus.gov.uk)

**Telephone**

+44 3452777778

**Country**

United Kingdom

**NUTS code**

UKM71 - Angus and Dundee City

**Internet address(es)**

Main address

<http://www.angus.gov.uk/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00236](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00236)

**I.1) Name and addresses**

Argyll and Bute Council

Kilmory

Lochgilphead

PA31 8RT

**Email**

[procurement@argyll-bute.gov.uk](mailto:procurement@argyll-bute.gov.uk)

**Telephone**

+44 1586555232

**Country**

United Kingdom

**NUTS code**

UKM - Scotland

**Internet address(es)**

Main address

<http://www.argyll-bute.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00063](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00063)

**I.1) Name and addresses**

Clackmannanshire Council

Kilncraigs, Greenside Street

Alloa

FK10 1EB

**Email**

[Procurement@clacks.gov.uk](mailto:Procurement@clacks.gov.uk)

**Telephone**

+44 1259450000

**Country**

United Kingdom

**NUTS code**

UKM72 - Clackmannanshire and Fife

**Internet address(es)**

Main address

<http://www.clacks.gov.uk/business/corporateprocurementprocess/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00260](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00260)

## **I.1) Name and addresses**

Comhairle nan Eilean Siar

Council Offices, Sandwich Road

Stornoway

HS1 2BW

### **Email**

[contracts@cne-siar.gov.uk](mailto:contracts@cne-siar.gov.uk)

### **Telephone**

+44 1851600501

### **Country**

United Kingdom

### **NUTS code**

UKM64 - Na h-Eileanan Siar (Western Isles)

### **Internet address(es)**

Main address

<https://www.cne-siar.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00262](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00262)

## **I.1) Name and addresses**

Dumfries and Galloway Council

Procurement Team, Carruthers House

Dumfries

DG1 2HP

### **Email**

[Procurement.Tenders@dumgal.gov.uk](mailto:Procurement.Tenders@dumgal.gov.uk)

### **Telephone**

+44 3033333000

### **Country**

United Kingdom

### **NUTS code**

UKM92 - Dumfries & Galloway

### **Internet address(es)**

Main address

<http://www.dumgal.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00219](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00219)

## **I.1) Name and addresses**

Dundee City Council

Dundee House, 50 North Lindsay Street

Dundee



DD1 1QE

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**Telephone**

+44 1382434000

**Country**

United Kingdom

**NUTS code**

UKM71 - Angus and Dundee City

**Internet address(es)**

Main address

<http://www.dundeecity.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00220](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00220)

**I.1) Name and addresses**

East Ayrshire Council

Corporate Procurement Team, London Road HQ

Kilmarnock

KA3 7BU

**Email**

[procurement@east-ayrshire.gov.uk](mailto:procurement@east-ayrshire.gov.uk)

**Telephone**

+44 1563576000

**Country**

United Kingdom

**NUTS code**

UKM93 - East Ayrshire and North Ayrshire mainland

**Internet address(es)**

Main address

<http://www.east-ayrshire.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00223](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00223)

**I.1) Name and addresses**

East Dunbartonshire Council

Civic & Corporate Headquarters, Southbank Marina, 12 Strathkelvin Place

Kirkintilloch

G66 1TJ

**Email**

[procurement@eastdunbarton.gov.uk](mailto:procurement@eastdunbarton.gov.uk)

**Telephone**

+44 1415745750

**Country**

United Kingdom

**NUTS code**

UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond

**Internet address(es)**

Main address

<http://www.eastdunbarton.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00225](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00225)

**I.1) Name and addresses**

East Lothian Council

John Muir House

Haddington, East Lothian

EH41 3HA

**Email**

[procurement@eastlothian.gov.uk](mailto:procurement@eastlothian.gov.uk)

**Telephone**

+44 1620827827

**Country**

United Kingdom

**NUTS code**

UKM73 - East Lothian and Midlothian

**Internet address(es)**

Main address

<http://www.eastlothian.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00181](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00181)

### **I.1) Name and addresses**

East Renfrewshire Council

Eastwood HQ, Eastwood Park,

Giffnock

G46 6UG

#### **Email**

[ercprocurement@eastrenfrewshire.gov.uk](mailto:ercprocurement@eastrenfrewshire.gov.uk)

#### **Telephone**

+44 1415773669

#### **Country**

United Kingdom

#### **NUTS code**

UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

#### **Internet address(es)**

Main address

<http://www.eastrenfrewshire.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00183](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00183)

### **I.1) Name and addresses**

Falkirk Council

The Foundry, 4 Central Park, Central Boulevard

Larbert

FK5 4RU

**Email**

[cpu@falkirk.gov.uk](mailto:cpu@falkirk.gov.uk)

**Telephone**

+44 1324506566

**Country**

United Kingdom

**NUTS code**

UKM76 - Falkirk

**Internet address(es)**

Main address

<http://www.falkirk.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00184](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00184)

**I.1) Name and addresses**

Fife Council

Fife House, North Street

Glenrothes

KY7 5LT

**Email**

[enquiry.procurement@fife.gov.uk](mailto:enquiry.procurement@fife.gov.uk)

**Telephone**

+44 3451550000

**Country**

United Kingdom

**NUTS code**

UKM72 - Clackmannanshire and Fife

**Internet address(es)**

Main address

<http://www.fife.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00187](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00187)

**I.1) Name and addresses**

Glasgow City Council

40 John St, City Chambers

Glasgow

G2 1DU

**Email**

[corporateprocurement@glasgow.gov.uk](mailto:corporateprocurement@glasgow.gov.uk)

**Telephone**

+44 1412872000

**Country**

United Kingdom

**NUTS code**

UKM82 - Glasgow City

**Internet address(es)**

Main address

<http://www.glasgow.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00196](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00196)

**I.1) Name and addresses**

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Glenurquhart Road

Inverness

IV3 5NX

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**Country**

United Kingdom

**NUTS code**

UKM6 - Highlands and Islands

**Internet address(es)**

Main address

<http://www.highland.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00045](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00045)

## **I.1) Name and addresses**

Inverclyde Council

Procurement, Municipal Buildings, Clyde Square

Greenock

PA15 1LX

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[corporate.procurement@inverclyde.gov.uk](mailto:corporate.procurement@inverclyde.gov.uk)

### **Telephone**

+44 1475712634

### **Country**

United Kingdom

### **NUTS code**

UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

### **Internet address(es)**

Main address

<http://www.inverclyde.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00168](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00168)



## **I.1) Name and addresses**

Midlothian Council

Midlothian House, Buccleuch Street

Dalkeith

EH22 1DN

### **Email**

[procurement@midlothian.gov.uk](mailto:procurement@midlothian.gov.uk)

### **Telephone**

+44 1312707500

### **Country**

United Kingdom

### **NUTS code**

UKM73 - East Lothian and Midlothian

### **Internet address(es)**

Main address

<http://www.midlothian.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00336](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00336)

## **I.1) Name and addresses**

Moray Council

High Street

Elgin

IV30 1BX

**Email**

[procurement@moray.gov.uk](mailto:procurement@moray.gov.uk)

**Telephone**

+44 1343563137

**Country**

United Kingdom

**NUTS code**

UKM62 - Inverness & Nairn and Moray, Badenoch & Strathspey

**Internet address(es)**

Main address

<http://www.moray.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00160](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00160)

**I.1) Name and addresses**

North Ayrshire Council

Cunninghame House, Friars Croft

Irvine

KA12 8EE

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**Telephone**

+44 1294310000

**Country**

United Kingdom

**NUTS code**

UKM93 - East Ayrshire and North Ayrshire mainland

**Internet address(es)**

Main address

<http://www.north-ayrshire.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00337](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00337)

**I.1) Name and addresses**

North Lanarkshire Council

Civic Centre, Windmillhill Street

Motherwell

ML1 1AB

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[corporateprocurement@northlan.gov.uk](mailto:corporateprocurement@northlan.gov.uk)

**Telephone**

+44 3451430015

**Country**

United Kingdom

**NUTS code**

UKM84 - North Lanarkshire

**Internet address(es)**

Main address

<http://www.northlanarkshire.gov.uk/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00010](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00010)

**I.1) Name and addresses**

Orkney Islands Council

Council Offices, School Place

Kirkwall

KW15 1NY

**Email**

[procurement@orkney.gov.uk](mailto:procurement@orkney.gov.uk)

**Telephone**

+44 01856873535

**Fax**

+44 01856876158

**Country**

United Kingdom

**NUTS code**

UKM65 - Orkney Islands

**Internet address(es)**

Main address

<http://www.orkney.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00369](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00369)

## **I.1) Name and addresses**

Perth & Kinross Council

2 High Street

Perth

PH1 5PH

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### **Fax**

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### **Country**

United Kingdom

### **NUTS code**

UKM77 - Perth & Kinross and Stirling

### **Internet address(es)**

Main address

<http://www.pkc.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00372](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00372)

## **I.1) Name and addresses**

Renfrewshire Council

Renfrewshire House, Cotton Street

Paisley

PA1 1JB

### **Email**

[cpu@renfrewshire.gov.uk](mailto:cpu@renfrewshire.gov.uk)

### **Telephone**

+44 3003000300

### **Fax**

+44 01856876158

### **Country**

United Kingdom

### **NUTS code**

UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

### **Internet address(es)**

Main address

<http://www.renfrewshire.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00400](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00400)

## **I.1) Name and addresses**

Scottish Borders Council

Council Headquarters

Newtown St Boswells

TD6 0SA

### **Email**

[procurement@scotborders.gov.uk](mailto:procurement@scotborders.gov.uk)

### **Telephone**

+44 1835824000

### **Fax**

+44 01856876158

### **Country**

United Kingdom

### **NUTS code**

UKM91 - Scottish Borders

### **Internet address(es)**

Main address

<http://www.scotborders.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00394](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00394)

## **I.1) Name and addresses**

Shetland Islands Council

8 North Ness Business Park

Lerwick, Shetland

ZE1 0LZ

**Email**

[contract.admin@shetland.gov.uk](mailto:contract.admin@shetland.gov.uk)

**Telephone**

+44 1595744595

**Fax**

+44 01856876158

**Country**

United Kingdom

**NUTS code**

UKM66 - Shetland Islands

**Internet address(es)**

Main address

<http://www.shetland.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00402](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00402)

**I.1) Name and addresses**

South Ayrshire Council

County Buildings, Wellington Square

Ayr



KA7 1DR

**Email**

[procurement@south-ayrshire.gov.uk](mailto:procurement@south-ayrshire.gov.uk)

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+44 3001230900

**Fax**

+44 01856876158

**Country**

United Kingdom

**NUTS code**

UKM94 - South Ayrshire

**Internet address(es)**

Main address

<http://www.south-ayrshire.gov.uk/procurement/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00405](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00405)

**I.1) Name and addresses**

South Lanarkshire Council

Council Headquarters, Almada Street, Almada Street

Hamilton

ML3 0AA

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+44 1698454793

**Fax**

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**Country**

United Kingdom

**NUTS code**

UKM95 - South Lanarkshire

**Internet address(es)**

Main address

<http://www.southlanarkshire.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00410](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00410)

**I.1) Name and addresses**

Stirling Council

Strategic Commissioning, Teith House

Stirling

FK7 7QA

**Email**

[procurement@stirling.gov.uk](mailto:procurement@stirling.gov.uk)

**Telephone**

+44 1786233384

**Fax**

+44 01856876158

**Country**

United Kingdom

**NUTS code**

UKM77 - Perth & Kinross and Stirling

**Internet address(es)**

Main address

<http://www.stirling.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00146](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00146)

**I.1) Name and addresses**

West Dunbartonshire Council

16 Church Street

Dumbarton

G82 1QL

**Email**

[Corporate.Procurement@west-dunbarton.gov.uk](mailto:Corporate.Procurement@west-dunbarton.gov.uk)

**Telephone**

+44 1389737000

**Fax**

+44 01856876158

**Country**

United Kingdom

**NUTS code**

UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond

**Internet address(es)**

Main address

<http://www.west-dunbarton.gov.uk/business/suppliers/procurement/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00153](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00153)

**I.1) Name and addresses**

West Lothian Council

West Lothian Civic Centre, Howden South Road

Livingston

EH54 6FF

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**Telephone**

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**Fax**

+44 1506281325

**Country**

United Kingdom

**NUTS code**

UKM78 - West Lothian

**Internet address(es)**

Main address

<http://www.westlothian.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00140](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00140)

**I.1) Name and addresses**

The City of Edinburgh Council

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EH8 8BG

**Email**

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**Telephone**

+44 1314693922

**Fax**

+44 1506281325

**Country**

United Kingdom

**NUTS code**

UKM75 - Edinburgh, City of

**Internet address(es)**

Main address

<http://www.edinburgh.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00290](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00290)

**I.2) Information about joint procurement**

The contract involves joint procurement

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://www.publictendersscotland.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://www.publictendersscotland.publiccontractsscotland.gov.uk>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<http://www.publictendersscotland.publiccontractsscotland.gov.uk>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Decriminalised Parking and Traffic Enforcement Services

Reference number

CT2893

#### **II.1.2) Main CPV code**

- 98351110 - Parking enforcement services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The City of Edinburgh Council requires to procure decriminalised parking and traffic enforcement services, including, but not limited to; labour, IT and associated services, to enforce parking and moving traffic regulations within Edinburgh.

#### **II.1.5) Estimated total value**

Value excluding VAT: £400,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 63712400 - Parking services

#### **II.2.3) Place of performance**

NUTS codes

- UKM75 - Edinburgh, City of

Main site or place of performance

The City of Edinburgh

#### **II.2.4) Description of the procurement**

The City of Edinburgh Council requires to procure decriminalised parking and traffic enforcement services, including labour, IT and associated services, to enforce parking and moving traffic regulations within Edinburgh.

The service delivery areas covered by this Contract include, but are not limited to:

On-Street Enforcement Services;

Car Pound Services with potential future DVLA Services;

Bus Lane Camera Enforcement Services;

Pay and Display Services;

Suspension and Dispensation Services;

Lines and Signs Maintenance Services;

Cashless and Contactless Parking solution;

Permit Management Services;

Back Office Support Services;

Notice Processing Services;

LEZ Services; and

Future Services.

A full description for all related services can be found in the tender documents.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40



### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

120

This contract is subject to renewal

Yes

Description of renewals

Prior to the expiry of the initial 5 year term, the Council reserves the right to extend the Contract for up to a further 5 years.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

The City of Edinburgh Council reserves the right to request additional services from the Service Provider within the duration of the contract period. This may include but not be limited to new restrictions within the CPZ or future services and technologies as described within the Specification. Any change will be agreed with the Service Provider and managed by the change control procedures in accordance with Schedule Part 5 of the Contract. The exact requirements of these additional purchases will be discussed and agreed with the Service Provider prior to a formal acceptance of such request.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

Specific turnover requirements:

A minimum “general” annual turnover of 9,700,000 GBP for the last two financial years.

A current ratio of at least 1.20 in each of the last two financial years.

Insurance Requirements:

Employers (Compulsory) Liability Insurance 5,000,000 GBP

Public Liability Insurance - 5,000,000 GBP

Professional Indemnity - 2,000,000 GBP

Third party liability motor vehicle insurance of 5,000,000 GBP

Minimum level(s) of standards possibly required

Part IV: Selection criteria - B: Economic and financial standing – Question 4B.1 -  
Tenderers are required to have a minimum “general” annual turnover of 9,700,000 GBP for the last two financial years. Where a Tenderer does not have an annual turnover of this value, the Council may exclude the Tenderer from the competition or may apply discretion seeking supporting evidence to determine the Tenderer’s suitability to proceed in the competition.

Part IV: Selection criteria - B: Economic and financial standing – Question 4B.4 -  
Tenderers will be required provide the following information in response to 4B.4:

Current ratio for Current Year: 1.20

Current ratio for Prior Year: 1.20

The formula for calculating a Tenderer’s current ratio is current assets divided by current liabilities. The acceptable range for each financial ratio is greater than 1.20. Where a Tenderer’s current ratio is less than the acceptable value, the Council may exclude the Tenderer from the competition or may apply discretion seeking supporting evidence to determine the Tenderer’s suitability to proceed in the competition.

Part IV: Selection criteria - B: Economic and financial standing – Question 4B.5 -

Tenderers are required to hold, or commit to obtaining prior to the commencement of any subsequently awarded contract, the types and levels of insurance indicated below:

- a. Employers (Compulsory) Liability Insurance - 5,000,000 GBP
- b. Public Liability Insurance - 5,000,000 GBP
- c. Professional Indemnity - 2,000,000 GBP
- d. Third Party Liability Motor Vehicle Insurance - 5,000,000 GBP

Where a Tenderer does not hold or commit to obtaining the types and levels of insurance indicated, the Council will exclude the Tenderer from the competition.

### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

- Question 4C.1.2(a) Relevant Experience - It is a mandatory requirement of this Contract that all Tenderers have previously delivered a minimum of two decriminalised parking and traffic enforcement services contracts, each delivering all or parts of the services as specified within Sections 4–16 of the Specification.
- Question 4C.1.2(b) Service Requirements - It is a mandatory requirement of this Contract that Tenderers tender for the full range of services under Contract.
- Question 4C.1.2(c) Parking Compliance - The Council requires that all tenderers will carry out a parking compliance survey within the SPA in order to prepare their Enforcement Plan for inclusion with their tender response. The results of this survey should be included with the tender submission.
- Question 4C.4(a) Living Wage Payment - Tenderers are asked to confirm that they will pay staff that are involved in the delivery of the Contract, (including any agency or sub-contractor staff) directly involved in the delivery of the Contract, at least the real Living Wage.
- Question 4C.4(b) Prompt Payment - Tenderers are required to confirm that they will include the standard clause in all contracts used in the delivery of the Contract, ensuring payment of sub-contractors at all stages of the supply chain within 30 days and include a point of contact for sub-contractors to refer to in the case of payment difficulties.
- Question 4C.6(a) Qualifications - It is a mandatory requirement of this Contract that Tenderers hold all relevant and in date licenses and professional qualifications required to carry out the range of services to be provided under this Contract. Including but not limited

to, SIA License for Cash Collection, Certificates of Professional Competency and vehicle licences.

- Question 4C.6(b) Disclosure Requirements - It is a mandatory requirement that all persons employed in the provision of this service have undergone vetting by Disclosure Scotland to at least Basic Disclosure level.
- Question 4C.7(a) Compliance with LEZ - Tenderers are required to confirm that they (and any sub-contractor) will comply with the minimum emissions standards for Edinburgh's Low Emission Zone (and any other such related scheme, including those in Partner Organisations locations) when delivering the specified services.
- Question 4C.7(b) Climate Change - Tenderers will be required to demonstrate knowledge of the climate emergency and the impact of their organisation, including their organisation's own scope 1 and 2 emissions.
- Question 4D.1(a) Health and Safety - It is a mandatory requirement that Tendering Organisations with more than 5 employees have in place a Health & Safety Policy which is approved at a senior level within the Organisation and is reviewed regularly. Tenderers should confirm that this condition has been met within the response to this question. Where a Tenderer does not have a Health & Safety Policy and is required to do so, the Council may exclude the Tenderer from the competition.
- Question 4D.1(b) Quality Management - It is a mandatory requirement of this Contract that Tenderers have a robust and relevant Quality Management, Certificates, Policies, systems and procedures. Tenderers should confirm that this condition has been met within the response to the question and provide a copy of your organisation's Quality Management Certificates (e.g. BS EN ISO 9001), Policy, systems and procedures with a statement detailing how this relates to and will enhance this Contract.
- Question 4D.2 Environmental Management - It is a mandatory requirement of this Contract that Tenderers have a robust and relevant Environmental Management Systems. Tenderers should confirm that this condition has been met within the response to the question and provide a copy of your organisation's Environmental Management Policy and relevant certificates such as ISO 14001 or EMAS with a statement detailing how this relates to and will enhance this Contract.

## **III.2) Conditions related to the contract**

### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-022577](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

31 January 2025

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

31 January 2025

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 18 months prior to contract end.

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 28093.  
For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Further information can be found in the Specification and Community Benefits Guidance documents.

(SC Ref:783984)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Sheriff Court

Sheriff Court House, 27 Chambers Street

Edinburgh

EH1 1LB

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

A tenderer that suffers loss as a result of a breach of duty under the Public Contracts (Scotland) Regulations 2015 may bring proceedings in the Sheriff Court or the Court of Session. The City of Edinburgh Council (the Council) will have a minimum standstill period of 10 days before awarding the contract. The communication of the award decision notice will be sent by fax or e-mail to all tenderers with the standstill period commencing on the next day. If proceedings are started in the Sheriff Court or the Court of Session against the Council in respect of the decision to award the contract within the standstill period then the Council is prevented from awarding the contract. Post contract award the Sheriff Court or the Court of Session may (1) award damages provided proceedings are brought within 3 months from the date when the grounds for the bringing of the proceedings first arose (2) be entitled to issue an ineffectiveness order or impose a financial penalty on the Council. A claim for an ineffectiveness order must be made within 30 days of the Contract Award Notice being published in the FTS or within 30 days of the date those who expressed an interest in or otherwise bid for the contract were informed of the conclusion of the contract or in any other case within 6 months from the date on which the contract was entered into.