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Tender

Westminster City Council - ITT for Corporate Property CAD Floor Plans

Westminster City Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-038772

Procurement identifier (OCID): ocds-h6vhtk-054744 ([view related notices](#))

Published 10 July 2025, 7:25am

Scope

Reference

PRJ_30602

Description

Westminster City Council (WCC) owns a significant portfolio of Investment property. This contract will provide WCC Corporate Property with more CAD record drawings that accurately represent the physical features of properties including buildings, semi-permanent structures, utilities, boundaries and other elements. It will also provide the department with more of its properties with high quality Matterport 360 Imagery.

This opportunity and all associated procurement documents are accessible on tender release via our City of Westminster Procurement and Contracts portal ("the Portal"), please visit <https://wcc.ukp.app.jaggaer.com> and register your account to access all documents.

Total value (estimated)

- £375,000 excluding VAT
- £450,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 27 October 2025 to 26 October 2027
- Possible extension to 26 October 2028
- 3 years

Description of possible extension:

Contract is inclusive of 1 x optional 12 month extension

Main procurement category

Services

CPV classifications

- 71315300 - Building surveying services
- 48321000 - Computer-aided design (CAD) software package
- 79311000 - Survey services
- 38221000 - Geographic information systems (GIS or equivalent)

Contract locations

- UKI - London

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

5 August 2025, 12:00pm

Tender submission deadline

12 August 2025, 12:00pm

Submission address and any special instructions

<https://wcc.ukp.app.jaggaer.com/>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

17 September 2025

Award criteria

Name	Description	Type	Weighting
Technical / Quality	inclusive of 10% allocated to Responsible Procurement	Quality	60%
Cost	inclusive of 10% allocated to Responsible Procurement	Cost	40%

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Contracting authority

Westminster City Council

- Public Procurement Organisation Number: PJVD-6261-BPPJ

64 Victoria Street

London

SW1E 6QP

United Kingdom

Email: procurementteammailbox@westminster.gov.uk

Website: <https://www.westminster.gov.uk/>

Region: UKI32 - Westminster

Organisation type: Public authority - sub-central government