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Planning

## **CT1542 Sheriff Officer Services**

The City of Edinburgh Council

F01: Prior information notice

Prior information only

Notice identifier: 2024/S 000-038628

Procurement identifier (OCID): ocds-h6vhtk-04c135

Published 29 November 2024, 2:50pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The City of Edinburgh Council

Waverley Court, 4 East Market Street

Edinburgh

EH8 8BG

#### **Email**

[nicole.sherry@edinburgh.gov.uk](mailto:nicole.sherry@edinburgh.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKM75 - Edinburgh, City of

## **Internet address(es)**

Main address

<http://www.edinburgh.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00290](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00290)

## **I.3) Communication**

Additional information can be obtained from the above-mentioned address

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

CT1542 Sheriff Officer Services

#### **II.1.2) Main CPV code**

- 79940000 - Collection agency services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The City of Edinburgh Council (the Council) is seeking to establish a contract for the provision of Sheriff Officer Services. This Contract recovers funds from debt streams including unpaid Council Tax, Business Rates, Housing Benefit Overpayments, Parking Fines and Sundry Debt.

### **II.1.5) Estimated total value**

Value excluding VAT: £900,000

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

## **II.2) Description**

### **II.2.1) Title**

All Debt Streams - Primary Collection

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 75242110 - Bailiff services

### **II.2.3) Place of performance**

NUTS codes

- UKM75 - Edinburgh, City of

Main site or place of performance

The city of Edinburgh.

### **II.2.4) Description of the procurement**

The City of Edinburgh Council (the Council) is seeking to establish a contract for the provision of Sheriff Officer Services. This Contract recovers funds from debt streams including unpaid Council Tax, Business Rates, Housing Benefit Overpayments, Parking Fines and Sundry Debt.

The Lot 1 Provider will receive the majority of debt cases.

## **II.2) Description**

### **II.2.1) Title**

All Debt Streams - Secondary collection

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 75242110 - Bailiff services

### **II.2.3) Place of performance**

NUTS codes

- UKM75 - Edinburgh, City of

Main site or place of performance

The city of Edinburgh.

### **II.2.4) Description of the procurement**

The City of Edinburgh Council (the Council) is seeking to establish a contract for the provision of Sheriff Officer Services. This Contract recovers funds from debt streams including unpaid Council Tax, Business Rates, Housing Benefit Overpayments, Parking Fines and Sundry Debt.

The Provider for Lot 2 shall receive cases from the Council where the collection and recovery efforts of the Lot 1 Provider have been unsuccessful.

## **II.3) Estimated date of publication of contract notice**

5 May 2025

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## **Section VI. Complementary information**

### **VI.3) Additional information**

This Prior Information Notice (PIN) is intended to gauge market interest and will be used to inform the route to market for this requirement. This PIN is for market research purposes only and the Council may contact you directly for further information.

Information contained within the PIN is subject to change.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=783364](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=783364).

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