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Planning

CT1542 Sheriff Officer Services

The City of Edinburgh Council

F01: Prior information notice

Prior information only

Notice identifier: 2024/S 000-038628

Procurement identifier (OCID): ocds-h6vhtk-04c135

Published 29 November 2024, 2:50pm

Section I: Contracting authority

I.1) Name and addresses

The City of Edinburgh Council

Waverley Court, 4 East Market Street

Edinburgh

EH8 8BG

Email

nicole.sherry@edinburgh.gov.uk

Country

United Kingdom

NUTS code

UKM75 - Edinburgh, City of

Internet address(es)

Main address

<http://www.edinburgh.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00290

I.3) Communication

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

CT1542 Sheriff Officer Services

II.1.2) Main CPV code

- 79940000 - Collection agency services

II.1.3) Type of contract

Services

II.1.4) Short description

The City of Edinburgh Council (the Council) is seeking to establish a contract for the provision of Sheriff Officer Services. This Contract recovers funds from debt streams including unpaid Council Tax, Business Rates, Housing Benefit Overpayments, Parking Fines and Sundry Debt.

II.1.5) Estimated total value

Value excluding VAT: £900,000

II.1.6) Information about lots

This contract is divided into lots: Yes

II.2) Description

II.2.1) Title

All Debt Streams - Primary Collection

Lot No

1

II.2.2) Additional CPV code(s)

- 75242110 - Bailiff services

II.2.3) Place of performance

NUTS codes

- UKM75 - Edinburgh, City of

Main site or place of performance

The city of Edinburgh.

II.2.4) Description of the procurement

The City of Edinburgh Council (the Council) is seeking to establish a contract for the provision of Sheriff Officer Services. This Contract recovers funds from debt streams including unpaid Council Tax, Business Rates, Housing Benefit Overpayments, Parking Fines and Sundry Debt.

The Lot 1 Provider will receive the majority of debt cases.

II.2) Description

II.2.1) Title

All Debt Streams - Secondary collection

Lot No

2

II.2.2) Additional CPV code(s)

- 75242110 - Bailiff services

II.2.3) Place of performance

NUTS codes

- UKM75 - Edinburgh, City of

Main site or place of performance

The city of Edinburgh.

II.2.4) Description of the procurement

The City of Edinburgh Council (the Council) is seeking to establish a contract for the provision of Sheriff Officer Services. This Contract recovers funds from debt streams including unpaid Council Tax, Business Rates, Housing Benefit Overpayments, Parking Fines and Sundry Debt.

The Provider for Lot 2 shall receive cases from the Council where the collection and recovery efforts of the Lot 1 Provider have been unsuccessful.

II.3) Estimated date of publication of contract notice

5 May 2025

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section VI. Complementary information

VI.3) Additional information

This Prior Information Notice (PIN) is intended to gauge market interest and will be used to inform the route to market for this requirement. This PIN is for market research purposes only and the Council may contact you directly for further information.

Information contained within the PIN is subject to change.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=783364.](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=783364)

(SC Ref:783364)