

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/038598-2025>

Tender

RFQ 2025/03 - Search and selection for an Assistant Director Legal People

Newry, Mourne and Down District Council (NMD)

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-038598

Procurement identifier (OCID): ocids-h6vhtk-055c06

Published 9 July 2025, 1:57pm

Scope

Reference

CA16173

Description

RFQ 2025/03 - Search and selection for an Assistant Director Legal and People Newry, Mourne & Down District Council

Total value (estimated)

- £30,000 excluding VAT
- £30,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 25 August 2025 to 31 March 2026
- 7 months, 7 days

Options

The right to additional purchases while the contract is valid.

Description of options - Include enough information to understand the scope of the options and the circumstances in which they could be used.

Main procurement category

Services

CPV classifications

- 79635000 - Assessment centre services for recruitment
- 79600000 - Recruitment services

Contract locations

- UK - United Kingdom

Participation

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

23 July 2025, 1:00pm

Tender submission deadline

30 July 2025, 1:00pm

Submission address and any special instructions

To access this opportunity, log in to <https://suppliers.multiquote.com> and view the opportunity. If you are not registered with MultiQuote, please visit <https://suppliers.multiquote.com>, complete the registration form on the log in page and quote the title and reference of the notice in your registration.

Tenders may be submitted electronically

Yes

Award criteria

Name	Description	Type	Weighting
Project Specific Questions	Project Specific Questions	Quality	80.0%
Price	Price	Price	20.0%

Procedure

Procedure type

Below threshold - open competition

Contracting authority

Newry, Mourne and Down District Council (NMD)

- Public Procurement Organisation Number: PJMQ-5831-RNZM

O' Hagan House, Monaghan Row

Newry

BT35 8DJ

United Kingdom

Contact name: Timothy Ervine

Telephone: 03001374000

Email: timothy.ervine@nmandd.org

Region: UKN08 - Newry, Mourne and Down

Organisation type: Public undertaking (commercial organisation subject to public authority oversight)