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Tender

ID 5448827 Invest NI - Development and Delivery of the Invest NI Going Dutch Programme

Invest Northern Ireland

F02: Contract notice

Notice identifier: 2024/S 000-038591

Procurement identifier (OCID): ocds-h6vhtk-04c11d

Published 29 November 2024, 12:13pm

Section I: Contracting authority

I.1) Name and addresses

Invest Northern Ireland

Bedford Square, 1 Bedford Street

BELFAST

BT2 7ES

Contact

ssdadmin.cpdfinance-ni.gov.uk

Email

SSDAdmin.CPD@finance-ni.gov.uk

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

<https://etendersni.gov.uk/epps>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Economic and financial affairs

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

ID 5448827 Invest NI - Development and Delivery of the Invest NI Going Dutch Programme

II.1.2) Main CPV code

- 79413000 - Marketing management consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

Invest NI in recognising the challenge for SME's and in particular Early-Stage Exporters to grow outside Northern Ireland, wish to appoint a Contractor for the design and development of the "Going Dutch Programme" that will support and develop the capability of our companies, giving them the confidence, ambition, knowledge and skills required to develop new external and export markets for the first time. As a result, Invest NI is seeking to appoint a Supplier for the development, delivery and management of the programme for an initial period of 24 months from the date of appointment, with the option to extend for two further periods of 24 months and 12 months respectively, with an anticipated launch date in financial quarter 4, 2024/25. Please see the Specification Schedule for further information.

II.1.5) Estimated total value

Value excluding VAT: £924,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79400000 - Business and management consultancy and related services

- 79410000 - Business and management consultancy services
- 79310000 - Market research services
- 80532000 - Management training services
- 73210000 - Research consultancy services
- 73220000 - Development consultancy services

II.2.3) Place of performance

NUTS codes

- UKN - Northern Ireland

II.2.4) Description of the procurement

Invest NI in recognising the challenge for SME's and in particular Early-Stage Exporters to grow outside Northern Ireland, wish to appoint a Contractor for the design and development of the "Going Dutch Programme" that will support and develop the capability of our companies, giving them the confidence, ambition, knowledge and skills required to develop new external and export markets for the first time. As a result, Invest NI is seeking to appoint a Supplier for the development, delivery and management of the programme for an initial period of 24 months from the date of appointment, with the option to extend for two further periods of 24 months and 12 months respectively, with an anticipated launch date in financial quarter 4, 2024/25. Please see the Specification Schedule for further information.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £924,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

As per contract documents

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

It is anticipated that this contract will be awarded in financial quarter 4 2024/25. The contract will run for an initial

period of 24 months from the date of appointment with an option to extend for one further period of 24 months (First Extension Period)

and one final option to extend for 12 months (Final Extension Period), subject to satisfactory performance and budgetary provision. Costs

shall be fixed for the initial contract period. Any requests for uplifts during the optional extension periods shall be in accordance with CPI.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The figure indicated in Section II 1.5 represents an estimated contract value. This value reflects the potential scale of the contract and takes into account potential optional extension periods and the uptake of potential optional services as detailed in the tender documents. This figure does not however take into account the application of indexation or increases to charges due to increases in the Real Living Wage. Neither CPD nor the Authority can provide any guarantee as to the level of business under this contract. The Contracting

Authority does not bind itself to accept the lowest or any tender. Economic Operators remain responsible for all costs and expenses incurred by them or by any third party acting under instructions from the Economic Operator in connection with taking part in this procurement process regardless of whether such costs arise as a consequence, directly or indirectly of any amendments made to the procurement documents by the Contracting Authority at any time. No legally binding contract shall arise (and an Economic Operator shall have no legitimate expectation that a contract will be entered into) until such time as entry into the Contract has been confirmed by the Contracting Authority. Economic Operators should note that all dates, time periods and figures in relation to values and volumes specified in this notice and the procurement documents are approximate only and the Contracting Authority reserves the right to change any or all of them.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

15 January 2025

Local time

3:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 15 April 2025

IV.2.7) Conditions for opening of tenders

Date

15 January 2025

Local time

3:30pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.3) Additional information

The successful contractor's performance on the contract will be regularly monitored in line with the tender documentation. Contractors not delivering on contract requirements is a serious matter. It means the public purse is not getting what it is paying for. If a contractor fails to reach satisfactory levels of contract performance they will be given a specified time to improve. If, after the specified time, they still fail to reach satisfactory levels of contract performance, the matter will be escalated to senior management in CPD for further action. If this occurs and their performance still does not improve to satisfactory levels within the specified period, it may be regarded as an act of grave professional misconduct and they may be issued with a Notice of Unsatisfactory Performance and the contract may be terminated. The issue of a Notice of Unsatisfactory Performance can result in the Contractor being excluded from all procurement competitions being undertaken by Centres of Procurement Expertise on behalf of bodies covered by the Northern Ireland Procurement Policy for a period of three years from the date of issue.. . "The Authority expressly reserves the rights:. . (I). not to award any contract as a result of the procurement process commenced by publication of this notice;. (II). to make whatever changes it may see fit to the content and structure of the tendering Competition;. (III). to award (a) contract(s) in respect of any part(s) of the [services] covered by this notice; and. (IV). to award contract(s) in stages and in no circumstances will the Authority be liable for any costs incurred by candidates."

VI.4) Procedures for review

VI.4.1) Review body

The UK does not have any special review body with responsibility for appeal/mediation procedures in public procurement competitions. Instead; any challenges are dealt with by the High Court, Commercial Division, to which proceedings may be issued regarding alleged breaches of the PCR2015 as amended.

Belfast

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

CPD will comply with the Public Contracts Regulations 2015 and, where appropriate, will incorporate a standstill period (i.e. a minimum of 10 calendar days) at the point information on the award of contract is communicated to tenderers. That notification will provide full information on the award decision. This provides time for the unsuccessful tenderers to challenge the award decision before the contract is entered into.