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Tender

South Cambridgeshire District Council - Commercial Asset Management

South Cambridgeshire District Council

F02: Contract notice

Notice identifier: 2024/S 000-038566

Procurement identifier (OCID): ocds-h6vhtk-04c110

Published 29 November 2024, 11:03am

The closing date and time has been changed to:

17 January 2025, 1:00pm

See the [change notice](#).

Section I: Contracting authority

I.1) Name and addresses

South Cambridgeshire District Council

South Cambridgeshire Hall, Cambourne Business Park

Cambourne

CB23 6EA

Contact

Kate Swan

Email

Kate.Swan@scambs.gov.uk

Telephone

+44 1954713384

Country

United Kingdom

Region code

UKH12 - Cambridgeshire CC

Internet address(es)

Main address

<https://procontract.due-north.com/Advert?advertId=8775efa1-1ea8-ef11-8132-005056b64545>

Buyer's address

<https://www.scams.gov.uk>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=8775efa1-1ea8-ef11-8132-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=8775efa1-1ea8-ef11-8132-005056b64545>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

South Cambridgeshire District Council - Commercial Asset Management

Reference number

DN753089

II.1.2) Main CPV code

- 70000000 - Real estate services

II.1.3) Type of contract

Services

II.1.4) Short description

SCDC wishes to appoint a suitably qualified and experienced contractor to provide a service which encompasses the following:

- To advise on the management of the Council's commercial property assets that meet the Council's adopted strategies (supporting economic growth and regeneration).
- To provide commercial property investment advice by sourcing potential investment opportunities set by SCDC that meet the criteria set in the Council's Investment Strategy.

SCDC owns assets on Cambridge Science Park, Colmworth Trading Park (St Neots), Cambourne Business Park and Northstowe Employment Zone and local centre. Assets range from high value multi-million-pound buildings, a wholly owned subsidiary (Cambourne Business Park Ltd), to a temporary community building in Northstowe.

SCDC shall require the Contractor to manage the assets within their portfolio to always ensure that the portfolio is delivering the best performance obtainable, in both revenue

and capital growth terms, ensuring best practice ESG performance whilst observing the security and liquidity guidance from Government.

SCDC expect that the Contractor will be able to advise on the local, regional, and national sector investment markets and when it would be appropriate to acquire, hold, invest in, or dispose of an asset.

SCDC shall require the Contractor to work closely with their Finance, Commercial and Legal teams and any other internal or external appointed property management company to ensure that the asset is well managed and maintained and that the administration and renewal of the leases is optimised. All assets should be compliant with health and safety regulations – it is the job of the asset management contractor to ensure this. It is expected that the asset management contractor will benefit from an in-house building surveyor to ensure the full requirements of this contract can be completed.

Should you be interested in this opportunity, the full tender documents can be found on our e-tendering portal via the following link: <https://procontract.due-north.com/Advert?advertId=8775efa1-1ea8-ef11-8132-005056b64545>

Should you then be interested in bidding for this opportunity, bids must be submitted via the advert on our e-tendering portal via the above link.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKH12 - Cambridgeshire CC

II.2.4) Description of the procurement

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II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option to extend each and every year for a further 2 years.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Option to extend each and every year for a further 2 years.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

As per the procurement documents

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Originally published as:

Date

30 December 2024

Local time

1:00pm

Changed to:

Date

17 January 2025

Local time

1:00pm

See the [change notice](#).

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

30 December 2024

Local time

1:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

South Cambridgeshire District Council

South Cambs Hall, Cambourne Business Park

Cambourne

CB23 6EA

Email

sean.missin@scambs.gov.uk

Country

United Kingdom