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Tender

West Sussex Climate Mitigation and Climate Adaptation Action Plans.

West Sussex County Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-038512

Procurement identifier (OCID): ocids-h6vhtk-055bcf

Published 9 July 2025, 11:23am

Scope

Description

Procurement of consultants - to develop two parallel climate action plans for West Sussex: (1) a Climate Mitigation Action Plan, and (2) Climate Adaptation Action Plan

Total value (estimated)

- £147,000 excluding VAT
- £176,400 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 September 2025 to 30 April 2027

- Possible extension to 31 October 2027
- 2 years, 2 months

Description of possible extension:

The available extension applies to Lot 1 only. The maximum duration of the contract will be 24 months for Lot 1 and 18 months for Lot 2.

Main procurement category

Services

CPV classifications

- 90713000 - Environmental issues consultancy services

Contract locations

- UK - United Kingdom
- UKJ22 - East Sussex CC
- UKJ27 - West Sussex (South West)
- UKJ28 - West Sussex (North East)

Lot 1. Lot 1

Description

Net Zero Route Maps and Climate Mitigation Action Plan

Lot value (estimated)

- £87,000 excluding VAT
- £104,400 including VAT

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot 2. Lot 2

Description

Climate Change Risk Assessment and Climate Adaptation Action Plan

Lot value (estimated)

- £60,000 excluding VAT
- £72,000 including VAT

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Participation

This procurement is reserved for

UK suppliers

Conditions of participation

Lot 1. Lot 1

Lot 2. Lot 2

As specified on the invitation to tender document.

Particular suitability

Lot 1. Lot 1

Lot 2. Lot 2

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

25 July 2025, 4:00pm

Tender submission deadline

6 August 2025, 4:00pm

Submission address and any special instructions

Via WSCC Atamis system at https://atamis-7669.my.salesforce-sites.com/ProSpend__CS__ContractPage?SearchType=Projects&uid=a07N100000wlcx3IAC&searchStr=&sortStr=Recently+Published&page=1&filters=&County=

Tenders may be submitted electronically

Yes

Award criteria

As set out in the ITT documentation available here: https://atamis-7669.my.salesforce-sites.com/ProSpend__CS__ContractPage?SearchType=Projects&uid=a07N100000wlcx3IAC&searchStr=&sortStr=Recently+Published&page=1&filters=&County=

Procedure

Procedure type

Below threshold - open competition

Contracting authority

West Sussex County Council

- Public Procurement Organisation Number: PXJW-5627-QRQR

County Hall

Chichester

PO19 1RG

United Kingdom

Contact name: Nana Apawudza

Telephone: 0330 222 7014

Email: nana.apawudza@westsussex.gov.uk

Website: <https://www.westsussex.gov.uk>

Region: UKJ27 - West Sussex (South West)

Organisation type: Public authority - sub-central government