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Tender

St Helen's C.E Primary School Roof Replacement Works (Phase 1)

ENHANCE ACADEMY TRUST

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-038511

Procurement identifier (OCID): ocids-h6vhtk-055891

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Scope

Description

Project Title: Roof Replacement Works (Phase 1)

Location: St Helen's C.E Primary School, Highfield Road, Hemsworth, Wakefield, WF9 4EG

Client: Enhance Academy Trust

Scope of Works

This procurement seeks a qualified contractor to undertake the Phase 1 roof replacement at St Helen's C.E Primary School. The contract duration is 12 weeks, starting Monday 11th August 2025 and ending Friday 31st October 2025.

The project involves:

Removal and disposal of existing bituminous felt roof coverings, associated rooflights, and

rainwater goods.

Installation of a new built-up waterproofing system, including:

Gutter details.

Replacement of rainwater goods.

Rooflight replacement, including:

Making good around rooflight cheeks.

Infilling of removed units where applicable.

All work must conform to current Building Regulations and manufacturer specifications.

Key Requirements

Works must follow the Perito Building Consultancy Ltd Schedule of Works and The Garland Company (UK) Ltd Proposal Specification.

Drawings provided include various Safe2Torch detailing, rooflight layouts, and tapered insulation plans.

All operatives must hold a valid enhanced DBS check.

Contractor must adhere to JCT 2024 Minor Works Building Contract terms.

Deliverables

Completion of roofing works as per specification.

Provision of:

Health and Safety documentation including Construction Phase Plan.

Building Manual (hard copy and digital) prior to handover.

As-built drawings, guarantees, warranties, and maintenance guides.

Insurance and Safety

Contractor must carry public liability insurance of at least £5 million.

Works must comply with CDM Regulations, health and safety laws, and site-specific access and safety protocols.

Site will remain partially occupied, and normal working hours are 07:30-17:30, Monday to Friday.

Submission Requirements

Priced Schedule of Works and Summary of Costs.

Proposed programme of work.

Health and safety risk assessments and policies.

Confirmation of materials and any proposed product substitutions.

Total value (estimated)

- £400,000 excluding VAT
- £480,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 11 August 2025 to 31 October 2025
- 2 months, 21 days

Main procurement category

Works

CPV classifications

- 45261000 - Erection and related works of roof frames and coverings

Submission

Enquiry deadline

11 July 2025, 11:59pm

Submission type

Requests to participate

Deadline for requests to participate

18 July 2025, 11:59pm

Submission address and any special instructions

email - james.walshaw@enhanceacad.org.uk

Tenders may be submitted electronically

No

Languages that may be used for submission

English

Suppliers to be invited to tender

Minimum 7 suppliers

Award decision date (estimated)

21 July 2025

Award criteria

Name	Type	Weighting
Price	Price	70%
Quality	Quality	30%

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Competitive flexible procedure

Special regime

Concession

Competitive flexible procedure description

Market Engagement

- Early engagement with potential suppliers to test market capacity and gather feedback on the draft scope and procurement approach.

Selection Questionnaire (SQ)

- Suppliers submit evidence of:
 - Relevant experience in roofing projects
 - Health & safety compliance (CDM 2015)
 - Financial standing and insurance
 - Accreditations (e.g. CHAS, Constructionline)
- Outcome: Shortlist of qualified suppliers invited to tender

Invitation to Tender

- Shortlisted suppliers submit initial tenders based on the scope provided by Perito Building Consultancy.
- Evaluation based on:
 - Technical quality
 - Price
 - Social value

Negotiation & Clarification

- Contracting authority may enter into negotiations with one or more suppliers to:

- Clarify proposals
- Refine technical solutions
- Explore value engineering opportunities
- Suppliers may be invited to resubmit improved tenders

Refinement of Award Criteria

- Based on insights from negotiation, the authority may refine the weightings or sub-criteria, provided changes are transparent and communicated to all bidders.

Final Tender Submission

- Final tenders submitted by remaining suppliers
- Evaluation based on updated criteria

Award & Standstill

- Contract awarded to the most economically advantageous tender (MEAT)
- Standstill period observed before contract execution

Reduced tendering period

Yes

State of urgency - minimum 10 days

Contracting authority

ENHANCE ACADEMY TRUST

- Companies House: 07904096
- Public Procurement Organisation Number: PPXB-2936-WCWW

Church Bank House

Bradford

BD1 4DY

United Kingdom

Email: james.walshaw@enhanceacad.org.uk

Region: UKE41 - Bradford

Organisation type: Public authority - sub-central government

Other organisation

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

ENHANCE ACADEMY TRUST

Summary of their role in this procurement: Procurement Officer

- Public Procurement Organisation Number: PPXB-2936-WCWW

Church Bank House

Bradford

BD1 4DY

United Kingdom

Email: office@enhanceacad.org.uk

Region: UKE41 - Bradford

Contact organisation

Contact ENHANCE ACADEMY TRUST for any enquiries.