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Tender

Cyclical Office Cleaning

Maryhill Housing Association Ltd

F02: Contract notice

Notice identifier: 2024/S 000-038508

Procurement identifier (OCID): ocds-h6vhtk-04c0e9

Published 28 November 2024, 4:52pm

Section I: Contracting authority

I.1) Name and addresses

Maryhill Housing Association Ltd

45 Garrioch Road

Glasgow

G20 8RG

Contact

Debbie Watt

Email

dwatt@maryhill.org.uk

Telephone

+44 1419462466

Country

United Kingdom

NUTS code

UKM82 - Glasgow City

Internet address(es)

Main address

<http://www.maryhill.org.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA11643

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publiccontractsscotland.gov.uk/>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.publiccontractsscotland.gov.uk/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Cyclical Office Cleaning

Reference number

2024-68-DW

II.1.2) Main CPV code

- 90910000 - Cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

Clening services for various offices in Maryhill, Glasgow

II.1.5) Estimated total value

Value excluding VAT: £138,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 90911200 - Building-cleaning services
- 90919200 - Office cleaning services

II.2.3) Place of performance

NUTS codes

- UKM82 - Glasgow City

II.2.4) Description of the procurement

Cleaning services for various offices in Maryhill, Glasgow

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 50

Price - Weighting: 50

II.2.6) Estimated value

Value excluding VAT: £138,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option to extend 1+1

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

17 January 2025

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

17 January 2025

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=784518.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Maryhill Housing Association Limited (the Association) is committed to maximising community benefits from its procurement activities. Under this Contract the Contractor is required to support the Association's social, economic and environmental objectives. Accordingly, some contract performance conditions relate in particular to Community Benefits, including social and environmental considerations. The Community Benefits to be provided by the Contractor as an essential aspect of the delivery of this Contract are defined in Appendix 4 of this Contract. For tendering purposes, the Community Benefits applicable to this contract are estimated at 30 points, giving an estimated community benefits contribution requirement to the value of 1,960.00GBP.

On the date of signing, the Association will issue the Contractor with an invoice which specifies the financial value of each of the said Community Benefits that the Contractor is

required to provide under this Contract (the “Community Benefit Invoice”). The Contractor will not be required to pay this invoice unless the Contractor fails to deliver any of the Community Benefits.

If any Community Benefit is not delivered in full and to the satisfaction of the Association by 30th September 2028 as set out in Appendix 4 of this Contract, then:

- Such late, partial or non-delivery shall constitute a breach of this Contract; and
- Within fourteen [14] days of receipt of a notice from the Employer specifying the failure to deliver any relevant Community Benefit, (in addition to being a breach of this [Contract]) and without prejudice to any other remedy the Association may have, the Contractor shall pay to the Association the amount specified for the particular Community Benefit(s) as set out in the said Community Benefit Invoice issued to the Contractor by the Association.

(SC Ref:784518)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=784518

VI.4) Procedures for review

VI.4.1) Review body

Glasgow Sheriff Court

Glasgow

Country

United Kingdom