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Tender

## **Cyclical Office Cleaning**

Maryhill Housing Association Ltd

F02: Contract notice

Notice identifier: 2024/S 000-038508

Procurement identifier (OCID): ocds-h6vhtk-04c0e9

Published 28 November 2024, 4:52pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Maryhill Housing Association Ltd

45 Garrioch Road

Glasgow

G20 8RG

#### **Contact**

Debbie Watt

#### **Email**

[dwatt@maryhill.org.uk](mailto:dwatt@maryhill.org.uk)

#### **Telephone**

+44 1419462466

**Country**

United Kingdom

**NUTS code**

UKM82 - Glasgow City

**Internet address(es)**

Main address

<http://www.maryhill.org.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA11643](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA11643)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publiccontractsscotland.gov.uk/>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.publiccontractsscotland.gov.uk/>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Cyclical Office Cleaning

Reference number

2024-68-DW

#### **II.1.2) Main CPV code**

- 90910000 - Cleaning services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Clening services for various offices in Maryhill, Glasgow

#### **II.1.5) Estimated total value**

Value excluding VAT: £138,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 90911200 - Building-cleaning services
- 90919200 - Office cleaning services

### **II.2.3) Place of performance**

NUTS codes

- UKM82 - Glasgow City

### **II.2.4) Description of the procurement**

Cleaning services for various offices in Maryhill, Glasgow

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 50

Price - Weighting: 50

### **II.2.6) Estimated value**

Value excluding VAT: £138,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option to extend 1+1

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

17 January 2025

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

17 January 2025

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=784518](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=784518).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Maryhill Housing Association Limited (the Association) is committed to maximising community benefits from its procurement activities. Under this Contract the Contractor is required to support the Association's social, economic and environmental objectives. Accordingly, some contract performance conditions relate in particular to Community

Benefits, including social and environmental considerations. The Community Benefits to be provided by the Contractor as an essential aspect of the delivery of this Contract are defined in Appendix 4 of this Contract. For tendering purposes, the Community Benefits applicable to this contract are estimated at 30 points, giving an estimated community benefits contribution requirement to the value of 1,960.00GBP.

On the date of signing, the Association will issue the Contractor with an invoice which specifies the financial value of each of the said Community Benefits that the Contractor is required to provide under this Contract (the “Community Benefit Invoice”). The Contractor will not be required to pay this invoice unless the Contractor fails to deliver any of the Community Benefits.

If any Community Benefit is not delivered in full and to the satisfaction of the Association by 30th September 2028 as set out in Appendix 4 of this Contract, then:

- Such late, partial or non-delivery shall constitute a breach of this Contract; and
- Within fourteen [14] days of receipt of a notice from the Employer specifying the failure to deliver any relevant Community Benefit, (in addition to being a breach of this [Contract]) and without prejudice to any other remedy the Association may have, the Contractor shall pay to the Association the amount specified for the particular Community Benefit(s) as set out in the said Community Benefit Invoice issued to the Contractor by the Association.

(SC Ref:784518)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=784518](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=784518)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Glasgow Sheriff Court

Glasgow

Country

United Kingdom