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Tender

## **Employability Flexible Framework**

Stirling Council  
Clackmannanshire Council

F02: Contract notice

Notice identifier: 2024/S 000-038488

Procurement identifier (OCID): ocds-h6vhtk-04c0dd

Published 28 November 2024, 3:24pm

The closing date and time has been changed to:

**22 January 2025, 12:00pm**

See the [change notice](#).

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Stirling Council

Procurement, Teith House

Stirling

FK7 7QA

#### **Email**

[crawfordja@stirling.gov.uk](mailto:crawfordja@stirling.gov.uk)

#### **Country**

United Kingdom

**NUTS code**

UKM77 - Perth & Kinross and Stirling

**Internet address(es)**

Main address

<http://www.stirling.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00146](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00146)

**I.1) Name and addresses**

Clackmannanshire Council

Kilncraigs, Greenside Street

Alloa

FK10 1EB

**Email**

[Procurement@clacks.gov.uk](mailto:Procurement@clacks.gov.uk)

**Country**

United Kingdom

**NUTS code**

UKM72 - Clackmannanshire and Fife

**Internet address(es)**

Main address

<http://www.clacks.gov.uk/business/corporateprocurementprocess/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00260](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00260)

## **I.2) Information about joint procurement**

The contract involves joint procurement

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Employability Flexible Framework

Reference number

SC2324-0174

#### **II.1.2) Main CPV code**

- 80000000 - Education and training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Stirling Council and Clackmannanshire Council are seeking to award a flexible framework for the provision of employability support services. There will be three separate lots.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Engagement and Barrier Removal

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 79611000 - Job search services
- 80000000 - Education and training services
- 85300000 - Social work and related services
- 80500000 - Training services
- 80510000 - Specialist training services
- 80521000 - Training programme services
- 80530000 - Vocational training services
- 80570000 - Personal development training services
- 80533000 - Computer-user familiarisation and training services

### **II.2.3) Place of performance**

NUTS codes

- UKM77 - Perth & Kinross and Stirling
- UKM72 - Clackmannanshire and Fife

Main site or place of performance

Stirling & Clackmannanshire

### **II.2.4) Description of the procurement**

Providers will be required to demonstrate significant levels of understanding and experience in successfully identifying the barriers that affect people's participation in employability support, together with detail around a range of strategies and approaches that they would then employ to help people tackle barriers. Providers should also be able to demonstrate the impact of the support that their work has had on participants.

This will cover Stages 1 and 2 of the Employability Pipeline.

### **II.2.5) Award criteria**

Quality criterion - Name: MS1 Project Team / Weighting: 20

Quality criterion - Name: MS2 Programme Delivery / Weighting: 20

Quality criterion - Name: MS3 Contract Management / Weighting: 20

Quality criterion - Name: MS4 Risk Management / Weighting: 10

Quality criterion - Name: MS5 Added Value and Innovation / Weighting: 10

Quality criterion - Name: MS6 Sustainability / Weighting: 5

Quality criterion - Name: MS7 Health and Safety / Weighting: 5

Quality criterion - Name: MS8 Community Benefits / Weighting: 5

Quality criterion - Name: MS9 Fair Working Practices / Weighting: 5

Price - Weighting: 0

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

11.2.10 (Variants)- Owing to the vastness of employability services, variants may be required.

## **II.2) Description**

### **II.2.1) Title**

Vocational Training and Work Related Skills

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services
- 79611000 - Job search services
- 80500000 - Training services
- 80510000 - Specialist training services
- 80521000 - Training programme services
- 80530000 - Vocational training services
- 80533000 - Computer-user familiarisation and training services
- 80570000 - Personal development training services

### **II.2.3) Place of performance**

NUTS codes

- UKM77 - Perth & Kinross and Stirling
- UKM72 - Clackmannanshire and Fife

Main site or place of performance

Stirling and Clackmannanshire.

### **II.2.4) Description of the procurement**

Providers will be required to demonstrate a range of experience in delivering pre-employment training opportunities. This may include those in specific sectors like hospitality, tourism, construction and social care. Any experience of delivering work experience opportunities should clearly show how these prepare people for work, and how they support individuals to build a work ethic.

This will cover Stages 3 and 4 of the Employability Pipeline.

### **II.2.5) Award criteria**

Quality criterion - Name: MS1 Project Team / Weighting: 20

Quality criterion - Name: MS2 Programme Delivery / Weighting: 20

Quality criterion - Name: MS3 Contract Management / Weighting: 20

Quality criterion - Name: MS4 Risk Management / Weighting: 10

Quality criterion - Name: MS5 Added Value and Innovation / Weighting: 10

Quality criterion - Name: MS6 Sustainability / Weighting: 5

Quality criterion - Name: MS7 Health and Safety / Weighting: 5

Quality criterion - Name: MS8 Community Benefits / Weighting: 5

Quality criterion - Name: MS9 Fair Working Practices / Weighting: 5

Price - Weighting: 0

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**



Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

11.2.10 (Variants) - Owing to the vastness of employability services, variants may be required.

## **II.2) Description**

### **II.2.1) Title**

In-Work Support and Work Based Training

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services
- 80500000 - Training services
- 80510000 - Specialist training services
- 80530000 - Vocational training services
- 80521000 - Training programme services

### **II.2.3) Place of performance**

NUTS codes

- UKM77 - Perth & Kinross and Stirling

- UKM72 - Clackmannanshire and Fife

Main site or place of performance

Stirling & Clackmannanshire

#### **II.2.4) Description of the procurement**

Providers will be required to demonstrate a track record of supporting people to retain employment, along with an ability to build meaningful relationship with employers (and the wider workforce), supporting both employers and participants to find creative solutions to difficult work place situations which may arise and be able to detail how these approaches have supported job sustainment.

This will cover Stage 5 of the Employability Pipeline.

#### **II.2.5) Award criteria**

Quality criterion - Name: MS1 Project Team / Weighting: 20

Quality criterion - Name: MS2 Programme Delivery / Weighting: 20

Quality criterion - Name: MS3 Contract Management / Weighting: 20

Quality criterion - Name: MS4 Risk Management / Weighting: 10

Quality criterion - Name: MS5 Added Value and Innovation / Weighting: 10

Quality criterion - Name: MS6 Sustainability / Weighting: 5

Quality criterion - Name: MS7 Health and Safety / Weighting: 5

Quality criterion - Name: MS8 Community Benefits / Weighting: 5

Quality criterion - Name: MS9 Fair Working Practices / Weighting: 5

Price - Weighting: 0

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

11.2.10 (Variants) - Owing to the vastness of employability services, variants may be required.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

Tenderers are required to hold, or commit to obtaining prior to the commencement of any subsequently awarded contract, the types and levels of insurance indicated below:

- a. Employers (Compulsory) Liability Insurance - GBP10m
- b. Public Liability Insurance - GBP5m
- c. Professional Indemnity - GBP2m

Where a Tenderer does not hold or commit to obtaining the types and levels of insurance indicated, the Council will exclude the Tenderer from the competition.

In order to protect the interests of both your organisation and Stirling Council, we will undertake a financial standing check on your organisation, and reserve the right not to take your application further should you not meet our requirements for this commission.

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

Tenderers will be required to provide two examples of services carried out in the past three years that demonstrate that they have the relevant experience to deliver the work.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 50

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

17 January 2025

Local time

12:00pm

Changed to:

Date

22 January 2025

Local time

12:00pm

See the [change notice](#).

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 5 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

17 January 2025

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at [https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=784427](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=784427).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at [https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

The Contracting Authority does not intend to include a sub-contract clause as part of community benefits (as per Section 25 of the Procurement Reform (Scotland) Act 2014) in this contract for the following reason:

This is a flexible framework agreement.

Community benefits are included in this requirement. For more information see: <https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Community benefits are included in this requirement. For more information see: <https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

(SC Ref:784427)

Download the ESPD document here: [https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=784427](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=784427)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Stirling Sheriff Court

Stirling

Country

United Kingdom