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Tender

## Financial Management System

UK Biobank Ltd

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-038355

Procurement identifier (OCID): ocds-h6vhtk-055b6c

Published 8 July 2025, 4:21pm

## Scope

## Reference

UKB0024

## Description

UK Biobank (UKB) is seeking suppliers with the capacity and expertise to deliver a new Financial Management System (FMS) that will replace the current platform and provide the necessary modules to support UKB's business model.

UKB requires that the new FMS will support all key financial management activities, including Purchase to Pay, Accounts Receivable, Banking, Project Accounting, Timesheet Automation, Budgeting and Forecasting, Fund Accounting and Grant Management, Financial Accounting, Reporting and Analysis, Fixed Assets, Expenses, Stock and Financial Planning.

The replacement of this existing back-office software is a critical component of UKB's broader transformation strategy. The current finance system, Sage 200 Professional, has been in place for over a decade and no longer meets the demands of UKB's growing scale and complexity. UKB requires a modern, efficient, and scalable FMS which will

support UKB's future ambitions.

Details in relation to the requirements for the FMS are set out in UKB's specification provided as part of the Associated Tender Documents.

A demonstration and a sandbox area for UKB staff to test the product will be requested from all shortlisted bidders. This will not be scored separately but will be used to verify the written submission. If any clarification questions are needed after the demonstration or sandbox access, UKB will raise these with bidders in writing.

UKB will provide a remote briefing session on 21 July 2025 in relation to this opportunity for interested organisations. Please register your interest in attending the session by sending contact details for people who want to attend to [tenders@ukbiobank.ac.uk](mailto:tenders@ukbiobank.ac.uk).

### **Total value (estimated)**

- £850,000 excluding VAT
- £1,020,000 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 27 February 2026 to 26 February 2031
- Possible extension to 26 February 2036
- 10 years

Description of possible extension:

UKB will have the option to extend its Contract annually for a further 5 years. This would lead to a maximum total term of around 10 years and 6 months (assuming a six-month implementation period), with the Contract to commence in early 2026 following contract award.

## **Main procurement category**

Goods

## **CPV classifications**

- 48442000 - Financial systems software package
- 48440000 - Financial analysis and accounting software package

## **Contract locations**

- UK - United Kingdom

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## **Participation**

### **Technical ability conditions of participation**

UKB is conducting a 2-stage process. UKB has set a number of conditions of participation as part of a separate Procurement Specific Questionnaire (PSQ) first stage. Interested organisations are required to complete and submit a response to UKB's PSQ by the deadline specified in section 2.2.9 of the PSQ. A number of the conditions of participation will be assessed on a Pass/Fail basis including economic and financial standing and requirements in relation to modern slavery. UKB has also included conditions of participation in relation to technical ability which are assessed on a scored basis. The weightings for this are Experience of delivering similar Financial Management Systems for similar entities (30%), Experience of Data migration (20%), Implementation experience (20%), Experience of training and post implementation support (15%), Experience of system testing and support (15%). Potential Suppliers that are not excluded from the procurement (by reference to exclusion grounds and in accordance with the Procurement Act 2023) and achieve a Pass in relation to all Pass/Fail questions will have their PSQ responses ranked by reference to their total scores achieved for technical ability. UKB will shortlist the six (6) highest ranking PSQ responses to be invited to the tender stage of the process and reserves the right to invite the Potential Supplier ranked in 7th and 8th place if the relevant PSQ Response score is within 5% of the sixth highest ranking PSQ

Response. Further details are set out in the PSQ.

### **Particular suitability**

Small and medium-sized enterprises (SME)

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### **Submission**

#### **Enquiry deadline**

31 July 2025, 12:00pm

#### **Submission type**

Tenders

#### **Tender submission deadline**

8 August 2025, 12:00pm

#### **Submission address and any special instructions**

[www.mytenders.co.uk](http://www.mytenders.co.uk)

#### **Tenders may be submitted electronically**

Yes

## Languages that may be used for submission

English

## Award decision date (estimated)

2 February 2026

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## Award criteria

<b>Name</b>	<b>Description</b>	<b>Type</b>
Functional Requirements	40%	Quality
Non-functional/ technical requirements	25%	Quality
Implementation services	10%	Quality
Price	25%	Price

## Weighting description

Shortlisted bidders will be required to submit a tender to UKB. The quality questions comprise two sections: Section A mandatory criteria relating to compliance with the minimum requirements in the specification (including functional requirements,

non-functional requirements and implementation and support services) which are assessed on a Pass/Fail basis; and Section B scored quality questions with criteria as described below for Functional Requirements, Non-Functional Requirements and Implementation Services. Award criteria for price carries 25% weighting. Further details (including further quality sub-criteria) are set out in the draft invitation to tender provided as part of the Associated Tender Documents.

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## Other information

## **Applicable trade agreements**

- Government Procurement Agreement (GPA)

## **Conflicts assessment prepared/revised**

Yes

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## **Procedure**

### **Procedure type**

Competitive flexible procedure

### **Competitive flexible procedure description**

UKB is conducting a 2-stage process. UKB has set a number of conditions of participation as part of a separate Procurement Specific Questionnaire (PSQ) first stage. Shortlisted bidders will be required to submit a tender to UKB as part of the second stage.

UKB does not envisage holding any negotiation sessions with shortlisted bidders but reserves the right to hold clarification and/or negotiation meetings following submission of tenders.

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## **Documents**

### **Associated tender documents**

[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=605684](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=605684)

Expression of Interest document

[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=605694](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=605694)

Procurement Specific Questionnaire

[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=605686](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=605686)

Draft Specification

[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=605687](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=605687)

Draft Invitation to Tender

[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=605696](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=605696)

Key Contractual Principles

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**Contracting authority**

## **UK Biobank Ltd**

- Public Procurement Organisation Number: PXGY-4832-TWCN

1-2 Spectrum Way

Stockport

SK3 0SA

United Kingdom

Email: [tenders@ukbiobank.ac.uk](mailto:tenders@ukbiobank.ac.uk)

Website: <http://www.ukbiobank.ac.uk>

Region: UKD35 - Greater Manchester South East

Organisation type: Public undertaking (commercial organisation subject to public authority oversight)